

AGENDA
FORD CITY BOROUGH COUNCIL
REGULAR MEETING
Location: Latin American Club
October 8, 2018

CALL TO ORDER

Advise the audience that the meeting for Monday, October 8, 2018 will be audio taped by Ford City Borough and Lisa Bittner.

Is anyone audio or video taping the meeting?

PLEDGE OF ALLEGIANCE

ROLL CALL

CITIZENS COMMENTS - AT THIS TIME AGENDA ITEMS ONLY

CONSENT AGENDA

1. Minutes for Borough Council's 9-10-2018 meeting.
2. Minutes for Borough Council's 9-24-2018 meeting
3. Bills to Approve Bill List Dated 10-8-2018
4. Bills to Ratify – 9-21-2018
5. Bills to Ratify – 10-8-2018
6. Treasurer's Report – August 2018
7. Police Report – August 2018

BELLEFLX -- Bruce Kinney and Scott McDowell

OLD BUSINESS

NEW BUSINESS

1. **DOCUMENTS TO DESTROY – RESOLUTION 20-2018**
Motion to adopt Resolution No. 20-2018 authorizing the disposal of certain municipal records pursuant to the Municipal Record Act and the Municipal Record Manual.
2. **TRUCK – MOTION TO PURCHASE**
Motion to authorize the purchase of a 2018 Ford F-550 with a hydraulic dump, salt spreader, and snow plow from Allegheny Ford Truck Sales for the amount of \$71,888.

Motion to authorize the purchase of a 2019 Ford F-250 with a snow plow from Allegheny Ford Truck Sales for the amount of \$44,725.

Motion to authorize Borough Council President and the Borough Secretary to seek financing for the purchase of the 2018 Ford F-550 and the 2019 Ford F-250.

FINAL AGENDA

3. EMPTY

4. GENERAL EMPLOYEE PENSION PLAN ORDINANCE #737 – AMENDMENT

Motion to enact Ordinance No. 737, which amends the following provisions of the Borough of Ford City General Employees' Pension Plan in order to comply with the collective bargaining agreement with USWA effective January 1, 2018: (1) the definition of "employee," "employment commencement date," and "participant;" and (2) the participation eligibility criteria.

MEETING ANNOUNCEMENTS

CITIZEN COMMENTS – OPEN COMMENTS AT THIS TIME

NEXT COUNCIL MEETINGS

Monday, October 22, 2018 at 6:30 p.m. at the Latin American Club

Monday, November 12, 2018 at 6:30 p.m. at the Latin American Club

ADJOURNMENT

MINUTES
FORD CITY BOROUGH COUNCIL
REGULAR MEETING
Location: Latin American Club
October 8, 2018

CALL TO ORDER

Council President Fenyes called the meeting for Monday, October 8, 2018 to order at 6:32 p.m. and advised the meeting will be audio taped by Ford City Borough and Lisa Bittner. Caroline Hassa and David Croyle – WTYM are audio and video taping the meeting.

PLEDGE OF ALLEGIANCE

Council President led everyone in reciting the Pledge of Allegiance.

ROLL CALL

Beth Bowser, Mary Alice Bryant, Carol Fenyes, Ray Klukan, Tyson Klukan and Marc Mantini were present. Mayor Cogley was absent due to a work conflict.

ATTENDANCE

Police Chief Paul Hughes, Solicitor Alyssa Golfieri and Borough Secretary Lisa Bittner was also present.

CITIZENS COMMENTS - AT THIS TIME AGENDA ITEMS ONLY

There were no comments at this time.

CONSENT AGENDA

1. Minutes for Borough Council's 9-10-2018 meeting.
2. Minutes for Borough Council's 9-24-2018 meeting
3. Bills to Approve Bill List Dated 10-8-2018
4. Bills to Ratify – 9-21-2018
5. Bills to Ratify – 10-8-2018
6. Treasurer's Report – August 2018
7. Police Report – August 2018

Council President asked if there were any objections to the Consent Agenda items. There was no response. Council President stated since there were no objections, these items are adopted

BELLEFLX -- Bruce Kinney and Scott McDowell

Bruce Kinney spoke about Belleflex and explained the creation of the company. They like being in Ford City and are interested in expanding their operations in Ford City. They are suggesting an option to use the vacant property South of Belleflex. If everything goes well construction would begin in 2020 or 2021. They would retain and improve the path and public areas. With the new project they would employ 50/100.

Scott McDowell added they would like an option on the whole property and be responsible back to the community. They will be needing general laborers to engineers.

APPROVED – 11-12-2018

OLD BUSINESS

No Action Items

NEW BUSINESS

DOCUMENTS TO DESTROY – RESOLUTION 20-2018

Bowser made a motion to adopt Resolution No. 20-2018 authorizing the disposal of certain municipal records pursuant to the Municipal Record Act and the Municipal Record Manual. Seconded by Mantini. Motion Carried. 6-0 Unanimous (Attachment)

TRUCK – MOTION TO PURCHASE

R. Klukan made a motion to authorize the purchase of a 2018 Ford F-550 with a hydraulic dump, salt spreader, and snow plow from Allegheny Ford Truck Sales for the amount of \$71,888 pending secured financing. Seconded by T. Klukan. Motion Carried. 6-0 Unanimous (Attachment)

R. Klukan made a motion to authorize the purchase of a 2019 Ford F-250 with a snow plow from Allegheny Ford Truck Sales for the amount of \$44,725 pending secured financing. Seconded by T. Klukan. Motion Carried. 6-0 Unanimous (Attachment)

R. Klukan made a motion to authorize Borough Council President and the Borough Secretary to seek financing for the purchase of the 2018 Ford F-550 and the 2019 Ford F-250. Seconded by T. Klukan. Motion Carried. 6-0 Unanimous

GENERAL EMPLOYEE PENSION PLAN ORDINANCE #737 – AMENDMENT

Bowser made a motion to enact Ordinance No. 737, which amends the following provisions of the Borough of Ford City General Employees' Pension Plan in order to comply with the collective bargaining agreement with USWA effective January 1, 2018: (1) the definition of "employee," "employment commencement date," and "participant;" and (2) the participation eligibility criteria. Seconded by R. Klukan. Motion Carried. 6-0 Unanimous (Attachment)

MEETING ANNOUNCEMENTS

Borough Secretary read from a list of prepared announcements.

CITIZEN COMMENTS – OPEN COMMENTS AT THIS TIME

There were no Citizen Comments at this time.

NEXT COUNCIL MEETINGS

Monday, October 22, 2018 at 6:30 p.m. at the Latin American Club

Monday, November 12, 2018 at 6:30 p.m. at the Latin American Club

ADJOURNMENT

R. Klukan made a motion at 7:14 p.m. to adjourn the meeting. Seconded by Bryant. Motion Carried. 6-0 Unanimous

Carol Fenyes
Council President

Lisa Bittner
Borough Secretary

AGENDA
FORD CITY BOROUGH COUNCIL
4th MONDAY – WORKSHOP
Location: Latin American Club
October 22, 2018

CALL TO ORDER

Advise the audience that the meeting for Monday, October 22, 2018 will be audio taped by Ford City Borough and Lisa Bittner. Is anyone audio or video taping the meeting?

