

**MEETING MINUTES  
FORD CITY BOROUGH COUNCIL  
REGULAR MEETING  
BC3 Armstrong  
March 24, 2025**

**CALL TO ORDER**

The meeting was called to order at 6:30 PM and the audience was advised that the meeting on March 24, 2025, is being audio taped by Ford City Borough to be made available for borough council members.

Is anyone else audio or video taping the meeting?

Leader Times, recording audio.

Vicki Schaub, recording audio.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Present: Council President Carol Fenyes, Councilwoman Mary Alice Bryant, Councilwoman Sally Beck, Councilwoman Vicki Schaub, Councilman Tom Ondrusek, Mayor Tim Bureau, Borough Manager Charles Stull, Solicitor Anna Hosack, and Engineer Joel Romagna  
Absent: Vice President Richard Chimka,

**CITIZENS AGENDA COMMENTS – Agenda Items Only**

**EXECUTIVE SESSIONS**

**CONSENT AGENDA**

1. Bill Lists, February 25-March 21, 2025
2. Fire Department Report, February 2025
3. Police Report, February 2025
4. ~~Treasurer's Report, February 2025~~
5. Water Report, February 2025
6. Code Enforcement Report, February 2025
7. Zoning Report, February 2025
8. ~~Meeting Minutes, February 27, 2025~~

After striking items 4 and 8, the consent agenda was passed.

**BOROUGH MANAGER'S REPORT**

Charles Stull, Ford City Borough Manager, has prepared an update regarding recent borough matters as well as his existing projects.

**ENGINEER'S REPORT**

Joel Romagna, Sr. Project Engineer with Stiffler, McGraw & Associates, prepared an Engineer's Report for existing projects within the Ford City Borough,

ACTION ITEMS

**0. February 27, 2025 Meeting Minutes**

Councilman Tom Ondrusek made the motion to approve the meeting minutes from the Ford City Borough Council Meeting on February 27, 2025. Councilwoman Mary Alice Bryant seconds the motion.

Council comments: Councilwoman Vicki Schaub was concerned about how some comments were recorded in the minutes.

Motion carried: 4-1, with Councilwoman Vicki Schaub opposing.

**1. Approval and Authorization to Submit Payment Requisition #6 to PennVEST for Cast Iron Waterline Replacement Project**

Councilman Tom Ondrusek made the motion to approve and authorize proper Borough officials to take all action necessary to submit Payment Requisition #6 in the amount of \$707,460.13 to PennVEST related to the Cast Iron Waterline Replacement Project. Councilwoman Sally Beck seconds the motion.

No comments

Motion carried: 5-0

**2. Approval and Authorization to Submit Payment Requisition #6 to PennVEST for Lead Service Line Replacement Project**

Councilwoman Mary Alice Bryant made the motion to approve and authorize proper Borough officials to take all action necessary to submit Payment Requisition #6 in the amount of \$97,095.35 to PennVEST related to the Lead Service Line Replacement Project. Councilman Tom Ondrusek seconds the motion.

No comments

Motion carried: 5-0

**3. Authorizing Payment to J.S. Bova Excavating, LLC Pay Estimate #5 for Contract 2023-1 Mainline Work**

Councilwoman Sally Beck made the motion to approve and authorize proper Borough officials to take all action necessary to remit payment for Pay Estimate #5 in the amount of \$652,679.34 to J.S. Bova Excavating, LLC submitted pursuant to Contract 2023-1 related to Waterline Replacement Project – Mainline Work (Project No. 22-0018). Councilman Tom Ondrusek seconds the motion.

No comments

Motion carried: 5-0

**4. Authorizing Payment to J.S. Bova Excavating, LLC Pay Estimate #4 for Contract 2023-1 LSL Work**

Councilman Tom Ondrusek made the motion to approve and authorize proper Borough officials to take all action necessary to remit payment for Pay Estimate #4 in the amount of \$91,448.78 to J.S. Bova Excavating, LLC submitted pursuant to Contract 2023-1 related to Waterline Replacement Project – LSL Work (Project No. 22-0018). Councilwoman Mary Alice Bryant seconds the motion.

