

**MEETING MINUTES**  
**FORD CITY BOROUGH COUNCIL**  
**REGULAR MEETING**  
**LOCATION: BC3 Armstrong Campus**  
**October 23, 2023**

**CALL TO ORDER**

Call the meeting to order at 6:30 PM and advise the audience that the meeting of October 23, 2023, is being audio taped by Ford City Borough.

Is anyone else audio or video taping the meeting?  
Councilwoman Vicki Schaub, recording audio.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Present: Council President Carol Fenyes, Councilwoman Vicki Schaub, Councilwoman Mary Alice Bryant, Councilwoman Sally Beck, Councilman Tom Ondrusek, Solicitor Alyssa Golfieri, and Sr. Engineer Joel Romagna.

Absent: Vice President Josh Adams and Mayor Tim Bureau

**CITIZENS COMMENTS – Agenda Items Only**

**EXECUTIVE SESSIONS – None**

**CONSENT AGENDA**

1. Bill List, September 25, 2023
2. Bill List, September 29, 2023
3. Bill List, October 5, 2023
4. Bill List, October 9, 2023
5. Meeting Minutes, September 25, 2023
6. Meeting Minutes, September 29, 2023
7. Water Report, September 2023
8. Police Report, September 2023
9. Fire Department Report, September 2023
10. Codes Enforcement Report, September 2023
11. Treasurer's Report, September 2023
12. Zoning Report, October 2023

Having no objections, the consent agenda was passed.

**FORD CITY PUBLIC LIBRARY REPORT**

Andrea Kiehl- McKibbin and Katie Wolfe, directors of Ford City Public Library, have prepared an update on current matters at the Ford City Public Library as well as sharing some upcoming events that FCPL is facilitating.

## ENGINEER'S REPORT

Joel Romagna, Sr. Project Engineer with Stiffler, McGraw & Associates, prepared an Engineer's Report for existing projects within the Ford City Borough.

## ACTION ITEMS

### **1. Approval and Authorization of Payment of Mortimer's Excavating, Inc. Final Pay Estimate #2 for Contract 2022-3.**

Councilwoman Vicki Schaub made the motion to approve and authorize proper Borough officials to take all action necessary to remit payment for Final Pay Estimate #2 in the amount of \$42,648.15 to Mortimer's Excavating, Inc. submitted under Contract 2022-3 regarding the 2019 CDBG Water Valve Replacement Project (Project No. 21-0030). Councilman Tom Ondrusek seconds the motion

No comments

Motion carried: 5-0

### **2. Resolution No. 7-2023 – PennVEST Financial Assistance Application Submittal Authorization for Main Waterline Replacement Project**

Councilwoman Vicki Schaub made the motion to adopt Resolution No. 7-2023 (i) authorizing Stiffler McGraw and Associates to prepare and submit on its behalf a Financial Assistance Application to the Pennsylvania Infrastructure Investment Authority to help finance the replacement of approximately 46,000 L.F. of main waterlines, existing hydrants, curb boxes, service lines, and associated appurtenances, and (ii) authorizing and directing proper Borough officials to execute all certifications and documentation required in connection with the application. Councilwoman Mary Alice Bryant seconds the motion.

No comments

Motion carried: 5-0

### **3. Resolution No. 8-2023 – PennVEST Reimbursement Commitment for Main Waterline Replacement Project**

Councilwoman Mary Alice Bryant made the motion to adopt Resolution No. 8-2023 (i) declaring the Borough's official intent to reimburse general funds used to construct necessary improvements to its public drinking water system through the replacement of approximately 46,000 L.F. of main waterlines, existing hydrants, curb boxes, service lines, and associated appurtenances with funds received from the Pennsylvania Infrastructure Investment Authority, and (ii) authorizing and directing proper Borough officials to execute all documents and agreements associated with, and to take all action necessary to facilitate and obtain, said funding. Councilwoman Sally Beck seconds the motion.

No comments

Motion carried: 5-0

At 7:00 PM, Mayor Tim Bureau joined the meeting.