PLEDGE OF ALLEGIANCE

ATTENDANCE

EXECUTIVE SESSION

Borough Council held an executive session on October 15, 2018 to (i) consult with the Borough Solicitor and Insurance Defense Counsel on litigation initiated by Roch Mantini against the Borough currently pending before the U.S. District Court for the Western District of Pennsylvania at docket number 2:18-cv-939-JFC, (ii) consider the lease of real property, and (iii) discuss personnel matters.

CITIZENS COMMENTS - AT THIS TIME AGENDA ITEMS ONLY

OLD BUSINESS

WATER PLANT PROJECT

Motion to approve Pay Estimate #18 & FINAL in the amount of \$7,784.41 and authorize the Council President to sign as presented by Gibson-Thomas.

Motion to approve Change Order #16 in the amount of \$3,038.60 and authorize the Council President to sign as presented by Gibson-Thomas.

Motion to approve Pennvest Requisition #19 & FINAL in the amount of \$7,784.41 and authorize the Council President to sign as presented by Gibson-Thomas.

MULTIMODAL PROJECT

Motion to approve Pay Estimate #2 in the amount of \$154,772.16 and authorize the Council President to sign as presented by Gibson-Thomas.

TRAIL HEAD PROJECT

Motion to approve Pay Estimate #1 & FINAL in the amount of \$38,148.00 and authorize the Council President to sign as presented by Gibson-Thomas.

FINAL

ROAD SALT – BID AWARD

Motion to award Compass Minerals the bid for Ford City Borough's winter de-icing road salt for calendar year 2019 in the amount of \$97.21 per ton and authorize proper Borough officials to execute all necessary documents associated with the same.

NEW BUSINESS

MANTINI CIVIL RIGHTS LITIGATION – SETTLEMENT AGREEMENT

Motion to approve settlement of litigation initiated by Roch Mantini against the Borough currently pending before the U.S. District Court for the Western District of Pennsylvania at docket number 2:18-cv-939-JFC in the amount of \$50,000.

COMMITTEE & DEPARTMENT REPORTS

Fire Department	Library	Parks & Recreation	Finance
Planning Commission	Shade Tree	Police Report	Public Works
Fleet Advisory Committee	Mayor	EMC	Other

CITIZEN COMMENTS – OPEN COMMENTS AT THIS TIME

MEETING ANNOUNCEMENTS

NEXT COUNCIL MEETING

Monday, November 12, 2018 at 6:30 p.m. at the Latin American Club.

NEXT 4th MONDAY

Monday, November 26, 2018 at 6:30 p.m. at the Latin American Club

ADJOURNMENT

MINUTES
FORD CITY BOROUGH COUNCIL
4th MONDAY - WORKSHOP
Location: Latin American Club
October 22, 2018

CALL TO ORDER

Council President Fenyes called the meeting for Monday, October 22, 2018 to order at 6:31 p.m. and advised the meeting will be audio taped by Ford City Borough and Lisa Bittner. Caroline Hassa and David Croyle - WTYP are audio and video taping the meeting. Nick Vercilla - Leader-Times is audio taping the meeting.

PLEDGE OF ALLEGIANCE

Council President led everyone in reciting the Pledge of Allegiance.

ROLL CALL

Beth Bowser, Mary Alice Bryant, Carol Fenyes, Ray Klukan, Tyson Klukan, Marc Mantini and Mayor Cogley were present.

ATTENDANCE

Police Chief Paul Hughes, Solicitor Alyssa Golfieri and Borough Secretary Lisa Bittner were also present.

EXECUTIVE SESSION

Council President announces that Borough Council held an executive session on October 15, 2018 to (i) consult with the Borough Solicitor and Insurance Defense Counsel on litigation initiated by Roch Mantini against the Borough currently pending before the U.S. District Court for the Western District of Pennsylvania at docket number 2:18-cv-939-JFC, (ii) consider the lease of real property, and (iii) discuss personnel matters.

CITIZENS COMMENTS - AT THIS TIME AGENDA ITEMS ONLY

JoAnn Scopel had no comments at this time.

OLD BUSINESS

WATER PLANT PROJECT

Bowser made a motion to approve Pay Estimate #18 & FINAL in the amount of \$7,784.41 and authorize the Council President to sign as presented by Gibson-Thomas. Seconded by R. Klukan. Motion Carried. 6-0 Unanimous (Attachment)

Bowser made a motion to approve Change Order #16 in the amount of \$3,038.60 and authorize the Council President to sign as presented by Gibson-Thomas. Seconded by Bryant. Motion Carried. 6-0 Unanimous (Attachment)

Bowser made a motion to approve Pennvest Requisition #19 & FINAL in the amount of \$7,784.41 and authorize the Council President to sign as presented by Gibson-Thomas. Seconded by Bryant. Motion Carried. 6-0 Unanimous (Attachment)

APPROVED - 12-10-2018

MULTIMODAL PROJECT

Bowser made a motion to approve Pay Estimate #2 in the amount of \$154,772.16 and authorize the Council President to sign as presented by Gibson-Thomas. Seconded by R. Klukan. Motion Carried. 6-0 Unanimous (Attachment)

TRAIL HEAD PROJECT

Bowser made a motion to approve Pay Estimate #1 & FINAL in the amount of \$38,148.00 and authorize the Council President to sign as presented by Gibson-Thomas. Seconded by T. Klukan. Motion Carried. 6-0 Unanimous (Attachment)

ROAD SALT - BID AWARD

Bowser made a motion to award Compass Minerals the bid for Ford City Borough's winter de-icing road salt for calendar year 2019 in the amount of \$97.21 per ton and authorize proper Borough officials to execute all necessary documents associated with the same. Seconded by R. Klukan. Motion Carried. 6-0 Unanimous (Attachment)

NEW BUSINESS

MANTINI CIVIL RIGHTS LITIGATION - SETTLEMENT AGREEMENT

Solicitor Golfieri explained Mantini will abstain from voting and will complete a Conflict of Interest Statement. (Attachment)

Golfieri explained there is pending litigation in Federal Court and a settlement has been reached.

T. Klukan made a motion to approve settlement of litigation initiated by Roch Mantini against the Borough currently pending before the U.S. District Court for the Western District of Pennsylvania at docket number 2:18-cv-939-JFC in the amount of \$50,000. Seconded by R. Klukan. Motion Carried. 5-0-1 Mantini Abstained

COMMITTEE & DEPARTMENT REPORTS

Fire Department	Library	Parks & Recreation	Finance
Planning Commission	Shade Tree	Police Report	Public Works
Fleet Advisory Committee	Mayor	EMC	Other

Fire Department - **Joe Peters** reported on the Fire Department activity for October 2018. They have reached over 300 children during Fire Prevention month. Their \$40 banquet is coming up on the November 10. Tickets may still be purchased.

Planning Commission - **Dick Wakefield** explained they are continuing to work with Fourth Economy and are on track for the Comprehensive Plan Project. The Zoning Ordinance will be next. Everything should be completed by early 2019.

