

**MEETING MINUTES
FORD CITY BOROUGH COUNCIL
REGULAR MEETING
LOCATION: Ford Memorial United Methodist Church
February 27, 2023**

CALL TO ORDER

Call the meeting to order at 6:30 PM and advise the audience that the meeting February 27, 2023, is being audio taped by Ford City Borough.

Is anyone else audio or video taping the meeting?

Leader Times is recording audio as well as Councilwoman Vicki Schaub.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: President Carol Fenyes, Vice President Josh Adams, Councilman Bryan Gilbertsen, Councilwoman Vicki Schaub, Councilwoman Mary Alice Bryant, Councilman Tom Ondrusek, and Mayor Tim Bureau

Via Phone: Sr. Engineer Joel Romagna and Solicitor Alyssa Golfieri

CITIZENS COMMENTS – Agenda Items Only

EXECUTIVE SESSIONS – None

CONSENT AGENDA

1. Bill List, January 26, 2023
2. Bill List, February 13, 2023
3. Bill List, February 14, 2023
4. Codes Enforcement Report, March – December 2022
5. Codes Enforcement Report, January 2023
6. Treasurer's Report, August – December 2022
7. Fire Department Report, January 2023
8. Zoning Report, January and February 2023
9. Police Report, January 2023
10. Water Report, January 2023
11. Meeting Minutes, January 23, 2023

Tabling Items 2 and 11, the consent agenda was passed.

ENGINEER'S REPORT

Joel Romagna, Sr. Project Engineer with Stiffler, McGraw & Associates, prepared an Engineer's Report for existing projects within the Ford City Borough.

SHADE TREE COMMISSION REPORT

Stacy Gladysiewski Klukan, Shade Tree Commission Chairperson, prepared an update on recent Shade Tree activity within Ford City Borough.

ACTION ITEMS

1. February 13, 2023 Bill List

Councilwoman Vicki Schaub made the motion to approve Bill List from February 13, 2023 provided by the Borough Secretary for Ford City Borough. Councilman Bryan Gilbertsen seconds the motion.

No comments

Motion carried: 6-0

2. January 23, 2023 Minutes

Councilman Tom Ondrusek made the motion to approve meeting minutes from the January 23, 2023 Council meeting prepared by the Office Administrator for Ford City Borough. Councilman Bryan Gilbertsen seconds the motion.

Council Comments: Councilwoman Vicki Schaub expressed that council members absent from the meetings should abstain from voting on the approval of meeting minutes.

Motion carried: 4-0 with Councilwoman Vicki Schaub and Vice President Josh Adams abstaining.

3. Ford City Borough Planning Commission Member Appointment – Michael Dobransky

Councilwoman Mary Alice Bryant made the motion to appoint Michael Dobransky to the Planning Commission for a four-year term, which term begins January 1, 2023 and expires December 31, 2026. Vice President Josh Adams seconds the motion.

No comments

Motion carried: 6-0

4. Ratification of Approval and Execution of Generator Maintenance Agreement – Cummins Sales and Services

Councilman Tom Ondrusek made the motion to ratify the approval and execution of a 5-year Maintenance Agreement with Cummins Sales and Services for the 14th St and the Water Treatment Plant generators at the quoted price of \$10,755.70, as recommended by the Finance Committee. Councilwoman Vicki Schaub seconds the motion.

No comments

Motion carried: 6-0

5. Approving 2021 DCED Audit and Authorizing Execution of Management Representation Letter

Councilwoman Vicki Schaub made the motion to approve the 2021 DCED Municipal Annual Audit and Financial Report prepared by Myers, Patsy & Associates, LLC, and

authorize Borough Council President to execute the ancillary Management Representation Letter dated February 22, 2023. Vice President Josh Adams seconds the motion

No comments

Motion carried 6-0

6. Ordinance No. 754 – Abolishing Ford City Borough Wards

Councilwoman Mary Alice Bryant made the motion to enact Ordinance No. 754 abolishing all Borough wards, providing for the election, at large, of seven Borough Council members, allowing current Borough Council members to remain in office for their full elected term, providing an election schedule for future elections necessary to increase Borough Council membership to seven, providing instructions for filing vacancies on Council created after the abolishment of wards, authorizing and directing proper Borough officials to provide all statutorily required notifications related to the abolishment of wards, repealing all inconsistent ordinances, and providing for severability and an effective date. The motion failed as there was no second motion from an additional councilmember.