**4. Resolution No. 9-2023 – PennVEST Financial Assistance Application Submittal Authorization for Lead Containing Service Waterline Replacement Project**

Councilwoman Vicki Schaub made the motion to adopt Resolution No. 9-2023 (i) authorizing Stiffler McGraw and Associates to prepare and submit on its behalf a Financial Assistance Application to the Pennsylvania Infrastructure Investment Authority to help finance the replacement of approximately 1,245 L.F. of service waterlines known or assumed to contain leaded components, and (ii) authorizing and directing proper Borough officials to execute all certifications and documentation required in connection with the application. Councilwoman Mary Alice Bryant seconds the motion.

No comments

Motion carried: 5-0

**5. Resolution No. 10-2023 – PennVEST Reimbursement Commitment for Lead Containing Service Waterline Replacement Project**

Councilwoman Vicki Schaub made the motion to adopt Resolution No. 10-2023 (i) declaring the Borough's official intent to reimburse general funds used to construct necessary improvements to its public drinking water system through the replacement of approximately 1,245 L.F. of service waterlines known or assumed to contain leaded components with funds received from the Pennsylvania Infrastructure Investment Authority, and (ii) authorizing and directing proper Borough officials to execute all documents and agreements associated with, and to take all action necessary to facilitate and obtain, said funding. Councilwoman Sally Beck seconds the motion.

No comments

Motion carried: 5-0

**6. Resolution No. 11-2023 – CFA Statewide Local Share Assessment Grant Application Authorization for Dogwood Alley Roadway Improvements Project**

Councilwoman Vicki Schaub made the motion to adopt Resolution No. 11-2023 (i) requesting a Statewide Local Share Assessment Grant from the Commonwealth Financing Authority for the 1300 Block Dogwood Alley Roadway Improvements Project, (ii) authorizing the Borough Engineer to prepare and submit on the Borough's behalf said Grant application, and (iii) authorizing and directing proper Borough officials to execute all documents and agreements associated with, and to take all action necessary to facilitate and obtain, said Grant. Councilman Tom Ondrusek seconds the motion.

No comments

Motion carried: 5-0

**7. Resolution No. 12-2023 – CFA Statewide Local Share Assessment Grant Application Authorization for Borough Salt Shed Facility Project**

Councilman Tom Ondrusek made the motion to adopt Resolution No. 12-2023 (i) requesting a Statewide Local Share Assessment Grant from the Commonwealth Financing Authority for the Borough’s Salt Shed Facility Project, (ii) authorizing the Borough Engineer to prepare and submit on the Borough’s behalf said Grant application, and (iii) authorizing and directing proper Borough officials to execute all documents and agreements associated with, and to take all action necessary to facilitate and obtain, said Grant. Councilwoman Vicki Schaub seconds the motion.

No comments

Motion carried: 5-0

**8. Resolution No. 13-2023 – CFA Statewide Local Share Assessment Grant Application Authorization for Borough Maintenance Facility Project**

Councilwoman Mary Alice Bryant made the motion to adopt Resolution No. 13-2023 (i) requesting a Statewide Local Share Assessment Grant from the Commonwealth Financing Authority for the Borough’s Maintenance Facility Project, (ii) authorizing the Borough Engineer to prepare and submit on the Borough’s behalf said Grant application, and (iii) authorizing and directing proper Borough officials to execute all documents and agreements associated with, and to take all action necessary to facilitate and obtain, said Grant. Councilwoman Vicki Schaub seconds the motion.

No comments

Motion carried: 5-0

**9. Resolution No. 14-2023 – PennDOT Multimodal Transportation Fund Grant Application Authorization for Phase 1 of the Borough’s 5<sup>th</sup> Avenue Streetscape Project**

Councilman Tom Ondrusek made the motion to adopt Resolution No. 14-2023 (i) requesting a Multimodal Transportation Fund Grant from the Pennsylvania Department of Transportation for Phase 1 of the Borough’s 5th Avenue Streetscape Project, (ii) authorizing the Borough Engineer to prepare and submit on the Borough’s behalf said Grant application, and (iii) authorizing and directing proper Borough officials to execute all documents and agreements associated with, and to take all action necessary to facilitate and obtain, said Grant. Councilwoman Vicki Schaub seconds the motion.

