

MEETING MINUTES
FORD CITY BOROUGH STORMWATER AUTHORITY
REORGANIZATION MEETING
Ford City Borough Municipal Building
February 21, 2024

CALL TO ORDER

The reorganization meeting was called to order at 6:00 PM and the audience was advised that the meeting is being audio taped by Ford City Borough.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Tyson Klukan, James Milligan, Jeffrey Stennett, Tom Ondrusek and Robert Kiehl, Sr.

CITIZENS COMMENTS – None

REORGANIZATION

1. Board Chair Nominations & Election

- Board member James Milligan made the motion to open the floor for nominations.
- Board member Jeffrey Stennett nominated Tyson Klukan to be the Ford City Borough Stormwater Authority Board Chair. With no other nominations, James Milligan made the motion to close the floor.

No comments

Motioned carried: 4-0 with Tyson Klukan abstaining

2. Board Vice Chair Nominations & Election

- Board member James Milligan made the motion to open the floor for nominations.
- Board member James Milligan nominated Robert Kiehl to be the Ford City Borough Stormwater Authority Board Vice Chair. With no other nominations, James Milligan made the motion to close the floor.

No comments

Motion carried: 5-0

3. Board Secretary Nominations & Election

- Board member James Milligan made the motion to open the floor for nominations.
- Board member Tyson Klukan nominated James Milligan to be the Ford City Borough Stormwater Authority Board Secretary. With no other nominations, board member Jeffrey Stennett made the motion to close the floor.

No comments

Motion carried: 5-0

MEETING TURNED OVER TO THE CHAIRMAN

ACTION ITEMS

1. Appointment of Positions

-Board member Jeffrey Stennett made the motion to appoint Michael T. Korn of Babst, Calland, Clements & Zomnir, P.C. as the Solicitor for the Ford City Borough Stormwater Authority. Board Secretary James Milligan seconds the motion.

No comments

Motion carried: 5-0

-Board member Tom Ondrusek made the motion to appoint Joel Romagna of Stiffler-McGraw & Associates, Inc. as the Engineer for the Ford City Borough Stormwater Authority. Vice Chair Robert Kiehl seconds the motion.

No comments

Motion carried: 5-0

-Board member Tom Ondrusek made the motion to appoint Myers, Patsy & Associates, LLC as the auditing firm for the Ford City Borough Stormwater Authority. Board member Jeffrey Stennett seconds the motion.

No comments

Motion carried: 5-0

2. Designation of Official Newspaper

Board member Tom Ondrusek made the motion to designate the Leader Times as the official newspaper of the Authority. Vice Chair Robert Kiehl seconds the motion.

No comments

Motion carried: 5-0

DISCUSSION ITEMS

Board Member Responsibilities & Public Meetings

Solicitor Michael Korn initiates the discussion by explaining the terms at which Ford City Borough created this authority and the purpose of the newly appointed board members, that being to manage the stormwater infrastructure as well as seeking and obtaining funding to improve said infrastructure. The board members are also to act on behalf of the authority and hold the public meetings.

2024 Regular Meeting Schedule

Solicitor Michael Korn recommended the board have monthly meetings for the time being. After some discussion, Board Secretary James Milligan made the motion to designate the monthly meeting date as the 4th Wednesday of every month at 6:30 PM at the Ford City Borough Municipal Building. Board member Jeffrey Stennett seconds the motion. Motion carried 5-0

Stormwater Fee & Fee Resolution

Engineer Joel Romagna gave a breakdown on the current status of the stormwater infrastructure to better understand the essential repairs and upgrades as well as the projected cost of said improvements. Board members then began discussing the best way to determine the fee, whether it be a flat rate, determined by impervious surface, or tier system. Ultimately, the Solicitor and Engineer discussed a break out of potential fees based on creating a 2024 budget and capital improvement budget.

5-Year Capital Improvement Plan & Tentative 5-Year Budget Plan

Solicitor Michael Kornis briefly stressed the importance of developing a proper plan to ensure that the authority has the means to do the projects necessary to rehab the infrastructure. He also mentioned the importance of being mindful of the residents when making certain increases.

Inter-Municipal Agreement

Board Secretary James Milligan had questions on billing for the fee, and if Ford City Borough would be collecting the fee on behalf of the Stormwater Authority. Solicitor Michael Kornis mentioned that this would be likely, but more discussion regarding this inter-municipal agreement would be executive discussion.

Meeting Accessibility

Solicitor Michael Kornis addressed some of the new rules for meeting accessibility. It is imperative that the meeting location be accessible for everyone and that the meeting facilitator should disclose in the ad for the meeting that any accommodations needed will be provided.

MEETING ANNOUNCEMENTS – None

CITIZENS COMMENTS

Carol Fenyes, President of Ford City Borough Council, had questions regarding the transfer of assets from Ford City Borough to the Stormwater Authority.

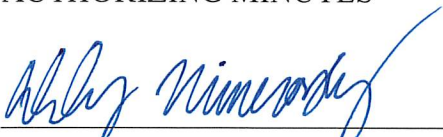
NEXT AUTHORITY MEETING – March 27, 2024, 6:30 PM at the Ford City Borough Municipal Building

ADJOURNMENT – 6:53 PM

Board member Jeffrey Stennett made the motion for adjournment. Board member Tom Ondrusek seconds the motion.

No comments
Motion carried: 5-0


AUTHORIZING MINUTES



Ford City Borough Assistant Secretary
Abby Nimerosky



Board Chair
Tyson Klukan



Board Secretary
James Milligan