Alternative Motions

Councilman Tom Ondrusek made the motion to table consideration and enactment of Ordinance No. 754 until Borough Council's next regular meeting scheduled for March 27, 2023 at 6:30 pm at the Ford Memorial United Methodist Church, 1024 4th Avenue. Councilwoman Mary Alice Bryant seconds the motion.

Council Comments: Council President Carol Fenyes authorized Abby Nimerosky, the Borough Office Administrator, to take a roll call vote on this item.

President Carol Fenyes- No

Vice President Josh Adams- No

Councilwoman Mary Alice Bryant- No

Councilman Bryan Gilbertsen- No

Councilman Tom Ondrusek- Yes

Councilwoman Vicki Schaub - Yes

Motion failed: 2-4

Decline to Enact

Vice President Josh Adams made the motion to decline enactment of Ordinance No. 754 abolishing all Borough wards. Councilman Bryan Gilbertsen seconds the motion.

Council Comments: Council President Carol Fenyes authorized Abby Nimerosky, the Borough Office Administrator, to take a roll call vote on this item.

President Carol Fenyes- Yes

Vice President Josh Adams- Yes

Councilwoman Mary Alice Bryant- Yes

Councilman Bryan Gilbertsen- Yes

Councilman Tom Ondrusek- Yes

Councilwoman Vicki Schaub - No

Motion passed: 5-1

7. Authorizing Payment of Mortimer Excavating, Inc. Pay Estimate #4 for Contract 2021-1

Councilwoman Vicki Schaub made the motion to approve and authorize proper Borough officials to take all action necessary to remit payment for Pay Estimate #4 in the amount of \$143,973.68 from Mortimer Excavating, Inc. submitted pursuant to Contract 2021-1 related to the 5th Avenue and 17th Street Waterline Replacement Project (Project No. 21-0012). Vice President Josh Adams seconds the motion.

No comments

Motion carried: 6-0

8. Approving and Authorizing Submittal of Change Order No 2021-1 to PennVEST for Extension of 5th Avenue and 17th Street Waterline Replacement Project onto 6th Avenue

Councilwoman Vicki Schaub made the motion to ratify the approval, execution, and submittal of Change Order No. 2021-1, dated February 24, 2023, to PennVEST related to the extension of the 5th Avenue and 17th Street Waterline Replacement Project into the 1500 and 1600 Blocks of 6th Avenue. Vice President Josh Adams seconds the motion.

No comments

Motion carried: 6-0

DISCUSSION ITEMS

-Fire Lane at 11th St

Council President Carol Fenyes mentioned that there was a need to designate a fire lane for the incoming BC3 Armstrong location after discussion with members of Ford City Hose Co.1. She is currently waiting to receive a recommendation from Fire Chief Bill Oleksak on how to proceed

-Garbage Collection

Council President Carol Fenyes announced that the current contract for garbage collection within the borough is on its last year. The borough will be going out to bid for a new provider in 2024.

-Street Sweeping

Council President Carol Fenyes also announced that street sweeping for the spring will resume in the next couple of months and the office is currently seeking quotes.

-Dog Park – no update

-CBDG Valve Replacement Project

Council President Carol Fenyes announced that there was recently a bid opening done at the Armstrong County Courthouse in order to determine which contractor would be awarded the bid for the upcoming CBDG Valve Replacement Project. She also mentioned that for the time being, the results would be tabled.

MEETING ANNOUNCEMENTS – None

CITIZENS COMMENTS

-Katie Wolfe and Andrea Kiehl-McKibbin with Ford City Public Library announced some upcoming events hosted by the library for March as well as an update on projects and grants that the library staff is working on.

-Richard Chimka, a Ford City Borough resident, expressed frustration with residential outreach during an emergency waterline break after hours.

NEXT COUNCIL MEETING – March 27, 2023, 6:30 PM at the Ford Memorial United Methodist Church

ADJOURNMENT – 8:05

Councilwoman Vicki Schaub made the motion for adjournment. Vice President Josh Adams seconds the motion.

Motion carried: 6-0

AUTHORIZING MINUTES

Office Administrator

Council President

Secretary