

**MEETING MINUTES
FORD CITY BOROUGH COUNCIL
REGULAR MEETING
LOCATION: Ford Memorial United Methodist Church
January 23, 2023**

CALL TO ORDER

Call the meeting to order at 6:30 PM and advise the audience that the meeting January 23, 2023, is being audio taped by Ford City Borough.

Is anyone else audio or video taping the meeting?

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: President Carol Fenyes, Councilman Tom Ondrusek, Councilman Bryan Gilbertsen, Councilwoman Mary Alice Bryant, and Mayor Tim Bureau

Via Phone: Sr. Engineer Joel Romagna and Solicitor Alyssa Golfieri

Absent: Vice President Josh Adams and Councilwoman Vicki Schaub

CITIZENS COMMENTS – Agenda Items Only

EXECUTIVE SESSIONS - None

INTER- MUNICIPAL LIQUOR LICENSE TRANSFER PUBLIC HEARING – CANCELLED

The Borough advertised a public hearing on an application filed by Ruby Holdings, LLC requesting approval to permit the inter-municipal transfer of a Restaurant Liquor License, License No. R-7944 into the Borough. On January 19, 2023, the applicant's attorney withdrew the application in writing. As a result, there is no need for a public hearing and the same has been cancelled.

CONSENT AGENDA

1. Bill List, December 28, 2022
2. Bill List. January 10, 2023
3. Fire Department Report, December 2022
4. Fire Department Report, Annual 2022
5. Water Report, December 2022
6. Meeting Minutes, December 28, 2022

Having no objections, the consent agenda was passed.

ENGINEER'S REPORT

Joel Romagna, Sr. Project Engineer with Stiffler, McGraw & Associates, prepared an Engineer's Report for existing projects within the Borough.

ACTION ITEMS

1. Ratification of Ford City Borough's Appointments to the Southern Armstrong Regional Police Department Board of Commissioners

Councilwoman Mary Alice Bryant made the motion to ratify the appointment of Carol Fenyes and Bryan Gilbertsen to the Southern Armstrong Regional Police Department Board of Commissioners, each for a term expiring December 31, 2026. Councilman Tom Ondrusek seconds the motion.

No comments

Motion carried: 4-0

2. Closing of Unused and/or Unnecessary Borough Bank Accounts

Councilwoman Mary Alice Bryant made the motion to approve and authorize proper Borough officials to close the following listed bank accounts and to relocate any funds remaining within the same into the Borough's General Fund. Councilman Bryan Gilbertsen seconds the motion.

- Account ending in 7249, with a current balance of \$25,049.00
- Account ending in 4460, with a current balance of \$60,398.00
- Account ending in 4509, with a current balance of \$45,674.41
- Account ending in 5173, with a current balance of \$52,062.69

Council comments: Council President Carol Fenyes clarified that these accounts are no longer necessary to balance these funds accordingly as our accounting software is able to do this with ease.

Motion carried: 4-0

3. Authorizing Preparation of an Ordinance Consolidating the Borough's Two Wards

Councilwoman Mary Alice Bryant made the motion to authorize the Borough Solicitor to prepare and advertise an ordinance consolidating the Borough's existing two (2) wards, with the intent to receive public comment on the same and for Borough Council to discuss and consider enactment on the same at its regularly scheduled meeting on Monday, February 27, 2023. Councilman Tom Ondrusek seconds the motion.

Council comments: Council President Carol Fenyes explained that this is just the first step and gathering public opinion will be the next step.

Motion carried: 4-0

4. Authorizing Payment of J.S. BOVA Pay Estimate #6 for Contract 2022-1

Councilwoman Mary Alice Bryant made the motion to approve and authorize proper Borough officials to take all action necessary to remit payment for Pay Estimate #6 in the amount of \$2,234.78 from J.S. Bova submitted pursuant to Contract 2022-1 related to the BC3 and 3rd Avenue Waterline Replacement Project (Project No. 21-0019). Councilman Tom Ondrusek seconds the motion.

No comments

Motion carried: 4-0

5. Authorizing Payment of J.S. BOVA Pay Estimate #5 for Contract 2022-2

Councilman Bryan Gilbertsen made the motion to approve and authorize proper Borough officials to take all action necessary to remit payment for Pay Estimate #5 in the amount of \$149,780.40 from J.S. Bova submitted pursuant to Contract 2022-2 related to the BC3 and 3rd Avenue Waterline Replacement Project (Project No. 21-0019). Councilwoman Mary Alice Bryant seconds the motion.

No comments

Motion carried: 4-0

6. Authorizing Submittal of Reimbursement Requisition #6 to PennVEST

Councilwoman Mary Alice Bryant made the motion to approve and authorize proper Borough officials to take all action necessary to submit Reimbursement Requisition #6 in the amount of \$24,176.03 to PennVEST related to the BC3 and 3rd Avenue Waterline Replacement Project (SAP Loan No. 12780). Councilman Tom Ondrusek seconds the motion.

No comments

Motion carried: 4-0

7. Authorizing Submittal of Reimbursement Requisition #4 to Commonwealth Financing Authority (CFA)

Councilman Bryan Gilbertsen made the motion to approve and authorize proper Borough officials to take all action necessary to submit Reimbursement Requisition #4 in the amount of \$107,820.93 to CFA related to the BC3 and 3rd Avenue Waterline Replacement Project (Contract No. C000082160). Councilwoman Mary Alice Bryant seconds the motion.

No comments

Motion carried: 4-0

DISCUSSION ITEMS – None

MEETING ANNOUNCEMENTS – None

CITIZENS COMMENTS – Open Comments

-Katie Wolfe, Program Coordinator and Volunteer Coordinator for Ford City Public Library, prepared some information for council and the public to touch base on what 2022 looked like for FCPL. She also mentioned a few things the library has planned for the month of February.

Jim Smerick, resident of Ford City, came seeking clarity on the recent DEP Notice of Violation that the office mailed to all residents of Ford City Borough.

-Julie Totos, Paul Klukan, and Barbara Klukan, members of Ford City Renaissance Community Partnership, had various comments and questions regarding the event policy and booking procedure following a booking conflict with one of their events

NEXT COUNCIL MEETING – February 27, 2023, 6:30 PM at the Ford Memorial United Methodist Church

ADJOURNMENT – 7:23 PM

Councilwoman Mary Alice Bryant made the motion for adjournment. Councilman Tom Ondrusek seconds the motion.

Motion carried: 4-0

AUTHORIZING MINUTES

Office Administrator

Council President

Secretary