

**MEETING MINUTES
FORD CITY BOROUGH COUNCIL
REGULAR MEETING
LOCATION: BC3 Armstrong Campus
June 26, 2023**

CALL TO ORDER

Call the meeting to order at 7:08 PM and advise the audience that the meeting June 26, 2023, is being audio taped by Ford City Borough.

Is anyone else audio or video taping the meeting?

Leader Times is recording audio.

PLEDGE OF ALLEGIANCE

ROLL CALL

President Carol Fenyes, Councilwoman Mary Alice Bryant, Councilman Tom Ondrusek, Councilwoman Vicki Schaub, Mayor Tim Bureau, and Solicitor Alyssa Golfieri

Absent: Vice President Josh Adams and Sr. Engineer Joel Romagna

CITIZENS COMMENTS – Agenda Items Only

EXECUTIVE SESSIONS – An executive session was conducted immediately in advance of today’s regular meeting to discuss Borough-wide public and property safety and security planning.

CONSENT AGENDA

1. Bill List, May 22, 2023
2. Bill List, June 7, 2023
3. Zoning Report, May and June 2023
4. Fire Department Report, May 2023
5. Codes Enforcement Report, May 2023
6. Police Report, May 2023
7. Treasurer’s Report, May 2023
8. Meeting Minutes, May 22, 2023

Having no objections, the consent agenda is passed.

SHADE TREE COMMISSION REPORT

Stacy Gladysiewski Klukan, Shade Tree Commission Chairperson, prepared an update on recent Shade Tree activity within Ford City Borough.

FORD CITY PUBLIC LIBRARY REPORT

Andrea Kiehl- McKibbin and Katie Wolfe, directors of Ford City Public Library, have prepared an update on current matters at the Ford City Public Library as well as sharing some upcoming events that FCPL is facilitating.

ENGINEER'S REPORT

Joel Romagna, Sr. Project Engineer with Stiffler, McGraw & Associates, prepared an Engineer's Report for existing projects within Ford City Borough.

ACTION ITEMS

1. Full-Time Street Laborer Hiring - Allan Smith

Councilwoman Mary Alice Bryant made the motion to ratify the hire of Allan Smith as a full-time Street Laborer at the rate of \$19.99 per hour pursuant to the Collective Bargaining Agreement and the Employee Handbook, conditioned on having passed a drug screen and pre-employment physical. Councilman Tom Ondrusek seconds the motion.

At this moment, the meeting was put on pause as council entered executive session to receive legal advice from Solicitor Alyssa Golfieri.

Council comments: Councilwoman Vicki Schaub expressed that the borough should not hire relatives of council members as employees

Motion failed: 2-1 with President Carol Fenyes abstaining

2. Ford City Borough Planning Commission Member Appointment – Sally Simpson

Councilwoman Vicki Schaub made the motion to appoint Sally Simpson to the Planning Commission for a four-year term, which term begins January 1, 2023 and expires December 31, 2026. Councilman Tom Ondrusek seconds the motion.

No comments

Motion carried: 4-0

3. Approval and Authorization of Payment of Mortimer's Excavating Inc. Pay Estimate #5 for Contract 2021-1.

Councilman Tom Ondrusek made the motion to approve and authorize proper Borough officials to take all action necessary to remit payment for Pay Estimate #5 in the amount of \$68,020.16 to Mortimer's Excavating Inc. submitted pursuant to a change order under Contract 2021-1 related to the 1500 and 1600 blocks of 6th Avenue Waterline Replacement Project (Project No. 21-0012). Councilwoman Vicki Schaub seconds the motion.

No comments

Motion carried: 4-0

4. Approval and Authorization of Payment of Mortimer's Excavating Inc. Final Pay Estimate #6 for Contract 2021-1.

Councilman Tom Ondrusek made the motion to approve and authorize proper Borough officials to take all action necessary to remit payment for Final Pay Estimate #6 in the amount of \$34,415.84 Mortimer's Excavating Inc. submitted pursuant to a change order under Contract 2021-1 regarding the 1500 and 1600 blocks of 6th Avenue Waterline Replacement Project (Project No. 21-0012). Councilwoman Vicki Schaub seconds the motion.

No comments
Motion carried: 4-0

5. Approval and Authorization to Submit Final Reimbursement Requisition #7 to PennVEST for Contract 2021-1.

Councilman Tom Ondrusek made the motion to approve and authorize proper Borough officials to take all action necessary to submit the final Reimbursement Requisition #7 in the amount of \$68,020.16 to PennVEST related to Contract 2021-1 regarding the 5th Avenue and 17th Street Waterline Replacement Project (Project No. 21-0012). Councilwoman Vicki Schaub seconds the motion.

No comments
Motion carried: 4-0

DISCUSSION ITEMS

Public Borough Restrooms:

Council President Carol Fenyes addressed the ongoing vandalism of our public restrooms throughout the borough and the need to do something different to avoid this issue. Councilwoman Vicki Schaub would like some more information to determine how these incidents are taking up borough resources. Council agreed to follow up with this at an upcoming meeting.

Celebration in the Park:

Council President Carol Fenyes reminded residents that Celebration in the Park would be this upcoming weekend and shared some updates on the organization process.

-Citizen Complaint Form

Council President Carol Fenyes expressed the need to revise the existing citizen complaint form as the current one is outdated and threatening. The remaining council members requested more time to review the form to properly discuss potential changes.

MEETING ANNOUNCEMENTS – None

CITIZENS COMMENTS – Open Comments

NEXT COUNCIL MEETING – July 24, 2023, 6:30 PM at BC3 Armstrong Campus

ADJOURNMENT – 7:47 PM

Councilwoman Vicki Schaub made the motion for adjournment. Councilwoman Mary Alice Bryant seconds the motion.

Motion carried: 4-0

AUTHORIZING MINUTES

Office Administrator

Council President

Secretary