Library - no report at this time.

APPROVED – 12-10-2018

Council President Fenyes explained the library prepared a luncheon on Friday, October 19 for the ladies from Rossford, Ohio. [The ladies were representing Rossford, Ohio and they are the sister city of Ford City, PA.]

Shade Tree – Stacy Gladyseswski stated the office has the order forms for trees. They will be marking dead trees on 11-3/11-4 from 9 to noon.

Mayor Cogley reminded everyone Trick or Treat / Spooky Sweet is taking place on 10-31-2018.

Parks & Recreation – Joe Peters stated First Friday was a success and \$600 was raised during the Cancer Event held on 9-7-2018. Peters hopes to add live music to the event next year. Soon there will be a new Kiosk in place near the Trail Restrooms. The cost is approximately over \$4K and will not cost the Borough any dollars. Peters explained the Spooky Sweet Event in the park is in addition to the town Trick or Treat. There will be vendors during the event in the park on 10-31-2018.

Police Dept. – Chief Paul Hughes asked everyone to check out their Facebook Page, calls this year are 210 more than this time last year, their Secretary is leaving to take a full time job. Sgt. Yough stated he is contacting all businesses to obtain emergency call information, Yough thanked the residents of the 700 Block of 4th Avenue and everyone who assisted during the recent funeral for Mr. Joseph Cippel.

Finance – Council President explained new vehicles are included in the Budget for 2019 and work continues on the budget for next year.

Public Works – Vice-President T. Klukan explained the storm inlets along 7th Avenue have been cleaned out. The inlets are in need of repair. A machine was rented for week and Borough Workers cleaned the inlets. A 5 year strategic paving plan is being created, the new vehicles will be here for the winter, they are also working on a Public Works logo. T. Klukan added the County is moving forward with the Landbank, Ford City is part of the original founders.

Solicitor Comments – Alyssa Golfieri explained that she is looking for direction from Borough Council on (i) the request from Jennifer Bellas on behalf of the Armstrong County Voter Registration to consolidate the Borough's election districts, and (ii) on Borough Council's desire to eliminate the Borough's 1st and 2nd Wards. With respect to the first issue – consolidation of election districts – Solicitor Golfieri explained that the Armstrong County Voter Registration has the right to petition the Court for this consolidation. Borough approval is not required. However, the Armstrong County Voter Registration would like to know that Borough Council supports its desire to consolidate. The Armstrong County Voter Registration has asked Borough Council to express such support by adopting a resolution. With respect to the second issues – elimination of the Borough's 1st and 2nd Wards – Solicitor Golfieri explained that Borough Council may do so by ordinance. If Borough Council elects to eliminate the 1st and 2nd Ward, all Borough Council members would serve at large. Borough Council would also be required to increase its membership by one (1), thus increasing the total number of Council members to seven (7). Finally, Solicitor Golfieri noted that if the Borough has a population under 3,000, it could reduce the number of Borough Council members to five (5) or three (3), as opposed to increasing the number of members to seven (7).

Council President asked for thoughts from the public. A short discussion took place.

Council President thanked Kevin Nelson and David Milito for the efforts cleaning the storm sewers, they must have sore arms. There will be ribbon cutting at the WTP on Wednesday, November 7, 2018.

T. Klukan spoke about increasing the parking permit fees by \$5. This will cover operations and a maintenance program. Fees have not been increased in five (5) years. Adding approximately \$5000 in annual revenue. It will cost approximately \$2,500 to \$3,000 to seal coat the Municipal Lot.

T. Klukan spoke about increasing the base rate of the Landlord Ordinance [Ordinance #684 – adopted 10-19-2009.] The base rate would increase by \$25. Adding approximately \$9000 in annual revenue.

T. Klukan also spoke about the creation of a Fee Schedule.

Solicitor Golfieri added this would have all the fees the Borough Charges all in one place.

CITIZEN COMMENTS – OPEN COMMENTS AT THIS TIME

Steven Shiring stated he attended the Sewage Authority meeting on 10-18-2018 and spoke with Dan Slagle [Sewage Authority Engineer]. Shiring asked if there was going to be a follow up meeting? Council President explained she has emailed Gibson-Thomas and will be following up with Ed Schmitt.

JoAnn Scopel had no comments at this time.

Brad Baillie – Ford City Lion Club explained they will be working on the Gazebo and would like to use some of the money in the Borough Gazebo account to help with funding the project. Solicitor Golfieri stated an invoice will be needed to pay or to reimburse.

MEETING ANNOUNCEMENTS

Borough Secretary read from a list of prepared announcements.

NEXT COUNCIL MEETING

Monday, November 12, 2018 at 6:30 p.m. at the Latin American Club.

NEXT 4th MONDAY

Monday, November 26, 2018 at 6:30 p.m. at the Latin American Club

ADJOURNMENT

T. Klukan made a motion at 7:43 p.m. to adjourn the meeting. Seconded by Mantini. Motion Carried. 6-0 Unanimous

Carol Fenyes
Council President

Lisa Bittner
Borough Secretary

AGENDA
FORD CITY BOROUGH COUNCIL
REGULAR MEETING
Location: Latin American Club
November 12, 2018

CALL TO ORDER

Advise the audience that the meeting for Monday, November 12, 2018 will be audio taped by Ford City Borough and Lisa Bittner.

Is anyone audio or video taping the meeting?

PLEDGE OF ALLEGIANCE

ROLL CALL

EXECUTIVE SESSION

Borough Council held an Executive Session on October 30, 2018 to discuss personnel matters.

CITIZENS COMMENTS - AT THIS TIME AGENDA ITEMS ONLY

CONSENT AGENDA

1. Minutes for Borough Council's 10-8-2018 meeting.
2. Empty
3. Bills to Approve Bill List Dated 11-12-2018
4. Bills to Ratify – 10-26-2018
5. Bills to Ratify – 11-2-2018
6. Treasurer's Report – September 2018
7. Water Reports – September 2018
8. Police Report – September 2018
9. Police Report – October 2018

OLD BUSINESS

1. **2018 F-550 & 2019 F-250 TRUCK FINANCING – F.N.B. COMMERCIAL LEASING**
Motion to authorize the Borough Council President and the Borough Secretary to prepare, execute, and submit an Express Lease Application and all associated documentation to First National Bank for the purpose of purchasing a 2018 Ford F-550 Chassis XL 4x4 Regular Cab, 145" WB with a hydraulic dump, salt spreader, and snow plow in the amount of \$71,888.00.

Motion to authorize the Borough Council President and the Borough Secretary to prepare, execute, and submit an Express Lease Application and all associated documentation to First National Bank for the purpose of purchasing a 2019 Ford F-250 with a snow plow in the amount of \$44,725.00.
2. **CHIEF OF POLICE – EMPLOYMENT CONTRACT**
Motion to approve and authorize the proper Borough officers to execute an employment agreement with Borough Chief of Police Paul Hughes to establish the terms and conditions of Chief Hughes' employment with the Borough.

