

**MEETING MINUTES  
FORD CITY BOROUGH COUNCIL  
REGULAR MEETING  
BC3 Armstrong  
January 27, 2025**

**CALL TO ORDER**

The meeting was called to order at 6:30 PM and the audience was advised that the meeting on January 27, 2025, is being audio taped by Ford City Borough to be made available for borough council members.

Is anyone else audio or video taping the meeting?  
Leader Times, recording audio.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Present: Council President Carol Fenyes, Councilwoman Mary Alice Bryant, Councilwoman Sally Beck, Councilwoman Vicki Schaub, Councilman Tom Ondrusek, and Borough Manager Charles Stull

~~Via-Phone: Solicitor Anna Hosack, and Sr. Engineer Joel Romagna~~

Absent: Vice President Richard Chimka and Mayor Tim Bureau

**CITIZENS AGENDA COMMENTS – Agenda Items Only**

**EXECUTIVE SESSIONS**

Ford City Borough Council had an Executive Session on January 6, 2025.

**CONSENT AGENDA**

1. Bill List, December 27, 2024
2. Bill List, January 14, 2025
3. Fire Department Report, December 2024
4. Police Report, November 2024
5. Police Report, December 2024
6. Treasurer's Report, December 2024
7. Water Report, December 2024
8. Code Enforcement Report, December 2024
9. Code Enforcement Report, Year End 2024
10. Zoning Report, Year End 2024
11. Meeting Minutes, December 17, 2024
12. Meeting Minutes, December 23, 2024

Having no objections, the consent agenda was passed.

**BOROUGH MANAGER'S REPORT**

Charles Stull, Ford City Borough Manager, has prepared an update regarding recent borough matters as well as his existing projects.

## ENGINEER'S REPORT

Joel Romagna, Sr. Project Engineer with Stiffler, McGraw & Associates, prepared an Engineer's Report for existing projects within the Ford City Borough,

## FORD CITY PUBLIC LIBRARY

Andrea Kiehl- McKibbin, director of Ford City Public Library, has prepared an update on current matters at the Ford City Public Library as well as sharing some upcoming events that FCPL is facilitating.

## ACTION ITEMS

### **1. Resolution 1-2025: Borough Records Destruction**

Councilwoman Mary Alice Bryant made the motion to adopt Resolution 1-2025 authorizing the destruction of certain public records pursuant to the Borough's Retention and Disposal Schedule authorized by the Municipal Records Act. Councilwoman Sally Beck seconds the motion

No comments

Motion carried: 5-0

### **2. Ford City Borough Zoning Hearing Board Appointment – Robert Giardino**

Councilman Tom Ondrusek made the motion to appoint Robert Giardino to the Zoning Hearing Board for a three-year term beginning January 1, 2025, and expiring December 31, 2027. Councilwoman Mary Alice Bryant seconds the motion

No comments

Motion carried: 5-0

### **3. American Legal Publishing Code of Ordinances**

Councilwoman Sally Beck made the motion to approve the Codification Agreement provided by American Legal Publishing, LLC for codification services, and to authorize proper Borough officials to execute all documents and take all action necessary to effectuate the same. Councilman Tom Ondrusek seconds the motion.

No comments

Motion carried: 5-0

### **4. Relief Water Treatment Plant Operator – Jonathan Kotora**

Councilwoman Mary Alice Bryant made the motion to ratify the hire of Jonathan Kotora as a full-time Assistant Water Treatment Plant Operator at the rate of \$21.74 per hour pursuant to the Collective Bargaining Agreement and the Employee Handbook at the recommendation of the Borough Manager and Personnel Committee. Councilwoman Sally Beck seconds the motion.

No comments

Motion carried: 5-0

**5. Cohen Law Group – Cable Franchise Services**

Councilwoman Mary Alice Bryant made the motion to approve the engagement agreement with Cohen Law Group to conduct cable franchise renewal negotiations, and to authorize appropriate Borough officials to take any and all necessary action, including execution of the agreement, to effectuate the same. Councilwoman Tom Ondrusek seconds the motion.