No comments  
Motion carried: 5-0

**5. Approval of Change Order NO 1A-3 from J.S. Bova Excavating LLC**

Councilwoman Sally Beck made the motion to approve Change Order No: 1A-3 submitted by J.S. Bova Excavating LLC increasing the original contract price by \$300,170.00 with a new final cost being \$8,475,138.50, and to authorize proper Borough officials to take all action necessary to effectuate the same. Councilwoman Mary Alice Bryant seconds the motion.

Council comments: Councilwoman Vicki Schaub asked about the total cost in change orders so far throughout the duration of the project.

Motion carried: 5-0

**6. Approval of Change Order NO 1A-4 from J.S. Bova Excavating LLC**

Councilman Tom Ondrusek made the motion to approve Change Order No: 1A-4 submitted by J.S. Bova Excavating LLC increasing the original contract price by \$103,282.00, with a new final cost being \$8,578,420.50, and to authorize proper Borough officials to take all action necessary to effectuate the same. Councilwoman Sally Beck seconds the motion.

No comments  
Motion carried: 5-0

**7. Pennsylvania State Association of Boroughs (PSAB) Voting Delegate Appointment**

Councilwoman Vicki Schaub nominated herself to be appointed as Ford City Borough's voting delegate at the 2025 PSAB Annual Conference.

Roll Call:

Council President Carol Fenyes:	No
Councilwoman Vicki Schaub:	Abstained
Councilwoman Sally Beck:	No
Councilman Tom Ondrusek:	No
Councilwoman Mary Alice Bryant:	No

No comments  
Motion failed: 0-4 with Councilwoman Vicki Schaub abstaining

Councilman Tom Ondrusek nominated Charles Stull to be appointed as Ford City Borough's voting delegate at the 2025 PSAB Annual Conference.

Roll Call:

Council President Carol Fenyes:	Yes
Councilwoman Vicki Schaub:	No
Councilwoman Sally Beck:	Yes
Councilman Tom Ondrusek:	Yes
Councilwoman Mary Alice Bryant:	Yes

No comments  
Motion passed: 4-1 with Councilwoman Vicki Schaub opposing

**8. Hiring a Street Worker – Joshua Bash**

Councilman Tom Ondrusek made the motion to ratify the hire of Joshua Bash as a full-time Street Worker at the rate of \$21.25 per hour pursuant to the Collective Bargaining Agreement and the Employee Handbook at the recommendation of the Borough Manager and Personnel Committee. Councilwoman Mary Alice Bryant seconds the motion.

No comments  
Motion carried: 5-0

**9. Resolution 2-2025: Mid-County Transit Authority – Contribution of Funds for Fiscal Year 2025-2026**

Councilwoman Mary Alice Bryant made the motion to adopt Resolution 2-2025 authorizing the contribution of local funds in the amount of \$15,733.00 to the Mid-County Transit Authority for Fiscal Year 2025-2026. Councilwoman Sally Beck seconds the motion.

No comments  
Motion carried: 4-1 with Councilwoman Vicki Schaub opposing

**10. Resolution 3-2025: Malec Park Rehabilitation DCNR Grant**

Councilwoman Mary Alice Bryant made the motion to adopt Resolution 3-2025 allowing Ford City Borough to apply for a grant from the Pennsylvania Department of Conservation and Natural Resources for the Malec Park Rehabilitation Project, and authorizing proper borough officials to execute all documents and take all action necessary to effectuate the same. Councilwoman Sally Beck seconds the motion.

No comments  
Motion carried 5-0

**11. Three Rivers Approval of Three Rivers Power Sweep Contract**

Councilman Tom Ondrusek made the motion to ratify the proposal provided by Three Rivers Power Sweep, Inc for Spring and Fall 2024 street sweeping for a price of \$1,350.00 per day with a 6% fuel surcharge and authorize appropriate Borough officials to take any and all necessary action, including execution of relevant documents, to effectuate the same. Councilwoman Sally Beck seconds the motion.

No comments  
Motion carried: 5-0

DISCUSSION ITEMS – None

MEETING ANNOUNCEMENTS – None

CITIZENS COMMENTS – None

NEXT COUNCIL MEETING –April 28th, 2025, 6:30 PM at BC3 Armstrong


ADJOURNMENT – 7:22 PM

Councilman Tom Ondrusek made the motion for adjournment. Councilwoman Sally Beck seconds the motion.

No comments

Motion carried: 5-0

AUTHORIZING MINUTES

  
Assistant Secretary

  
Council President

  
Secretary