FINAL AGENDA

3. VOTING PRECINCT CHANGE

Motion to adopt Resolution 22-2018 in support of the Armstrong County Elections and Voter Registration Department's desire to consolidate the two (2) separate election districts in the Borough's First Ward and the two (2) separate election districts in the Borough's Second Ward.

4. ON-LINE PAYMENT AGREEMENT WITH ACI

Motion to approve and authorize the proper Borough officers to execute a contract agreement with Official Payments Corporation titled "Application Services Master Agreement No. D-910" for electronic bill payment and presentment solution services.

NEW BUSINESS

5. DOCUMENTS TO DESTROY – RESOLUTION 21-2018

Motion to adopt Resolution No. 21-2018 authorizing the disposal of certain municipal records pursuant to the Municipal Record Act and the Municipal Record Manual.

6. CHEMICAL BID AWARD – 2019 ACCEPTANCE BID OPENING HELD 10-5-2018

Motion to award based on the recommendation of Borough Engineer Gibson-Thomas the following chemicals to the listed vendors for calendar year 2019:

12.5 % Sodium Hypochlorite	SAL CHEMICAL	\$1.76 / Ga;
Solar Salt	SAL CHEMICAL	\$.156/lb

7. LEFT BLANK

8. HIRING – PART-TIME POLICE

Motion, based on the recommendation of Police Chief and Mayor Cogley, to hire Josh Krizmanich as a part-time police officer for the normal six (6) month probationary period, passing a drug test and background check to be performed at the direction of the Police Chief and the Mayor and to be paid the current wage of the part-time police officer.

9. HIRING – POLICE ADMINISTRATIVE ASSISTANT

Motion to hire Lindsay Cumberledge as a Police Administrative Assistant at a rate of \$11.00 per hours for a maximum of 32 hours per week based on the recommendation of the Police Chief Hughes and Mayor Cogley

10. BID AWARDS – MISC EQUIPMENT

Motion to sell VIN#1GTGK24R1WE543124 with Snow Plow to high bidder Ken Kiskadden, 251 Seven Hills Road, Strattonville, PA 16258, for the amount of \$700.00.

Motion to sell Snow Plow for John Deere 445 to high bidder Jack Walker, 521 Sgros Road, Dayton, PA 16222 for the amount of \$215.00.

Motion to sell Older Western Plow to high bidder Al Gaudino, 115 Cycle Drive, Freedom, PA 15042 for the amount of \$68.00.

Motion to sell John Deere 826D – Walk Behind Snow Blower to high bidder Jack Walker, 521 Sgros Road, Dayton, PA 16222 for the amount of \$205.00.

FINAL AGENDA

Motion to sell VIN# 1GCEC14W4XZ166125 to high bidder Joe Neal, 197 Hoover Road, Templeton, PA 16259 for the amount of \$625.00.

Motion to sell Zero Turn to high bidder Neal Traister, 350 Traister Road, Templeton, PA 16259 for the amount of \$437.00.

Motion to sell Pull Behind Sprayer to high bidder Neal Traister, 350 Traister Road, Templeton, PA 16259 for the amount of \$65.00.

MEETING ANNOUNCEMENTS

CITIZEN COMMENTS – OPEN COMMENTS AT THIS TIME

NEXT COUNCIL MEETINGS

Monday, November 19, 2018 at 6:30 p.m. at the Latin American Club

Monday, November 26, 2018 at 6:30 p.m. at the Latin American Club

Monday, December 10, 2018 at 6:30 p.m. at the Latin American Club

ADJOURNMENT

**MINUTES
FORD CITY BOROUGH COUNCIL
REGULAR MEETING
Location: Latin American Club
November 12, 2018**

CALL TO ORDER

Council President Fenyes called the meeting to order at 6:30 p.m. and advised the audience that the meeting for Monday, November 12, 2018 will be audio taped by Ford City Borough and Lisa Bittner. Caroline Hassa is audio and video taping, Nick Vercelli – Leader-Times is audio taping and David Croyle – Family Life Media is audio and video taping the meeting.

PLEDGE OF ALLEGIANCE

Council President led everyone in reciting the Pledge of Allegiance.

ROLL CALL

Beth Bowser, Mary Alice Bryant, Carol Fenyes, Ray Klukan, Tyson Klukan, and Marc Mantini were present. Mayor Cogley is absent because of illness.

EXECUTIVE SESSION

Borough Council held an Executive Session on October 30, 2018 to discuss personnel matters.

ATTENDANCE

Police Chief Paul Hughes and Borough Secretary Lisa Bittner were also present.

CITIZENS COMMENTS - AT THIS TIME AGENDA ITEMS ONLY

JoAnn Scopel had no comments at this time.

Jerry Milkos asked numerous questions about the Bill Lists.

David Knepshield had no comments at this time.

CONSENT AGENDA

1. Minutes for Borough Council's 10-8-2018 meeting.
2. Empty
3. Bills to Approve Bill List Dated 11-12-2018
4. Bills to Ratify – 10-26-2018
5. Bills to Ratify – 11-2-2018
6. Treasurer's Report – September 2018
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8. Police Report – September 2018
9. Police Report – October 2018

Council President asked if there were any objections to the Consent Agenda items. There was no response. Council President stated since there were no objections, these items are adopted.

OLD BUSINESS

1. 2018 F-550 & 2019 F-250 TRUCK FINANCING – F.N.B. COMMERCIAL LEASING

Bowser made a motion to authorize the Borough Council President and the Borough Secretary to prepare, execute, and submit an Express Lease Application and all associated documentation to First National Bank for the purpose of purchasing a 2018 Ford F-550 Chassis XL 4x4 Regular Cab, 145" WB [Wheel Base] with a hydraulic dump, salt spreader, and snow plow in the amount of \$71,888.00. Seconded by R. Klukan. Motion Carried. 6-0 Unanimous

Bowser made a motion to authorize the Borough Council President and the Borough Secretary to prepare, execute, and submit an Express Lease Application and all associated documentation to First National Bank for the purpose of purchasing a 2019 Ford F-250 with a snow plow in the amount of \$44,725.00. Seconded by R. Klukan. Motion Carried. 6-0 Unanimous

2. CHIEF OF POLICE – EMPLOYMENT CONTRACT

Bowser made a motion to approve and authorize the proper Borough officers to execute an employment agreement with Borough Chief of Police Paul Hughes to establish the terms and conditions of Chief Hughes' employment with the Borough. Seconded by Mantini. Motion Carried. 6-0 Unanimous (Attachment)

3. VOTING PRECINCT CHANGE

Bowser made a motion to adopt Resolution 22-2018 in support of the Armstrong County Elections and Voter Registration Department's desire to consolidate the two (2) separate election districts in the Borough's First Ward and the two (2) separate election districts in the Borough's Second Ward. Seconded by R. Klukan. Motion Carried. 6-0 Unanimous (Attachment)

4. ON-LINE PAYMENT AGREEMENT WITH ACI

R. Klukan made a motion to approve and authorize the proper Borough officers to execute a contract agreement with Official Payments Corporation titled "Application Services Master Agreement No. D-910" for electronic bill payment and presentment solution services. Seconded by Bowser. Motion Carried. 6-0 Unanimous (Attachment)

