**MINUTES**

 **FORD CITY BOROUGH COUNCIL**

 **4th MONDAY – WORKSHOP**

**Location: Latin American Club**

**February 26, 2018**

CALL TO ORDER

Council President Fenyes called the meeting for Monday, February 26, 2018 to order at 6:32

p.m. and advised the meeting will be audio taped by Ford City Borough and Lisa Bittner.

Caroline Hassa is audio and video taping the meeting. Nick Vercilla – Leader-Times and David

Croyle – Kittanning Paper/WTYM are audio taping the meeting.

 PLEDGE OF ALLEGIANCE

 Council President led everyone in reciting the Pledge of Allegiance.

ROLL CALL

 Mary Alice Bryant, Carol Fenyes, Ray Klukan, Tyson Klukan and Mayor Cogley were present.

 Beth Bowser was absent because of illness. Marc Mantini was absent. .

 ATTENDANCE

Michael Greenlee – Police Chief/Borough Manager, Solicitor Alyssa Golfieri – Babst Calland, &

and Borough Secretary Lisa Bittner were also present.

 EXECUTIVE SESSION

Council President announced an Executive Session was held on Thursday, February 22, 2018 to discuss Property.

 CITIZENS COMMENTS - AT THIS TIME AGENDA ITEMS ONLY

 **JoAnn Scopel** had no comments at this time.

 **Jerry Miklos** will speak after the Fire Department report is given.

COMMITTEE & DEPARTMENT REPORTS

 Fire Department Library Parks & Recreation Finance

 Planning Commission Shade Tree Police Report Public Works

Fleet Advisory Committee Borough Manager Other

Jamie Thompson – Ford City Area Business Professional Association, spoke about the Hometown Hero Banner Project. This project is the first major project for the revitalized committee. Banner order forms for Veterans and Active military service members are available at various location in town. The cost is $140 for a 2 x 3 banner and garden size flag. This cost includes the hardware for hanging the banner. The banners will be hung on the telephone poles. Troop Banners is the company the banners will be ordered thru.

Andy Tylinski – Planning Commission & Fleet Advisory Committee, explained data gathering has been happening on the Borough Vehicles and they will be keeping track of equipment too. Checking mileage, repair records and their wear and tear. They will not be addressing Fire Dept. vehicles. It is recommended two vehicles be removed from the fleet because they are old. One is the dump truck and the other is the gold Crown Victoria. Council President suggested Tylinski work with Julie Nortup [new office employee] for the actual repair numbers.

Joe Peters – Fire Dept., spoke about the number of calls the department responded to. Peters added their fund raisers for 2018 have started with the $40 ticket [dinner drawing] and dinners coming up in April and May. If anyone is interested, they always need volunteers.

Dick Wakefield – Planning Commission, explained they obtained input from the Public on the direction of updating the Comprehensive Plan. With assistance from DCED they obtained names of 20 vendors and the list was narrowed to four (4). They set up criteria and met with two (2) vendors face to face. Their choice is Pittsburgh based Fourth Economy. If the grant funding from DCED comes thru the project would be complete about one (1) year from now with an updated Comprehensive Plan and a new Zoning Ordinance. The Zoning is done to support the plan.

Council President added just today the contact was signed and sent to DCED for Early Intervention – Phase 2. We are waiting for the contract to be returned. The project amount is $92,875, $83,506 from DCED and $9,279 match from Ford City Borough.

Anita Bowser – Director Ford City Library, explained she will be leaving and introduced Liz Switzer as the interim director. Bowser provided their March activity calendar and reported on the use of the library. Their website will be updated and a new security system will be installed.

Stacy Klukan – Shadetree, stated she will be preparing a list of trees to be removed. Klukan stated they are looking to replace some of the trees with memorial trees. There are Ash trees along the Cadogan Flats and the Trail that should be removed. Klukan stated they are considering adding a kid’s book exchange box in the Borough Park. Klukan will be coordinating a park cleanup day with students from the Armstrong Leo Club.

Stacy Klukan – Parks & Recreation, stated the Summer Lunch Program will be held at 7th Avenue this year. Klukan added Playground Supervisors are needed and must be 18 years of age. A plaque will be added to the cannon.

Bill Oleksak – Cannon Restoration Committee, explained funds have been raised and the canon will be sent out for sandblasting. It will be repaired if needed, repainted and returned to the park. Oleksak stated this group is willing to work with the group that expressed interest in doing something with bricks

Michael Greenlee – Borough Manager, spoke about the grants obtained for the Library- ADA restrooms and ADA entrances, Boulder Park – Multiuse Sport Court will be installed with tot features, Trail Head – repaving lower end and ADA access ramp, Joe Peters added an informational sign will be added using Towns & Trail grant funding they obtained, Multimodal – over 120 corners will become ADA accessible, Street Sign may be added, Waterlne – projects to be addressed this year may be Plum Way, portions of 5th Avenue, Neale Avenue, 6th Avenue the ‘S” curve and 3rd Avenue. Storm sewer & Flood Mitigation there are some heavy cleaning areas and some areas needing repairs.

T. Klukan – Public Works, stated they are recommending using the USDA grant to obtain a new dump truck to replace the existing dump truck. Liquid Fuels will be used for some of the ADA projects and to rehabilitate the roadways. There was a very large water main break last week. All services were called out including Emergency Management. Late in 2017 it was recommended by Public Works new Street Signs are needed.

Michael Greenlee – Borough Manager, added First Friday Events and Dinner Truck Wednesday, the 2nd Wednesday, will begin in May.

Carol Fenyes – Finance Report, announced the Borough is doing well, did not have to take a Tax Anticipation Loan and maintaining about the same as last year.

 CUBIC TRAINING

Council President Fenyes stated the Borough Office will be closed for three mornings, 4-2, 4-3 & 4-4, for training on CUBIC. With the retirement of Patty Hornyak, the office staff needed to be trained and certified on the water billing software.

 MANOR TOWNSHIP

Council President read the letter from Manor Twp. requesting the property know as Fort Run Park/Playground be transferred to them. They want to use the property for community events for young and old. (Attachment)

Solicitor Golfieri explained transfer of property from one municipality to another municipality is exempt from Public Bidding. A Resolution must be adopted at a Public Meeting. Approving the transfer at a Public Meeting. Must determine if it was formally dedicated as a park. Ownership of the property must be determined too.

CITIZEN COMMENTS – OPEN COMMENTS AT THIS TIME

**JoAnn Scopel** said it was a great job with all the reports and thanked the Planning Commission for their work. Everybody is working together.

 **Jerry Miklos** had no comments at this time.

MEETING ANNOUNCEMENTS

 A list of prepared announcements was read by the Secretary.

NEXT COUNCIL MEETING

Monday, March 12, 2018 at 6:30 p.m. at the Latin American Club.

NEXT 4th MONDAY

Monday, March 26, 2018 at 6:30 p.m. at the Latin American Club

 EXECUTIVE SESSION

Council President announced there will be an Executive Session following the meeting to discuss pending litigation and take advice from Solicitor Golfieri.

ADJOURNMENT

 T. Klukan made a motion at 7:41 p.m. to adjourn the meeting. Seconded by R. Klukan.

 Motion Carried. 4-0 Unanimous

 Carol Fenyes Lisa Bittner

 Council President Borough Secretary