

**MEETING MINTUES**  
**FORD CITY BOROUGH COUNCIL**  
**REGULAR MEETING**  
**Ford Memorial United Methodist Church**  
**June 23, 2025**

**CALL TO ORDER**

The meeting was called to order at 6:30 PM and advise the audience that the meeting on June 23, 2025, is being audio taped by Ford City Borough to be made available for borough council members.

Is anyone else audio or video taping the meeting?

Leader Times, recording audio.

Vicki Schaub, recording audio.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Present: Council President Carol Fenyas, Vice President Richard Chimka, Councilwoman Vicki Schaub, Councilwoman Mary Alice Bryant, Councilwoman Sally Beck, Councilman Tom Ondrusek, Mayor Tim Bureau, Borough Manager Charles Stull, and Solicitor Anna Hosack

Absent: Engineer Joel Romagna

**CITIZENS AGENDA COMMENTS – Agenda Items Only**

**EXECUTIVE SESSIONS – An Executive Session took place on June 17<sup>th</sup>, 2025, for personnel matters and to receive legal advice from the Solicitor.**

**CONSENT AGENDA**

1. Bill Lists, May 27-June 20, 2025
2. Treasurer's Report, May 2025
3. Fire Department Report, 2025
4. Police Report, April 2025
5. Code Enforcement Report, May 2025
6. Zoning Report, May 2025
7. Meeting Minutes, May 27, 2025

Having no objections, the consent agenda was passed.

**BOROUGH MANAGER'S REPORT**

Charles Stull, Ford City Borough Manager, has prepared an update regarding recent borough matters as well as his existing projects.

## VIALYTICS PRESENTATION

Slater Rush, Midwest Sales Manager for vialytics, has prepared a presentation highlighting the company's road management software.

### ACTION ITEMS

**1. Approval and Authorization to Submit Payment Requisition #9 to PennVEST for Cast Iron Waterline Replacement Project**

Councilwoman Mary Alice Bryant made the motion to approve and authorize proper Borough officials to take all action necessary to submit Payment Requisition #9 in the amount of \$594,272.93 to PennVEST related to the Cast Iron Waterline Replacement Project. Councilman Tom Ondrusek seconds the motion.

No comments

Motion carried: 6-0

**2. Approval and Authorization to Submit Payment Requisition #9 to PennVEST for Lead Service Line Replacement Project**

Councilwoman Sally Beck seconds the motion to approve and authorize proper Borough officials to take all action necessary to submit Payment Requisition #9 in the amount of \$192,654.00 to PennVEST related to the Lead Service Line Replacement Project. Vice President Richard Chimka seconds the motion.

No comments

Motion carried: 6-0

**3. Authorizing Payment to J.S. Bova Excavating, LLC Pay Estimate #8 for Contract 2023-1 Mainline Work**

Councilman Tom Ondrusek made the motion to approve and authorize proper Borough officials to take all action necessary to remit payment for Pay Estimate #8 in the amount of \$540,698.46 to J.S. Bova Excavating, LLC submitted pursuant to Contract 2023-1 related to Waterline Replacement Project – Mainline Work (Project No. 22-0018). Councilwoman Sally Beck seconds the motion.

No comments

Motion carried: 6-0

**4. Authorizing Payment to J.S. Bova Excavating, LLC Pay Estimate #7 for Contract 2023-1 LSL Work**

Councilwoman Mary Alice Bryant made the motion to approve and authorize proper Borough officials to take all action necessary to remit payment for Pay Estimate #7 in the amount of \$169,856.05 to J.S. Bova Excavating, LLC submitted pursuant to Contract 2023-1 related to Waterline Replacement Project – LSL Work (Project No. 22-0018). Councilman Tom Ondrusek seconds the motion.

No comments

Motion carried: 6-0

**5. Armstrong Associates Federal Credit Union Indemnification Agreement for Surface Stormwater Facilities**

Councilman Tom Ondrusek made the motion to ratify the execution of an indemnification agreement with Armstrong Associates Federal Credit Union as it pertains to stormwater management at the project site of their new facility, 503 Main Street, and authorize proper Borough officials to take all action necessary to effectuate the same. Vice President Richard Chimka seconds the motion.