NEW BUSINESS

5. DOCUMENTS TO DESTROY – RESOLUTION 21-2018

Bowser made a motion to adopt Resolution No. 21-2018 authorizing the disposal of certain municipal records pursuant to the Municipal Record Act and the Municipal Record Manual. Seconded by Bryant. Motion Carried. 6-0 Unanimous (Attachment)

6. WTP CHEMICAL BID AWARD – 2019 ACCEPTANCE BID OPENING HELD 10-5-2018

Bowser made a motion to award based on the recommendation of Borough Engineer Gibson-Thomas the following chemicals to the listed vendors for calendar year 2019:

12.5 % Sodium Hypochlorite	SAL CHEMICAL	\$1.76 / Ga;
Solar Salt	SAL CHEMICAL	\$.156/lb

APPROVED – 12-10-2018

Seconded by Bryant. Motion Carried. 6-0 Unanimous (Attachment)

7. LEFT BLANK

8. HIRING – PART-TIME POLICE

Bowser made a motion, based on the recommendation of Police Chief and Mayor Cogley, to hire Josh Krizmanich as a part-time police officer for the normal six (6) month probationary period, passing a drug test and background check to be performed at the direction of the Police Chief and the Mayor and to be paid the current wage of the part-time police officer.

Seconded by Bryant. Motion Carried. 5-1 T. Klukan was opposed.

9. HIRING – POLICE ADMINISTRATIVE ASSISTANT

Bowser made a motion to hire Lindsay Cumberledge as a Police Administrative Assistant at a rate of \$11.00 per hours for a maximum of 32 hours per week based on the recommendation of the Police Chief Hughes and Mayor Cogley. Seconded by R. Klukan.

T. Klukan stated he would like to see a set schedule established. Police Chief stated the hours would be 9 to 3, Monday to Friday.

Motion Carried. 6-0 Unanimous

10. BID AWARDS – MISC EQUIPMENT (Attachment)

Bowser made a motion to sell VIN#1GTGK24R1WE543124 with Snow Plow to high bidder Ken Kiskadden, 251 Seven Hills Road, Strattonville, PA 16258, for the amount of \$700.00. Seconded by T. Klukan. Motion Carried. 6-0 Unanimous

Bowser made a motion to sell Snow Plow for John Deere 445 to high bidder Jack Walker, 521 Sgros Road, Dayton, PA 16222 for the amount of \$215.00. Seconded by T. Klukan.

Motion Carried. 6-0 Unanimous

Mantini made a motion to sell Older Western Plow to high bidder Al Gaudino, 115 Cycle Drive, Freedom, PA 15042 for the amount of \$68.00. Seconded by Bowser.

Motion Carried. 6-0 Unanimous

Bowser made a motion to sell John Deere 826D – Walk Behind Snow Blower to high bidder Jack Walker, 521 Sgros Road, Dayton, PA 16222 for the amount of \$205.00. Seconded by Bryant.

Motion Carried. 6-0 Unanimous

Bowser made a motion to sell VIN# 1GCEC14W4XZ166125 to high bidder Joe Neal, 197 Hoover Road, Templeton, PA 16259 for the amount of \$625.00. Seconded by T. Klukan.

Motion Carried. 6-0 Unanimous

Bowser made a motion to sell Zero Turn to high bidder Neal Traister, 350 Traister Road, Templeton, PA 16259 for the amount of \$437.00. Seconded by Bryant.

APPROVED – 12-10-2018

Motion Carried. 6-0 Unanimous

Bowser made a motion to sell Pull Behind Sprayer to high bidder Neal Traister, 350 Traister Road, Templeton, PA 16259 for the amount of \$65.00. Seconded by T. Klukan.

Motion Carried. 6-0 Unanimous

MEETING ANNOUNCEMENTS

Secretary read from a list of prepared announcements.

Council President added the municipal parking lot will be used for Handicap Parking during the Light Up Night activities held on Saturday, November 24, 2018.

CITIZEN COMMENTS – OPEN COMMENTS AT THIS TIME

Jerry Miklos had no comments at this time.

JoAnn Scopel had no comments at this time.

David Knepshield spoke about the proposed increased to the Third Avenue parking fees, the proposed increase to the annual Landlord fees and blighted buildings.

Council President Fenyas explained there has only been discussion about increasing fees, nothing has been decided. Fenyas stated Armstrong County received \$100,000 to be used toward the list of blighted properties within the County. Each community will be asked to pay \$500 for the first wave investment. Ford City is among the first five (5) communities asked to participate in the Land Bank.

NEXT COUNCIL MEETINGS

Monday, November 19, 2018 at 6:30 p.m. at the Latin American Club

Monday, November 26, 2018 at 6:30 p.m. at the Latin American Club

Monday, December 10, 2018 at 6:30 p.m. at the Latin American Club

ADJOURNMENT

R. Klukan made a motion at 7:17 p.m. to adjourn the meeting. Seconded by Mantini.

Motion Carried. 6-0 Unanimous

**AGENDA
FORD CITY BOROUGH COUNCIL
REGULAR MEETING
Location: Latin American Club
November 19, 2018**

CALL TO ORDER

Advise the audience that the meeting for Monday, November 19, 2018 will be audio taped by Ford City Borough and Lisa Bittner.

Is anyone audio or video taping the meeting?

PLEDGE OF ALLEGIANCE

ROLL CALL

CITIZENS COMMENTS - AT THIS TIME AGENDA ITEMS ONLY

1. BUDGET - 2019

Motion, based on the recommendation of the Finance Committee, to advertise the proposed 2019 Budget.

2. TAX ORDINANCE - 2019

Motion to advertise the 2019 Tax Ordinance with the total millage at 17.40, there is no tax increase.

MEETING ANNOUNCEMENTS

CITIZEN COMMENTS – OPEN COMMENTS AT THIS TIME

NEXT COUNCIL MEETINGS

Monday, November 26, 2018 at 6:30 p.m. at the Latin American Club

Monday, December 10, 2018 at 6:30 p.m. at the Latin American Club

ADJOURNMENT

MINUTES
FORD CITY BOROUGH COUNCIL
REGULAR MEETING
Location: Latin American Club
November 19, 2018

CALL TO ORDER

Council President Fenyes called the meeting to order at 6:30 p.m. and advised the audience that the meeting for Monday, November 19, 2018 will be audio taped by Ford City Borough and Lisa Bittner. Caroline Hassa and David Croyle -- Family Life Media are audio and video taping the meeting.

PLEDGE OF ALLEGIANCE

Council President led everyone in reciting the Pledge of Allegiance.

ROLL CALL

Mary Alice Bryant, Carol Fenyes, Tyson Klukan, and Marc Mantini were present. Beth Bowser is absent because of illness. Mayor Cogley and Ray Klukan are absent because of work conflicts.

CITIZENS COMMENTS - AT THIS TIME AGENDA ITEMS ONLY

There were no Citizen Comments at this time.

