**MINUTES**

 **FORD CITY BOROUGH COUNCIL**

 **4th MONDAY – WORKSHOP**

**Location: Latin American Club**

**May 29, 2018**

CALL TO ORDER

Council President Fenyes called the meeting to order at 6:30 p.m. and advised the audience that the meeting for Tuesday, May 29, 2018 will be audio taped by Ford City Borough and Lisa Bittner. Caroline Hassa, David Croyle & Kyle Predmore –WTYM are audio and video taping. Nick Vercilla – Leader-Times is audio taping.

PLEDGE OF ALLEGIANCE

Council President Fenyes led everyone in reciting the Pledge of Allegiance.

ROLL CALL

 Mary Alice Bryant, Carol Fenyes, Ray Klukan, Tyson Klukan and Marc Mantini were present.

 Beth Bowser is absent. Mayor Cogley is absent because of a work conflict.

 ATTENDANCE

 Solicitor Golfieri – Babst Calland, Trey Barbour – Trek Development and Borough Secretary

 Lisa Bittner were present.

CITIZENS COMMENTS - AT THIS TIME AGENDA ITEMS ONLY

 **JoAnn Scopel** had no comments at this time.

 **Jerry Miklos** spoke about hiring.

 VICE-PRESIDENT TYSON KLUKAN STATEMENT

 VP T. Klukan read from a prepared statement. (Attachment)

 ENGINEER COMMENTS

 No report at this time.

**OLD BUSINESS**

TREK DEVELOPMENT

 Trey Barbour explained they are the company that built the Kittanning Cottages and the Valley

 View Apartments. Back in 2016 Trek conducted a presentation on possible housing structures to

 be built on the site of FCHS. Barbour explained they met with representatives from the

 Industrial Development Council, Kittanning Borough & Ford City Borough. Barbour explained

 the 40 housing unit conceptual drawing. An affordable family housing development. There

 would be one, two and three bedroom units. This is rent controlled housing. In 15 years the

 units could be sold to the residents. All units have a community room. This room is open for use

 by anyone in the community to host small gatherings. Barbour stated this is a $12M project. If

 Ford City is interested in pursuing then TREK would have to be applying for Tax Credits in

 November 2018. Ford City Borough would have to say they would like to move forward with

 the project. It’s not a guarantee of funding. It is a very competitive credit to obtain. The

 announcement of the credits would be March/April of 2019. Start building at the end of 2019

 and construction would last for one (1) year.

 Council President Fenyes added there will be a developers meeting in August with representative

 from Fourth Economy. Fenyes added this not section 8 housing.

 TREK would provide all maintenance.

 Solicitor Golfieri asked, regarding the July deadline, what type of support are you looking for?

 The communities need to be in support of the project. The School Board needs to know Ford

 City Borough supports the project.

 Council President stated we need to hear what the developers have to say after the meeting in

 August. As we are considering what TREK is offering, we need to consider what other

 developers may be offering. We need to hear what the community has to say.

 ARMSTRONG COUNTY LAND BANK – REVISED DRAFT OF THE MOU-IGA

Council President Fenyes explained Armstrong County is looking for a commitment from Ford City Borough by 5-31-2018 of their desire to participate in the Land Bank Project. Armstrong County would like five (5) communities to participate. Narrowing it down from 10. A smaller group would be easier to manage.

T. Klukan added there would be a contribution fee of $500. Ford City Borough has multiple blighted properties.

Fenyes added all that is needed now is a letter of intent to participate.

Solicitor Golfieri suggested the following motion:

Motion to authorize proper Borough Officials to execute and transmit a letter of intent provided by Armstrong County which expresses intent to participate in the Land Bank. Subject to proper approval of intergovernmental cooperation agreement at a later date.

Mantini made the motion. Seconded by T. Klukan. Motion Carried. 5-0 Unanimous

CDBG – LIBRARY ADA PROJECT

T. Klukan made a motion to authorize proper Borough officers to prepare and take all additional actions necessary to enact an ordinance authorizing the execution of a Cooperation Agreement with the County of Armstrong related to the $32,616.00 Community Development Block Grant allocation awarded to the Borough for use toward construction costs associated with the Ford City Public Library ADA Improvements Project.  Seconded by Bryant. (Attachment)

Motion Carried. 5-0 Unanimous

**NEW BUSINESS**

HIRING – PLAYGROUND SUPERVISOR

T. Klukan made a motion to hire Linda Bissell as the Playground Supervisor at a rate of $10.50 per hour and not to exceed 20 hours per week based on the recommendation of the Borough Manager. Seconded by Bryant. Motion Carried. 5-0 Unanimous

HIRING – PLAYGROUND ATTENDANTS

 T. Klukan made a motion to hire Breanna Keibler as a Playground Aide at a rate of $9.50 per

 hour and not to exceed 20 hours per week based on the recommendation of the Borough

Manager. Seconded by Bryant. Motion Carried. 5-0 Unanimous

T. Klukan made a motion to hire Kyia Kline as a Playground Aide at a rate of $9.50 per hour and not to exceed 20 hours per week based on the recommendation of the Borough Manager. Seconded by Bryant. Motion Carried. 5-0 Unanimous

 T. Klukan made a motion to hire Noah Sholler as a Playground Aide at a rate of $9.50 per hour

 and not to exceed 20 hours per week based on the recommendation of the Borough Manager.

