

**REORGANIZATION MEETING MINUTES
FORD CITY BOROUGH STORMWATER AUTHORITY
Ford City Borough Municipal Building
January 22, 2025**

CALL TO ORDER

The Ford City Borough Stormwater Authority (“Authority”) reorganization meeting was called to order at 6:30 PM and the audience was advised that the meeting was audiotaped by Ford City Borough.

PLEDGE OF ALLEGIANCE

ROLL CALL

Authority Members present included Tyson Klukan, James Milligan, Bob Kiehl (via phone), Jeffrey Stennett and Councilwoman Sally Beck. Borough Manager, Charles Stull, and the Authority’s solicitor, Michael Korn of Babst Calland, were also present.

CITIZENS COMMENTS

None.

REORGANIZATION

1. Board Chair Nominations & Election

- a) Mr. Kiehl motioned to nominate Mr. Klukan as Chair of the Authority
- b) No other motions for Chair were received
- c) The Authority voted unanimous for Mr. Klukan as Chair of the Authority

2. Board Vice Chair Nominations & Election

- a) Mr. Stennett motioned to nominate Mr. Kiehl as Vice Chair of the Authority
- b) No other motions for Vice Chair were received
- c) The Authority voted unanimous for Mr. Kiehl as Vice Chair of the Authority

3. Board Secretary Nominations & Election

- a) Mr. Klukan motioned to nominate Mr. Milligan as Secretary of the Authority
- b) No other motions for Secretary were received
- c) The Authority voted unanimous for Mr. Milligan as Secretary of the Authority

The meeting was turned over to the Chair of the Authority.

ACTION ITEMS

1. Appointment of Positions

The Authority discussed the appointments for Solicitor and Engineer. Following discussion for the appointment of Solicitor, Mr. Stennett made a motion to appoint Michael T. Corns, Babst, Calland, Clements & Zomnir, P.C., as solicitor. Mr. Milligan seconded the motion. The Authority voted unanimously to approve Mr. Korn as solicitor.

Following discussion for the appointment of Engineer, Mr. Stennett made a motion to appoint Joel Romagna, Stiffler-McGraw & Associates, Inc., as engineer. Mr. Milligan seconded the motion. The Authority voted unanimously to approve Mr. Romagna as engineer.

2. Designation of Official Newspaper

The Authority discussed the designation of an Official Newspaper. Following discussion, Mr. Milligan made a motion to designate the Leader Times as the official newspaper of the Authority. Ms. Beck seconded the motion. The Authority voted unanimously to approve the Leader Times as the official newspaper of the Authority.

ENGINEER REPORT

None.

SOLICITOR REPORT

None.

BOROUGH MANAGER REPORT

The Borough Manager reported that he was working on a possible PennVest grant or loan for the replacement of the 1st Street Pump Station. A questionnaire was received, completed and returned to PennVest. The Borough previously applied for a flood mitigation grant through the Commonwealth Financing Authority ("CFA"). The CFA meeting is scheduled for Wednesday, January 29, 2025 and a decision is expected at that meeting.

DISCUSSION ITEMS

1. Ford City Borough Billing Update

First bill including the Stormwater Fee assessment to be sent the week of January 27, 2025.

2. Treasurer Position Update

The Authority discussed hiring a Treasurer to assist the Authority with managing the Authority's funds. The Authority agreed that a Request for Proposal should be developed and distributed to potential providers. Until a Treasurer is selected, the Borough will continue to assist with administrative matters related to collection and disbursement of funds.

3. Stormwater Appeal Process

The Authority discussed the appeal process for property owners that disagree with their stormwater fee assessment. An appeal form will be developed and available at the Borough Office. A subset of the Authority will review the appeal to assess its merit. Errors will be granted. Further appeal will be moved to the full Authority for review and consideration. At present, no penalty will be assessed while appeals are outstanding. This will be revisited in the future.

MEETING ANNOUNCEMENTS

There were no meeting announcements.

CITIZENS COMMENTS

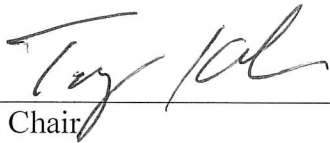
None.

NEXT AUTHORITY MEETING- FEBRUARY 26, 2025, AT FORD CITY BOROUGH BUILDING, 1000 4TH AVE AT 6:30PM

ADJOURNMENT

Mr. Milligan made a motion to adjourn. Mr. Stennett seconded the motion. The Authority voted unanimously to adjourn.

AUTHORIZING MINUTES



Board Chair
Tyson Klukan



Board Secretary
James Milligan