ATTENDANCE

MaryLouise Bittner – Treasurer and Secretary Lisa Bittner were present. [No relation]

BUDGET - 2019

MaryLouise Bittner explained there will be no Tax Increase. The estimated Revenue is \$3,068,056 with no increase in taxes or fees. There is a projected amount of \$370,830 in General Fund Grant Revenue for projects started in current or prior years. There is a decrease in Highway Aid Revenue. There will be a repayment to Public Utility for monies used until grant funds were reimbursed to the Borough. Gas Well agreement funding is not included in the budget because notification has not been received at the time of budget preparation.

The estimated Expenses is \$2,930,621. Staffing will remain the same, manager position is eliminated, part-time clear to full-time clerk position in the Borough Office. Supervisory and administrative positions not under the USW Contract were increased 3%, Health Care benefits decrease by 4.2% for the same coverage, purchase one new police car and three new Public Works vehicles to be used for the Streets and WTP operations. Highway Aid monies will be used toward vehicle purchase.

It is difficult to decrease expenses without sacrificing service levels to residents and businesses. Hoping improved budgetary controls will result in overall improvement to the Financial Condition of the Borough. The initiation of a five (5) year Capital improvement Plan in 2019 will address infrastructure, equipment, and financing needs.

APPROVED - 12-10-2018

Council President asked if there were any comments or questions.

T. Klukan asked if an increase in fees were included and what section the Ford City Police Department was categorized. ML Bittner responded with there will be no increase in fees and FCPD is included in the Public Safety section.

Council President Fenyes added the legal fees have been large, but there is good news. A judge has ruled Ford City Borough can be removed from PPG Lawsuit brought on by the Sierra Club.

Mantini made a motion based on the recommendation of the Finance Committee to advertise the proposed 2019 Budget. Seconded by Bryant. (Attachment)
Motion Carried. 4-0 Unanimous

TAX ORDINANCE - 2019

T. Klukan made a motion to advertise the 2019 Tax Ordinance with the total millage at 17.40, there is no tax increase. Seconded by Bryant. (Attachment)
Motion Carried. 4-0 Unanimous

MEETING ANNOUNCEMENTS

Secretary read from a prepared list of announcements.

CITIZEN COMMENTS - OPEN COMMENTS AT THIS TIME

There were no Citizen Comments at this time.

NEXT COUNCIL MEETINGS

Monday, November 26, 2018 at 6:30 p.m. at the Latin American Club

Monday, December 10, 2018 at 6:30 p.m. at the Latin American Club

ADJOURNMENT

T. Klukan made a motion adjourn the meeting at 6:51. Seconded by Bryant.
Motion Carried. 4-0 Unanimous

Carol Fenyes
Council President

Lisa Bittner
Borough Secretary

FINAL

AGENDA
FORD CITY BOROUGH COUNCIL
4th MONDAY – WORKSHOP
Location: Latin American Club
November 26, 2018

CALL TO ORDER

Advise the audience that the meeting for Monday, November 26, 2018 will be audio taped by Ford City Borough and Lisa Bittner. Is anyone audio or video taping the meeting?

PLEDGE OF ALLEGIANCE

ATTENDANCE

CITIZENS COMMENTS - AT THIS TIME AGENDA ITEMS ONLY

COPY MACHINE LEASING – BOROUGH OFFICE
Julia Nortrup

OLD BUSINESS

MULTIMODAL PROJECT

Motion to approve Pay Estimate #3 in the amount of \$61,509.38 and authorize the Council President to sign as presented by Gibson-Thomas.

PUBLIC LIBRARY – ADA IMPROVEMENT PROJECT

Motion to approve Pay Estimate #1 in the amount of \$19,500 and authorize the Council President to sign as presented by Gibson-Thomas.

BLIGHT TASK FORCE

Council President

COMMITTEE & DEPARTMENT REPORTS

Fire Department	Library	Parks & Recreation	Finance
Planning Commission	Shade Tree	Police Report	Public Works
Fleet Advisory Committee	Mayor	EMC	Other

CITIZEN COMMENTS – OPEN COMMENTS AT THIS TIME

MEETING ANNOUNCEMENTS

NEXT COUNCIL MEETING

Monday, December 10, 2018 at 6:30 p.m. at the Latin American Club.

ADJOURNMENT

MINUTES
FORD CITY BOROUGH COUNCIL
4th MONDAY - WORKSHOP
Location: Latin American Club
November 26, 2018

CALL TO ORDER

Council President Fenyes called the meeting to order at 6:30 p.m. and advised the audience that the meeting for Monday, November 26, 2018 will be audio taped by Ford City Borough and Lisa Bittner. Caroline Hassa and David Croyle -- Family Life Media are audio and video taping the meeting. Nick Vercilla - Leader-Times is audio taping the meeting.

PLEDGE OF ALLEGIANCE

Council President led everyone in reciting the Pledge of Allegiance.

ROLL CALL

Mary Alice Bryant, Carol Fenyes, Ray Klukan, Tyson Klukan, Marc Mantini and Mayor Cogley were present. Beth Bowser is absent because of illness.

CITIZENS COMMENTS - AT THIS TIME AGENDA ITEMS ONLY

There were no Citizen Comments at this time.

ATTENDANCE

Solicitor Alyssa Golfieri, Administrative Assistant Julia Nortrup and Secretary Lisa Bittner were also present.

COPY MACHINE LEASING - BOROUGH OFFICE

Julia Nortrup explained there have been problems printing bills with the copiers. Resulting in having to leave the computers on. Contacted several companies to obtain quotes on upgrading and replacing the current machine. Information was obtained from three companies. It was narrowed down to two companies, Wilson Group, a Sharp Copier, provided proof of being a CoStars member the other RTR Business Solutions did not. There would be a dedicated printer for billing purposes, but it would also be a back up to the main computer. Work orders could be printed on this machine and would eliminate the three (3) part work order system that is in place now. The Sharp copier has a higher capacity for memory. Called several places for references with ASD being one. They are very happy with their machines. The Wilson Group will buy out the current lease, which expires in August 2019. We would receive one invoice which allows for 9,000 black copies and 1,000 color copies per month. Currently the Borough received two invoices, one for the copier payment and one for overage charges. The monthly charge is \$559. There is also air printing and scanning capabilities.

Members of Council expressed their desire to move forward with a lease with Wilson Group. Nortrup will contact them and provide the necessary paperwork to Solicitor Golfieri for review. This will be an agenda item for 12-10-2018.

OLD BUSINESS

MULTIMODAL PROJECT

Mantini made a motion to approve Pay Estimate #3 in the amount of \$61,509.38 and authorize the Council President to sign as presented by Gibson-Thomas. Seconded by R. Klukan. Motion Carried. 5-0 Unanimous (Attachment)

PUBLIC LIBRARY – ADA IMPROVEMENT PROJECT

R. Klukan made a motion to approve Pay Estimate #1 in the amount of \$19,500 and authorize the Council President to sign as presented by Gibson-Thomas. Seconded by Bryant.

Helen Taylor – Librarian, stated the back door has been installed, there are problem with the ramp, the bathroom are almost complete and work on the front door has not started. Taylor asked if an automatic button to open the rear door is included in the project. Council President Fenyas will contact the Borough Engineer.