 Seconded by Bryant. Motion Carried. 5-0 Unanimous

HIRING – POLICE ADMINISTRATIVE ASSISTANT

 T. Klukan made a motion to hire Sarah Trego as a Police Administrative Assistant at a rate of

 $10.25 per hour for a maximum of 25 hours per week based on the recommendation of the

 Borough Manager and to be effective May 21, 2018. Seconded by Bryant.

Motion Carried. 5-0 Unanimous

LAWN CARE – BID AWARD

Bryant made motion to award the Landscaping/Mowing to First Impression Lawn Care in the amount of $1,250 per week. Seconded by T. Klukan. Motion Carried. 5-0 Unanimous

COMMITTEE & DEPARTMENT REPORTS

 Fire Department Library Parks & Recreation Finance

 Planning Commission Shade Tree Police Report Public Works

Fleet Advisory Committee Borough Manager Other

Fire Department – Joe Peters reported on the Fire Department activity for May 2018, they will be holding a Breakfast on Saturday, June 30 and thanked Kittanning Hose Co. #1 for assisting with installation of the flags on the Veterans Bridge.

Planning Commission – Dick Wakefield explained they are continuing to work with Fourth Economy gathering survey information. Wakefield asked if the information could be placed on the Borough Web Site. There will be a meeting in August with prospective developers.

Library – Helen Taylor introduced herself as the new Library Director. She will have a report for next month.

Shade Tree – Joe Peters stated four (4) memorial trees were planted in the park. Memorial Trees cost $150 and memorial benches cost $200.

Parks & Recreation – no report at this time.

Public Works – T. Klukan the garbage truck is undergoing an emergency repair, hot patching will begin over the water break repair areas, and reviewing condition of Borough sidewalks will take place.

Finance – Council President stated a new Treasurer Mary Louise Bittner is on board and will begin working on the five (5) year capital budget.

 SOLICITOR COMMENTS

Solicitor Golfieri spoke about the Manor Twp./ Fort Run Park Transfer and explained she spoke with a representative from DCNR - Kathy Frankel, who confirmed that in 1973 the Borough received for that property a Land & Water Conservation Fund Grant [A development grant.]. As a result of the grant terms the property is required to remain a park or recreational space. The regulations per these grant funds are extremely strict.

CITIZEN COMMENTS – OPEN COMMENTS AT THIS TIME

 **Jerry Miklos** spoke about transfer of the property and asked how much the 1973 grant was for.

 **JoAnn Scopel** had no comments at this time.

**Don Mains** spoke about the creation of the Ford City Glass College and the Pittsburgh Glass Center.

**Bill Hilliard** spoke about a problem he has been having since November 2017 with a property at 504 5th Avenue. Hilliard is having problem with codes. He previously spoke with Borough Manager Greenlee. Nothing has been done. T. Klukan asked if this involved gutters on a house. Gutters are storm water management? Solicitor Golfieri answered yes. Armstrong County regulates, the Borough does not have their own ordinance. Hilliard stated the Borough is paying for a Codes Manager who is not inspecting units properly and allowing renters to move in. Who should he go after? He had over $5500 damage. The house in question is a rent to own. Hilliard also complained about noise on the 500 Block of 5th Avenue.

MEETING ANNOUNCEMENTS

 Secretary read from a list of prepared announcements.

Ray Klukan spoke about the events happening in town. Because of these events, residents will have to find alternate parking. These events are nice for the kids and nice for the community.

NEXT COUNCIL MEETING

Monday, June 11, 2018 at 6:30 p.m. at the Latin American Club.

NEXT 4th MONDAY

Monday, June 25, 2018 at 6:30 p.m. at the Latin American Club

 EXECUTIVE SESSION

Council President stated there will be an Executive Session following the meeting to discuss pending litigation, personnel matters and take advice from Solicitor Golfieri.

ADJOURNMENT

 T. Klukan made a motion at 7:52 p.m. to adjourn. Seconded by Mantini.

Motion Carried. 5-0 Unanimous

 Carol Fenyes Lisa Bittner

 Council President Borough Secretary