

**MEETING MINUTES  
FORD CITY BOROUGH COUNCIL  
REGULAR MEETING  
LOCATION: BC3 Armstrong Campus  
August 28, 2023**

**CALL TO ORDER**

Call the meeting to order at 6:30 PM and advise the audience that the meeting August 28, 2023, is being audio taped by Ford City Borough.

Is anyone else audio or video taping the meeting?

Councilwoman Vicki Schaub and Leader Times, recording audio.

**PLEDGE OF ALLEGIANCE**

ROLL CALL Council President Carol Fenyes, Councilwoman Vicki Schaub, Councilwoman Mary Alice Bryant, Councilwoman Sally Beck, Councilman Tom Ondrusek, Mayor Tim Bureau, and Sr. Engineer Joel Romagna.

Absent: Vice President Josh Adams

**CITIZENS COMMENTS – Agenda Items Only**

EXECUTIVE SESSIONS – An executive session was held on Monday, August 14<sup>th</sup> to discuss the upcoming appointment and receive legal advice from the solicitor.

**CONSENT AGENDA**

1. Bill List, August 24, 2023
2. Bill List, August 15, 2023
3. Bill List, July 24, 2023
4. Fire Department Report, July 2023
5. Police Report, July 2023
6. Codes Enforcement Report, July 2023
7. Water Report, July 2023
8. Treasurer's Report, July 2023
9. Zoning Report, August 2023
10. Meeting Minutes, July 24, 2023
11. Meeting Minutes, August 14, 2023

Having no objections, the consent agenda was passed.

At 6:40, Solicitor Alyssa Golfieri joined the meeting via phone.

**ENGINEER'S REPORT**

Joel Romagna, Sr. Project Engineer with Stiffler, McGraw & Associates, prepared an Engineer's Report for existing projects within the Ford City Borough,

## SHADE TREE COMMISSION REPORT

Stacy Gladysiewski Klukan, Shade Tree Commission Chairperson, prepared an update on recent Shade Tree activity within Ford City Borough.

## FORD CITY PUBLIC LIBRARY REPORT

Andrea Kiehl- McKibbin and Katie Wolfe, directors of Ford City Public Library, have prepared an update on current matters at the Ford City Public Library as well as sharing some upcoming events that FCPL is facilitating.

## ACTION ITEMS

### **1. June 26, 2023 Meeting Minutes**

Councilwoman Mary Alice Bryant made the motion to approve the meeting minutes from the June 26, 2023 Council Meeting after being struck from the consent agenda at the previous meeting on July 24, 2023. Councilman Tom Ondrusek seconds the motion.

No comments

Motion carried: 4-1 with Councilwoman Vicki Schaub opposing.

### **2. Local Share for Dogwood Alley**

Councilwoman Vicki Schaub made the motion to authorize the Borough Engineer and Borough Solicitor to prepare and submit an LSA grant application to DCED for Dogwood Alley improvements and authorize appropriate Borough officials to take any and all necessary action, including payment of an application fee of \$100.00, to effectuate the same. Councilwoman Mary Alice Bryant seconds the motion.

No comments

Motion carried: 5-0

### **3. Local Share for Salt Storage Facility and Winter Maintenance Facility**

Councilwoman Vicki Schaub made the motion to authorize the Borough Engineer and Borough Solicitor to prepare and submit LSA grant application to DCED for a Salt Storage Facility, Winter Maintenance Facility and Borough Garage, and authorize appropriate Borough officials to take any and all necessary action, including an application fee of \$100.00, to effectuate the same. Councilman Tom Ondrusek seconds the motion.

No comments

Motion carried: 5-0

### **4. Approval and Authorization of Payment to JS Bova Excavating Pay Estimate #8 for Contract 2022-1**

Councilwoman Mary Alice Bryant made the motion to approve and authorize proper Borough officials to take all action necessary to remit payment for Pay Estimate #8 in the amount of \$48,703.56 from J.S. Bova submitted pursuant to Contract 2022-1 related to the BC3 and 3rd Avenue Waterline Replacement Project (Project No. 21-0019). Councilwoman Vicki Schaub seconds the motion.

No comments  
Motion carried: 5-0

**5. Approval and Authorization to Submit Final Reimbursement Requisition #8 to PennVEST for Contract 2022-1.**

Councilwoman Vicki Schaub made the motion to approve and authorize proper Borough officials to take all action necessary to submit the Reimbursement Requisition #8 in the amount of \$50,452.56 to PennVEST related to Contract 2022-1 (Project No. 21-0019). Councilwoman Mary Alice Bryant seconds the motion.

No comments  
Motion carried: 5-0

**6. BOVA Pay Estimate #7 for Contract 2022-2**

Councilwoman Vicki Schaub made the motion to approve Pay Estimate #7 (Contract 2) to J.S. Bova Excavating in the amount of \$46,988.11, and to authorize proper Borough officials to execute all necessary documents required to effectuate the same. Councilman Tom Ondrusek seconds the motion.

No comments  
Motion carried: 5-0

**7. Approval and Authorization to Submit Reimbursement Requisition #6 to CFA for Contract 2022-2**

Councilwoman Vicki Schaub made the motion to approve and authorize proper Borough officials to take all action necessary to submit Reimbursement Requisition #5 in the amount of \$46,498.11 to Commonwealth Finance Authority pursuant to Contract 2022-2 related to the BC3 and 3rd Avenue Waterline Replacement Project (Project No. 21-0019). Councilwoman Sally Beck seconds the motion.

No comments  
Motion carried: 5-0

**DISCUSSION ITEMS**

**Trail Bathrooms:**

Councilwoman Vicki Schaub feels that the portable toilet is an unnecessary expense until winter and feels we should look into other ways to manage the trail restroom. She will be looking into other options such as a time locks.

**Junior Council:**

Councilwoman Vicki Schaub would like to go to Armstrong High School to gauge interest in developing a Ford City Borough Junior Council.

**Signage Changes:**

Solicitor Alyssa Golfieri and Zoning Officer Tyson Klukan will be fine tuning the ordinance and going through the necessary channels to make these changes adoptable through ordinance. Solicitor Alyssa Golfieri mentioned that this will most likely be finalized and ready to vote on in October.

Community Tree Program:

Council President Carol Fenyes shared that First Energy has a few grants for planting trees available that Shade Tree Commission may want to take advantage of.

2021 Tree Incident:

No update.

MEETING ANNOUNCEMENTS – None

CITIZENS COMMENTS – None

NEXT COUNCIL MEETING – September 25, 2023, 6:30 PM at the BC3 Armstrong Campus

ADJOURNMENT – 7:24

Councilwoman Vicki Schaub made the motion for adjournment. Councilman Tom Ondrusek seconds the motion.

No comments

Motion carried: 5-0

AUTHORIZING MINUTES

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Office Administrator

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Council President

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Secretary