

AGENDA
FORD CITY BOROUGH COUNCIL
MEETING MINUTES
LOCATION: BC3 Armstrong Campus
April 24, 2023

CALL TO ORDER

Call the meeting to order at 6:30 PM and advise the audience that the meeting April 24, 2023, is being audio taped by Ford City Borough.

Is anyone else audio or video taping the meeting?

Councilwoman Vicki Schaub and Leader Times are recording audio.

PLEDGE OF ALLEGIANCE

ROLL CALL

President Carol Fenyes, Vice President Josh Adams, Councilman Bryan Gilbertsen, Councilwoman Mary Alice Bryant, Councilman Tom Ondrusek, Mayor Tim Bureau, Sr. Engineer Joel Romagna, and Solicitor Alyssa Golfieri.

Via Phone: Councilwoman Vicki Schaub

CITIZENS COMMENTS – Agenda Items Only

EXECUTIVE SESSIONS - None

CONSENT AGENDA

1. Bill List, March 27, 2023
2. Bill List, April 11, 2023
3. Fire Department Report, March 2023
4. Zoning Report, April 2023
5. Codes Enforcement Report, March 2023
6. Treasurer's Report, January 2023
7. Treasurer's Report, February 2023
8. ~~Police Report, March 2023~~
9. Water Report, March 2023
10. Meeting Minutes, March 27, 2023

Striking item 8, the consent agenda was passed.

ENGINEER'S REPORT

Joel Romagna, Sr. Project Engineer with Stiffler, McGraw & Associates, prepared an Engineer's Report for existing projects within Ford City Borough

ZONING

Ford City Borough Zoning Officer Tyson Klukan and Chair of Planning Commission Kristen Angehr have prepared a presentation on proposed changes to the Ford City Borough Zoning Map.

SHADE TREE COMMISSION REPORT

Stacy Gladysiewski Klukan, Shade Tree Commission Chairperson, prepared an update on recent Shade Tree activity within Ford City Borough.

ACTION ITEMS

1. Approval, Adoption, and Implementation of Amendments to the Employee Handbook

Councilman Tom Ondrusek made the motion to approve Resolution No. 2-2023 amending the Borough of Ford City Employee Handbook. Vice President Josh Adams seconds the motion.

Council comments: Councilwoman Vicki Schaub requested clarification on what was changed to the section outlining the probationary period for new employees.

Motion carried: 6-0

2. Approval of the Borough's March 2023 Zoning Report

Vice President Josh Adams made the motion to approve the Zoning Report for March of 2023 presented by Ford City Borough Zoning Officer, Tyson Klukan. Councilwoman Vicki Schaub seconds the motion.

No comments

Motion carried: 6-0

3. Approval of Resolution 3-2023: Mid-County Transit Authority – Contribution of Funds for Fiscal Year 2023-2024

Vice President Josh Adams made the motion to adopt Resolution No. 3-2023 authorizing the contribution of local funds in the amount of \$14,270.00 to the Mid-County Transit Authority for Fiscal Year 2023-2024. Councilman Bryan Gilbertsen seconds the motion.

No comments

Motion carried: 5-1 with Councilwoman Vicki Schaub opposing.

4. Enactment of Ordinance No. 754: Parking Prohibition on 4th Avenue and 11th Street

Councilman Tom Ondrusek made the motion to approve Ordinance No. 754 (i) establishing portions of 4th Avenue and 11th Street as prohibited parking during specified hours, (ii) authorizing appropriate Borough officials to procure and install necessary signage and curb striping, (iii) authorizing the Borough to tow and store vehicles in violation of the parking prohibition, (iv) prescribing fines and penalties for violations of the parking prohibition, (v) repealing all inconsistent ordinances, and (vi) establishing an effective date. Councilwoman Vicki Schaub seconds the motion.

No comments

Motion carried: 4-2 with Vice President Josh Adams and Councilman Bryan Gilbertsen opposing.

5. Approval of an Amendment to the CDBG Cooperation: Borough’s Waterline Valve Replacement Project

Councilwoman Mary Alice Bryant made the motion to approve and authorize appropriate Borough officials to execute an Amendment to the Cooperation Agreement, dated June 3, 2021, between Armstrong County and the Borough related to CDBG funds for a waterline valve replacement project to increase the County’s maximum CDBG funding allocation to \$214,682.69. Vice President Josh Adams seconds the motion.

No comments

Motion carried: 6-0

6. Recommendation to Armstrong County Board of Commissioners: Award of the Borough’s Waterline Valve Replacement Project Bid to Mortimer’s Excavating Inc.

Vice President Josh Adams made the motion to recommend to the Armstrong County Board of Commissioners that the Board of Commissioners award the Borough’s Waterline Valve Replacement Project bid to Mortimers Excavating Inc. based on the proposal submitted in the amount of \$182,450 and to authorize proper Borough officials to execute all necessary documents and take all other action required or requested by Armstrong County to effectuate the same. Councilwoman Vicki Schaub seconds the motion.

No comments

Motion carried: 6-0

7. Approval and Authorization to Submit Reimbursement Requisition #6 to PennVEST: Borough’s 5th Avenue and 17th Street Waterline Replacement Project

Vice President Josh Adams made the motion to approve and authorize proper Borough officials to take all action necessary to submit Reimbursement Requisition #6 in the amount of \$153,250.90 to PennVEST related to the 5th Avenue and 17th Street Waterline Replacement Project (SAP Loan No. 82234). Councilman Bryan Gilbertsen seconds the motion.

No comments

Motion carried: 6-0

At 7:51 PM, Vice President Josh Adams excused himself from the meeting.

DISCUSSION ITEMS

-Water / Storm Water Authority

Council President Carol Fenyes initiated dialogue regarding a potential development of a joint Water and Storm Water Authority and the logistics of what would be needed in order to see this happen within the borough.

-Act 13 Grant Funding

Council President Carol Fenyes presented a grant option “Act 13 Greenways, Trails, and Recreation Program,” that can be used for planning, acquisition, development, rehabilitation and repair of greenways, recreational trails, open space, parks and beautification projects.

-Celebration in the Park

Council President Carol Fenyes announced an upcoming annual event that Ford City Borough would be facilitating to keep an Independence Day tradition in the park alive.

-Part Time Street Laborers

Council President Carol Fenyes mentioned that the borough was currently seeking applicants for part time workers to join the Street Department.

MEETING ANNOUNCEMENTS

Ford City Borough Office Administrator Abby Nimerosky made the announcement that Spring Trash Days would be taking place in May on the 23rd and 24th as well as outlining the procedure for participating and accepted trash.

CITIZENS COMMENTS

Andrea Kiehl-McKibbin, Director of Ford City Pubic Library, gave an update on upcoming Programs hosted by FCPL as well as some information regarding the Pie Contest they are facilitating at Celebration in the Park on July 1st.

NEXT COUNCIL MEETING – May 22, 2023, 6:30 PM at the BC3 Armstrong Campus

ADJOURNMENT – 8:16 PM

Councilman Tom Ondrusek made the motion for adjournment. Councilwoman Vicki Schaub seconds the motion.

Motion carried: 5-0

AUTHORIZING MINUTES

Office Administrator

Council President

Secretary