No comments

Motion carried: 5-0

**10. Approval of August 28, 2023 Meeting Minutes**

Councilwoman Vicki Schaub made the motion to approve the meeting minutes from the August 28, 2023 Council meeting after being struck from the consent agenda at the previous meeting on September 25, 2023. Councilwoman Sally Beck seconds the motion.

No comments

Motion carried: 5-0

## **11. Approval and Award of 2023 Patch Paving – Tim Fouse Excavating**

Councilwoman Vicki Schaub made the motion to approve and award the 2023 Patch Paving to Tim Fouse Excavating for a total cost of \$7,000, and to authorize proper Borough officials to execute all necessary documents to effectuate the same. Councilwoman Mary Alice Bryant seconds the motion.

No comments

Motion carried: 5-0

### **DISCUSSION:**

#### Borough's Garbage Ordinance:

Council President Carol Fenyes and Solicitor Alyssa Golfieri have been collaborating to rework the many Ford City Borough garbage ordinances into one ordinance. Solicitor Alyssa Golfieri stated that the document will be finalized very soon and will be ready for a vote at the monthly November meeting.

#### Borough's Garbage Bid:

Council President Carol Fenyes mentioned that alongside the revised garbage ordinance, she has also been working with the solicitor to prepare the bid package for residential garbage pick-up in the borough. She mentioned that the borough is looking to including curbside recycling for residents to take advantage of. Councilwoman Vicki Schaub feels that Ford City Borough no longer has the option to reconsider going back to borough workers picking up garbage and purchasing a truck. Solicitor Alyssa Golfieri reassured Councilwoman Vicki Schaub that the duration of the contract is the decision of Ford City Borough Council, and that if Council is serious about keeping garbage collection in-house, that they could opt for a one year contract and reconsider.

#### Borough's Zoning Ordinance Text and Map Amendment:

Solicitor Alyssa Golfieri prefaced that all of the changes in this proposal were previously discussed by Ford City Borough Council. She mentioned that with some additional discussion with the Zoning Officer, this amendment will be ready for voting at the November meeting. Councilwoman Vicki Schaub addressed some signage issues in the borough. Zoning Officer Tyson Klukan elaborated on the current signage moratorium and how it relates to the concerns of Councilwoman Vicki Schaub. He also addressed a request of a Ford City Resident, Gerald Miklos, who is requesting Ford City Borough Council consider rezoning his property more appropriately as it corresponds to the upcoming amendment.

#### Stormwater Authority

Solicitor Alyssa Golfieri made Council aware that all of the paperwork to establish the Stormwater Authority was complete as long as Council is satisfied. Council would need to decide who they are appointing to serve on the board for the authority in order to proceed. The present council members discussed some potential options for appointment.

A Year of Southern Armstrong Regional Police Department

Council President Carol Fenyes shared some statistics presented by the Police Chief of Southern Armstrong Regional Police Department as their first year being a regional police department has concluded. She stated that after seeing this information, it really put into perspective how much Ford City Borough needed a stronger police presence prior to regionalizing.

Southern Armstrong Regional Police – Amended Participating Municipality Agreement

Council President Carol Fenyes informed Council that there will be an Amended Participating Municipality Agreement with the Southern Armstrong Regional Police Department. Increases such as insurance, wages, and benefits have played a factor in the decision to amend the existing agreement.

CITIZENS COMMENTS – None

MEETING ANNOUNCEMENTS

Office Administrator Abby Nimerosky announced the Halloween plans in Ford City Borough. Trick or Treating will be on Wednesday, October 25<sup>th</sup> from 6:00 PM to 8:00 PM and the Halloween Parade will be on Thursday, October 26<sup>th</sup> at 7:00 PM. She also announced that the last night of street sweeping will also be this Thursday.

Council President Carol Fenyes announced that there will be a Special Meeting in the Ford City Borough Municipal Building on November 13<sup>th</sup> at 6:30 PM to discuss the 2024 Budget.

NEXT COUNCIL MEETING – November 27, 2023, 6:30 PM at the BC3 Armstrong Campus

ADJOURNMENT – 8:06

Councilman Tom Ondrusek made the motion for adjournment. Councilwoman Vicki Schaub seconds the motion.

No comments

Motion carried: 5-0

AUTHORIZING MINUTES

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Office Administrator

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Council President

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Secretary