No comments  
Motion carried: 5-0

**6. Approval and Authorization to Submit Payment Requisition #4 to PennVEST for Cast Iron Waterline Replacement Project**

Councilman Tom Ondrusek made the motion to approve and authorize proper Borough officials to take all action necessary to submit Payment Requisition #4 in the amount of \$718,992.43 to PennVEST related to the Cast Iron Waterline Replacement Project. Councilwoman Sally Beck seconds the motion.

No comments  
Motion carried: 5-0

**7. Approval and Authorization to Submit Payment Requisition #4 to PennVEST for Lead Service Line Replacement Project**

Councilman Tom Ondrusek seconds the motion to approve and authorize proper Borough officials to take all action necessary to submit Payment Requisition #4 in the amount of \$70,505.86 to PennVEST related to the Lead Service Line Replacement Project. Councilwoman Mary Alice Bryant seconds the motion.

No comments  
Motion carried: 5-0

**8. Authorizing Payment to J.S. Bova Excavating, LLC Pay Estimate #3 for Contract 2023-1 Mainline Work**

Councilman Tom Ondrusek made the motion to approve and authorize proper Borough officials to take all action necessary to remit payment for Pay Estimate #3 in the amount of \$649,757.30 to J.S. Bova Excavating, LLC submitted pursuant to Contract 2023-1 related to Waterline Replacement Project – Mainline Work (Project No. 22-0018). Councilwoman Mary Alice Bryant seconds the motion.

No comments  
Motion carried: 5-0

**9. Authorizing Payment to J.S. Bova Excavating, LLC Pay Estimate #2 for Contract 2023-1 LSL Work**

Councilman Tom Ondrusek seconds the motion to approve and authorize proper Borough officials to take all action necessary to remit payment for Pay Estimate #2 in the amount of \$60,331.32 to J.S. Bova Excavating, LLC submitted pursuant to Contract 2023-1 related to Waterline Replacement Project – LSL Work (Project No. 22-0018). Councilwoman Mary Alice Bryant seconds the motion.

No comments  
Motion carried: 5-0

**10. Approval of Change Order NO 1A-2 from J.S. Bova Excavating LLC**

Councilman Tom Ondrusek made the motion to approve Change Order No: 1A-2 submitted by J.S. Bova Excavating LLC increasing the original contract price by \$16,588.26, with a new final cost being \$8,174,968.50, and to authorize proper Borough officials to take all action necessary to effectuate the same. Councilwoman Sally Beck seconds the motion.

No comments  
Motion carried: 5-0

**11. Book & Proch Well Drilling Inc. Proposal**

Councilwoman Mary Alice Bryant made the motion to approve the proposal submitted by Book & Proch Well Drilling Inc. related to the 2024 Emergency Well Rehab Project with a cost of \$367,470.00, and to authorize proper Borough officials to take all action necessary to effectuate the same. Councilman Tom Ondrusek seconds the motion. Councilman Tom Ondrusek seconds the motion.

No comments  
Motion carried: 5-0

DISCUSSION ITEMS – None

MEETING ANNOUNCEMENTS – None

CITIZENS COMMENTS – Open Comments

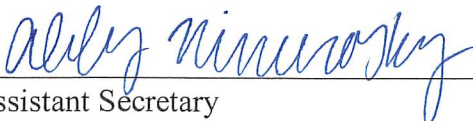
NEXT COUNCIL MEETING –February 24, 2025, 6:30 PM at BC3 Armstrong

ADJOURNMENT – 7:30 PM

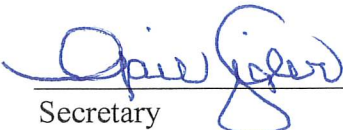
Councilman Tom Ondrusek made the motion for adjournment. Councilwoman Sally Beck seconds the motion.

No comments  
Motion carried: 5-0

AUTHORIZING MINUTES

  
\_\_\_\_\_  
Assistant Secretary

  
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Council President

  
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Secretary