No comments  
Motion carried: 6-0

**6. Hiring a Street Worker – Robert Fisher**

Councilman Tom Ondrusek seconds the motion to ratify the hire of Robert Fisher as a full-time Street Worker at the rate of \$21.25 per hour pursuant to the Collective Bargaining Agreement and the Employee Handbook at the recommendation of the Borough Manager and Personnel Committee. Councilwoman Sally Beck seconds the motion.

No comments  
Motion carried: 6-0

**7. Acrisure Engagement Letter**

Vice President Richard Chimka made the motion to approve an engagement letter with Acrisure, having acquired Mockenhaupt, for actuarial services pertaining to the non-uniform pension plan for 2025 and 2026 in the amount of \$3,125 per year, and authorize proper Borough officials to take all action necessary to effectuate the same. Councilwoman Sally Beck seconds the motion.

Council comments: Borough Manager Charles Stull clarified that Acrisure acquired Mockenhaupt, which has been the pension administrator for decades at the borough.  
Motion carried: 6-0

**8. S&T Bank Signature Cards**

Councilwoman Sally Beck made the motion to authorize the removal of Mary Alice Bryant and the addition of Richard Chimka to all Ford City Borough bank accounts at S&T Bank in Ford City. Councilwoman Mary Alice Bryant seconds the motion.

No comments  
Motion carried: 6-0

**9. Employment Settlement**

Councilwoman Mary Alice Bryant made the motion to approve settlement of a matter between the Borough and Brian Selnekovic related to employment in the amount of \$45,000.00 and authorize proper Borough officials to execute any documents, in a form acceptable to the Borough Solicitor, and take any such other action necessary to effectuate the same. Vice President Richard Chimka seconds the motion.

No comments  
Motion carried: 6-0

**10. Resolution 7-2025: Cash Handling Policy**

Councilman Tom Ondrusek seconds the motion to adopt Resolution 7-2025 establishing a policy for handling small amounts of cash in the borough office. Councilwoman Sally Beck seconds the motion.

Council comments: Councilwoman Vicki Schaub expressed approval with implementing this policy and felt that it should have been done a long time ago.

Motion carried: 6-0

**11. Manor Township Joint Municipal Authority Interconnect and Water Purchase Agreement**

Councilman Tom Ondrusek made the motion to approve the execution of an interconnection and water purchase agreement with Manor Township Joint Municipal Authority for the purpose of providing the Borough and the Authority with an emergency source of water to temporarily supplement its supply if it cannot supply its customers from its supply of water sources and authorize proper Borough officials to take all action necessary to execute the agreement. Councilwoman Sally Beck seconds the motion.

No comments

Motion carried: 6-0

**DISCUSSION & POTENTIAL ACTION ITEMS**

**-vialytics Road Management Software**

Slater Rush, a representative of vialytics, gave a presentation on their one of a kind road management software. Members of Council discussed the logistics of moving forward with the software such as cost, functionality, and how it can be utilized to meet the needs of the borough. Ultimately, Council decided to table this item for next meeting.

**-PSAB Conference**

Vice President Richard Chimka, Councilwoman Vicki Schaub, and Borough Manager Charles Stull attended the PSAB Spring Conference on behalf of the borough in Hershey, Pennsylvania. Each of them recapped their experience at the conference

**-Community Heart & Soul**

Vice President Richard Chimka shared some information about a community program, Community Heart & Soul, welcoming and encouraging residents of the borough to inquire about the program and implement in Ford City.

**MEETING ANNOUNCEMENTS**

-Assistant Secretary Abby Nimerosky and Council President Carol Fenyes announced that Celebration in the Park will be taking place on July 5<sup>th</sup>, 2025, shortly after the annual 5K race sponsored by Divine Redeemer Catholic School.

CITIZENS COMMENTS – None

NEXT COUNCIL MEETING –July 28, 2025, 6:30 PM at Ford Memorial United Methodist Church

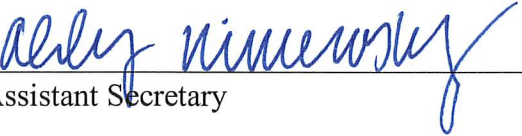
ADJOURNMENT – 7:56 PM

Councilman Tom Ondrusek made the motion for adjournment. Councilwoman Sally Beck seconds the motion.

No comments

Motion carried: 6-0

AUTHORIZING MINUTES

  
Assistant Secretary

  
Council President

  
Secretary