Motion Carried. 5-0 Unanimous (Attachment)

BLIGHT TASK FORCE

Council President stated this item will be discussed after the reports are given.

COMMITTEE & DEPARTMENT REPORTS

Fire Department	Library	Parks & Recreation	Finance
Planning Commission	Shade Tree	Police Report	Public Works
Fleet Advisory Committee	Mayor	EMC	Other

Fire Department – no report at this time.

Library – **Helen Taylor** reminded everyone she spoke earlier on the status of the Library ADA Improvement Project. Taylor stated there are approximately 2,000 library card holders. Some are from out of the area.

Shade Tree – no report at this time.

Parks & Recreation – no report at this time.

EMC – **Greg Dinko** stated he contacted a representative from Federal regarding the Siren. They are to forward to Dinko and Murry Electric information. Once the information is received they should be able to begin using the Siren. Dinko confirmed the sound to use will be the Westminster Chimes. Dinko must confirm the time for Winter and Summer. [Ordinance #599 – 10:00 p.m. year round] Dinko explained he is continuing to work on the Emergency Operations Plan. There are some sections regarding non English speaking residents and non-ambulatory he needs additional information.

Public Works – **Vice President T. Klukan** they are continuing to work on a logo, the vehicles are being built, the salt supply is good, continuing to work on the Borough Garage, there is a draft coming thru a back garage door, they will be getting quotes for replacement, the main salt truck in inoperable but there are other trucks able to distribute road salt.

Police Dept. – no report at this time.

Mayor – **Mayor Cogley** explained Ford City Police Department is working with Community Action for the holiday season. They have been provided a list of 15 families who could use some help. If interested in obtaining a name, stop at the police department.

SNYDER GAS AGREEMENT

Council President announced the Borough recently received approximately \$156,000 as a result of the agreement with Snyder Brothers. This helps set up the Borough for the future. This completes one of the recommendations of the EIP [Early Intervention Project] obtain new sources of revenue.

BLIGHT TASK FORCE

Council President Fenyes explained they are reviewing [Intergovernmental Cooperation Agreement] and Memorandum of Understanding between Armstrong County Land Bank, Ford City Borough and Armstrong School District. Once adopted this will allow the acquisition of blighted, vacant, and abandoned or tax delinquent real property with Ford City Borough. Fenyes spoke about Tarentum Borough having a vacant building fee. Each year the fee increases, starting at \$150 with a maximum of \$5,000.

T. Klukan referred to a handout. No tax monies would be received if the Land Bank does not purchased. There is no tax monies received while the property is held by the Land Bank. [Once the property is sold the Land Bank will share the tax monies with school district and the municipality.] (Attachment)

A lengthy discussion follows.

Solicitor Golfieri stated the Borough lacks a complete package of Ordinances to deal with these properties. There are multiple tools available. Find what is best for the property to fall under. Use certain checklists, identify larger issues, structural issues with photos. Golfieri stated we cannot step on property.

A meeting will be setup to discuss.

SHADETREE

T. Klukan reported on behalf of the Shadetree they have another committed memorial tree. They have received inquiries for three more. Once iPads are available thru DCNR Forestry Department they will be conducting a tree census.

PUBLIC COMMENTS – OPEN COMMENTS AT THIS TIME

There were no Citizen Comments at this time.

MEETING ANNOUNCEMENTS

Borough Secretary read from a list of prepared announcements.

NEXT COUNCIL MEETING

Monday, December 10, 2018 at 6:30 p.m. at the Latin American Club.

EXECUTIVE SESSION

APPROVED - 12-10-2018

Council Presidents announce immediately following this meeting there will be an Executive Session to discuss personnel and legal matters.

ADJOURNMENT

R. Klukan made a motion to adjourn the meeting. Seconded by T. Klukan.
Motion Carried. 5-0 Unanimous

Carol Fenyes
Council President

Lisa Bittner
Borough Secretary

AGENDA
FORD CITY BOROUGH COUNCIL
REGULAR MEETING
Location: Latin American Club
December 10, 2018

CALL TO ORDER

Advise the audience that the meeting for Monday, December 10, 2018 will be audio taped by Ford City Borough and Lisa Bittner.

Is anyone audio or video taping the meeting?

PLEDGE OF ALLEGIANCE

ROLL CALL

EXECUTIVE SESSION

An Executive Session was held on Tuesday, November 6 at 5:00 p.m. to discuss personnel matters.

CITIZENS COMMENTS - AT THIS TIME AGENDA ITEMS ONLY

CONSENT AGENDA

1. Minutes for Borough Council 10-22-2018 meeting.
2. Minutes for Borough Council 11-12-2018 meeting
3. Minutes for Borough Council 11-19-2018 meeting.
4. Minutes for Borough Council 11-26-2018 meeting.
5. Bills to Approve Bill List Dated 12-10-2018
6. Bills to Ratify – 12-10-2018
7. Bills to Ratify – 11-23-2018
8. Treasurer's Report – October 2018

OLD BUSINESS

1. **THE WILSON GROUP – U.S. BANK EQUIPMENT FINANCE – COPIER AGREEMENT**
Motion to adopt Resolution No. 24-2018 approving and authorizing the execution of a Finance and Maintenance Agreement with The Wilson Group related to the lease and maintenance of a Sharp color copier and Brother black and white copier in the Borough Office.
2. **FCPD – SOP**
Motion to adopt Resolution No. 25-2018 adopting the Ford City Police Department Manual of Rules and Regulations for immediate implementation.
3. **TAX ORDINANCE - 2019**
Motion to adopt Ordinance No. 738, on ordinance fixing the real estate tax rate for fiscal year 2019 at 17.40 mills. There is no tax increase.

FINAL AGENDA

4. BUDGET - 2019

Motion to approve the budget for fiscal year 2019 as presented.

NEW BUSINESS

5. DOCUMENTS TO DESTROY – RESOLUTION 23-2018

Motion to adopt Resolution No. 23-2018 authorizing the disposal of certain municipal records pursuant to the Municipal Record Act and the Municipal Record Manual.

6. COMMITTEE APPOINTMENTS - 2019

Motion to reappoint Richard Wakefield to the Planning Commission for a four (4) year term expire on 12-31-2022.

Motion to reappoint John Thompson, Sr. to the Ford City Borough Municipal Sewage Authority for a five (5) year term to expire on 12-31-2023.

Motion to reappoint Carole Bowser to the Handicap Committee for a three (3) year term to expire on 12-31-2021.

Motion to reappoint James Favero as the Zoning Hearing Board Solicitor for 2019. Contacting ZHB members.

Motion to reappoint Tanya Gladysiewski to the Ford City Zoning Hearing Board for a three (3) year term to expire on 12-31-2021.

Motion to reappoint Louis Vergari as an alternate to the Ford City Zoning Hearing Board for a three (3) year term to expire on 12-31-2021.

7. HIRING - PART-TIME POLICE

Motion, based on the recommendation of Police Chief and Mayor Cogley, to hire Korey Zarnick as a part-time police officer for the normal six (6) month probationary period, passing a drug test and background check to be performed at the direction of the Police Chief and the Mayor and to be paid the current wage of the part-time police officer.

MEETING ANNOUNCEMENTS

CITIZEN COMMENTS – OPEN COMMENTS AT THIS TIME

NEXT COUNCIL MEETINGS

Monday, January 14, 2018 at 6:30 p.m. at the Latin American Club

Monday, January 28, 2018 at 6:30 p.m. at the Latin American Club

EXECUTIVE SESSION

Immediately following the meeting to discuss personnel and take advice from Solicitor Golfieri.

ADJOURNMENT

MINUTES
FORD CITY BOROUGH COUNCIL
REGULAR MEETING
Location: Latin American Club
December 10, 2018

CALL TO ORDER

Council President Fenyes called the meeting to order at 6:31 p.m. and advised the audience that the meeting for Monday, December 10, 2018 will be audio taped by Ford City Borough and Lisa Bittner. Caroline Hassa is audio and video taping, Nick Vercelli – Leader-Times is audio taping and David Croyle – Family Life Media is audio and video taping the meeting.

PLEDGE OF ALLEGIANCE

Council President led everyone in reciting the Pledge of Allegiance.

ROLL CALL

Beth Bowser, Mary Alice Bryant, Carol Fenyes, Ray Klukan, Tyson Klukan, Marc Mantini and Mayor Cogley were present.

EXECUTIVE SESSION

Borough Council held an Executive Session on Tuesday, November 6 at 5:00 p.m. to discuss personnel matters.

ATTENDANCE

Police Chief Paul Hughes, Solicitor Golfieri and Borough Secretary Lisa Bittner were also present.

CITIZENS COMMENTS - AT THIS TIME AGENDA ITEMS ONLY

Jerry Miklos spoke about the copier lease, fire tax, and citizen committee appointments.

CONSENT AGENDA

1. Minutes for Borough Council 10-22-2018 meeting.
2. Minutes for Borough Council 11-12-2018 meeting
3. Minutes for Borough Council 11-19-2018 meeting.
4. Minutes for Borough Council 11-26-2018 meeting.
5. Bills to Approve Bill List Dated 12-10-2018
6. Bills to Ratify – 12-10-2018
7. Bills to Ratify – 11-23-2018
8. Treasurer's Report – October 2018

Council President asked if there were any objections to the Consent Agenda items. There was no response. Council President stated since there were no objections, these items are adopted

OLD BUSINESS

APPROVED - 1-14-2019

THE WILSON GROUP - U.S. BANK EQUIPMENT FINANCE - COPIER AGREEMENT

Mantini made a motion to adopt Resolution No. 24-2018 approving and authorizing the execution of a Finance and Maintenance Agreement with The Wilson Group related to the lease and maintenance of a Sharp color copier and Brother black and white copier in the Borough Office. Seconded by Bowser. Motion Carried. 6-0 Unanimous (Attachment)

FCPD - SOP

Bowser made a motion to adopt Resolution No. 25-2018 adopting the Ford City Police Department Manual of Rules and Regulations for immediate implementation. Seconded by Bryant. Motion Carried. 6-0 Unanimous (Attachment)

TAX ORDINANCE - 2019

Bowser made a motion to adopt Ordinance No. 738, on ordinance fixing the real estate tax rate for fiscal year 2019 at 17.40 mills. There is no tax increase. Seconded by Mantini. Motion Carried. 6-0 Unanimous (Attachment)

BUDGET - 2019

Bowser made a motion to approve the budget for fiscal year 2019 as presented. Seconded by Bryant. Motion Carried. 6-0 Unanimous (Attachment)

NEW BUSINESS

DOCUMENTS TO DESTROY - RESOLUTION 23-2018

Bowser made a motion to adopt Resolution No. 23-2018 authorizing the disposal of certain municipal records pursuant to the Municipal Record Act and the Municipal Record Manual. Seconded by T. Klukan. Motion Carried. 6-0 Unanimous (Attachment)

COMMITTEE APPOINTMENTS - 2019

Mantini made a motion to reappoint Richard Wakefield to the Planning Commission for a four (4) year term expire on 12-31-2022. Seconded by Bowser. Motion Carried. 6-0 Unanimous

Mantini made a motion to reappoint John Thompson, Sr. to the Ford City Borough Municipal Sewage Authority for a five (5) year term to expire on 12-31-2023. Seconded by Bryant. Motion Carried. 6-0 Unanimous

Bowser made a motion to reappoint Carole Bowser to the Handicap Committee for a three (3) year term to expire on 12-31-2021. Seconded by Bryant. Motion Carried. 6-0 Unanimous

Bowser made a motion to reappoint James Favero as the Zoning Hearing Board Solicitor for 2019. Seconded by Mantini. Motion Carried. 6-0 Unanimous

Bowser made a motion to reappoint Tanya Gladysiewski to the Ford City Zoning Hearing Board for a three (3) year term to expire on 12-31-2021. Seconded by Bryant. T. Klukan abstains (Attachment) Motion Carried. 5-0-1

Mantini made a motion to reappoint Louis Vergari as an alternate to the Ford City Zoning Hearing Board for a three (3) year term to expire on 12-31-2021. Seconded by Bryant. Motion Carried. 6-0 Unanimous

APPROVED – 1-14-2019

HIRING - PART-TIME POLICE

Bowser made a motion, based on the recommendation of Police Chief and Mayor Cogley, to hire Korey Zarnick as a part-time police officer for the normal six (6) month probationary period, passing a drug test and background check to be performed at the direction of the Police Chief and the Mayor and to be paid the current wage of the part-time police officer. Seconded by Bryant. Motion Carried. 6-0 Unanimous

MEETING ANNOUNCEMENTS

Secretary read from a list of prepared announcements.

CITIZEN COMMENTS – OPEN COMMENTS AT THIS TIME

Bob Ware spoke about the trees along property behind his home and the water run off from Ford Cliff Borough,

JoAnn Scopel had no comments at this time.

Jerry Miklos suggested hiring a better financial person, spoke about the fire tax, and collecting leaves in the park.

Tom Ondrusek stated the Fire Dept. does not receive any of the Tax Money. (Invoices are submitted to the Borough to approve for payment. Once approved the Borough writes the checks using the Fire Tax Revenue.)

NEXT COUNCIL MEETINGS

Monday, January 14, 2018 at 6:30 p.m. at the Latin American Club

Monday, January 28, 2018 at 6:30 p.m. at the Latin American Club

COUNCIL COMMENTS

Mantini suggested sending a letter to Mr. Nick Tullai. He turned 100 on 12-5-2018. Council President stated a birthday card was already sent.

T. Klukan read from a prepared statement. (Attachment)

EXECUTIVE SESSION

Immediately following the meeting to discuss personnel and take advice from Solicitor Golfieri.

ADJOURNMENT

R. Klukan made a motion at 7:14 p.m. to adjourn. Seconded by T. Klukan.
Motion Carried. 6-0 Unanimous

Carol Fenyes
Council President

Lisa Bittner
Borough Secretary