

**MEETING MINUTES
FORD CITY BOROUGH COUNCIL
REGULAR MEETING
BC3 Armstrong Campus
April 22, 2024**

CALL TO ORDER

Call the meeting to order at 6:30 PM and advise the audience that the meeting on April 22, 2024, is being audio taped by Ford City Borough to be made available for borough councilmembers.

Is anyone else audio or video taping the meeting?

-Councilwoman Vicki Schaub was recording audio

-Ford City Resident Caroline Massa was recording audio and video

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Council President Carol Fenyes, Vice President Richard Chimka, Councilwoman Mary Alice Bryant, Councilman Tom Ondrusek, Mayor Tim Bureau, and Borough Manager Charles Stull

Via Phone: Councilwoman Vicki Schaub and Solicitor Anna Hosack

Absent: Councilwoman Sally Beck

CITIZENS COMMENTS – Agenda Items Only

EXECUTIVE SESSIONS – Executive Sessions took place on March 26th, April 4th, and April 16th to receive contractual and litigation legal advice from the solicitor.

CONSENT AGENDA

1. Bill List, March 25, 2024
2. Bill List, April 8, 2024
3. Fire Department Report, March 2024
4. Police Report, February 2024
5. Treasurer's Report, March 2024
6. Water Report, March 2024
7. Code Enforcement Report, March 2024
8. Meeting Minutes, March 25, 2024

Having no objections, the consent agenda was passed.

FORD CITY PUBLIC LIBRARY

Andrea Kiehl- McKibbin, director of Ford City Public Library, has prepared an update on current matters at the Ford City Public Library as well as sharing some upcoming events that FCPL is facilitating.

ENGINEER'S REPORT

Joel Romagna, Sr. Project Engineer with Stiffler, McGraw & Associates, prepared an Engineer's Report for existing projects within the Ford City Borough,

BOROUGH MANAGER'S REPORT

Charles Stull, Ford City Borough Manager, has prepared an update regarding recent borough matters as well as his existing projects.

ACTION ITEMS

1. Starfire Corporation Agreement Approval – July 6th Firework Display

Councilman Tom Ondrusek made the motion table the approval and authorization of proper Borough officials to execute an agreement with Starfire Corporation, identified as Contract 2024-, for July 6th, 2024, firework display in the amount of \$10,000.00, with a \$5,000.00 down payment due upon contract approval. Councilwoman Mary Alice Bryant seconds the motion.

No comments

Motion carried: 5-0

2. Approval and Authorization of Payment to JS Bova Excavating Pay Estimate #9 for Contract 2022-1

Vice President Richard Chimka made the motion to approve and authorize proper Borough officials to take all action necessary to submit final payment for Pay Estimate #10 in the amount of \$66,452.78 to J.S. Bova submitted pursuant to Contract 2022-1 related to the BC3 and 3rd Avenue Waterline Replacement Project (Project No. 21-0019). Councilwoman Mary Alice Bryant seconds the motion.

No comments

Motion carried: 5-0

3. Approval and Authorization to Submit Final Reimbursement Requisition #10 to PennVEST for Contract 2022-1.

Councilwoman Mary Alice Bryant made the motion to approve and authorize proper Borough officials to take all action necessary to submit the Reimbursement Requisition #10 in the amount of \$75,815.73 to PennVEST related to Contract 2022-1 (Project No. 21-0019). Vice President Richard Chimka seconds the motion.

No comments

Motion carried: 4-0 with a n/vote.

4. Resolution 11-2024 Designating and Authorizing New Signatory for Borough Accounts Held at S&T Bank

Councilman Tom Ondrusek made the motion to adopt Resolution 11-2024 designating and authorizing Charles Stull as an additional signatory for the Borough's accounts held at S&T Bank. Councilwoman Mary Alice Bryant seconds the motion.

Council comments: Council President clarified that members of the finance committee and the borough manager are the usual signatories, and that two signatures are required when writing checks.

Motion carried: 4-0 with a nonvote.

5. Money Market Account for Water Treatment Plant

Councilman Tom Ondrusek made the motion to create a Money Market Account for Water Treatment Plant Debt Payment funds; move existing Water Treatment Plant Debt Payment funds into the same; close the existing Water Treatment Plant Debt Payment checking account; and authorize all necessary borough officials to effectuate the same. Vice President Richard Chimka seconds the motion.

Council comments: Council President Carol Fenyes mentioned that this is a necessary change for a better interest rate.

Motion carried: 4-0 with a nonvote.

6. CD to Capital Reserve Account

Councilwoman Mary Alice Bryant made the motion to ratify the cashing out of one (1) 0.095% interest no penalty CD with a balance of \$100,190.39 and deposit into an existing Money Market Account with an interest rate of 1.2% to now be known as "Capital Reserve Account" and authorize all necessary borough officials to effectuate the same. Vice President Richard Chimka seconds the motion.

No comments

Motion carried: 4-0 with a nonvote.

7. CD Rollover

Councilman Tom Ondrusek made the motion to ratify the rolling over of two (2) CDs with a total balance of \$200,380.78 from the existing 0.095% interest no penalty CDs to 6-month 5% Interest Standard CDs and authorize all necessary borough officials to effectuate the same. Councilwoman Mary Alice Bryant seconds the motion.

No comments

Motion carried: 4-0 with a nonvote.

8. Authorizing Applications for Borough Credit Cards

Councilwoman Mary Alice Bryant made the motion to authorize the Borough Manager to apply for credit cards intended to be used by borough officials and employees only for official borough use with a total credit limit of \$5,000; close the existing "monthly indebtedness" checking account and debit card; and authorize all necessary borough officials to effectuate the same. Vice President Richard Chimka seconds the motion.

No comments

Motion carried: 5-0

9. Resolution 12-2024 Credit Card Policy

Councilwoman Mary Alice Bryant made the motion to adopt Resolution 12-2024 establishing a policy for the appropriate use of Borough credit cards by Borough officials and employees for Borough-approved and official uses only. Councilwoman Vicki Schaub seconds the motion.

Council comments: Council President elaborated on the policy and how limiting it is for the borough employees authorized to use them. Councilwoman Vicki Schaub is not in favor of borough employees using credit cards.

Motion carried: 4-1 with Councilwoman Vicki Schaub opposing.

10. RA Services Best Choice Municipal Accounting Software

Councilman Tom Ondrusek made the motion to approve contract with RA Services for municipal accounting software with an initial purchase price of \$2,600.00 and an annual license price of \$1,600.00 and authorize all necessary borough officials to effectuate the same. Councilwoman Mary Alice Bryant seconds the motion:

No comments

Motion carried: 5-0

11. Resolution 13-2024 Supporting Allegheny River Development Corporation

Vice President Richard Chinka made the motion to adopt Resolution 13-2024 showing Ford City Borough's support for the goals of Allegheny River Development Corporation. Councilman Tom Ondrusek seconds the motion.

No comments

Motion carried: 5-0

12. 2nd Ratification and Amendment Oil & Gas Lease Agreement - Snyder Brothers Inc.

Councilwoman Mary Alice Bryant made the motion to approve Second Ratification & Amendment of Oil and Gas Lease Agreement with Snyder Brothers, Inc. adding additional parcels, and authorizing all necessary borough officials to effectuate the same. Councilman Tom Ondrusek seconds the motion.

No comments

Motion carried: 5-0

DISCUSSION ITEMS

-Magistrate Response to Code Violations

Councilwoman Vicki Schaub would like to see the magistrate approach Ford City Borough code violations in a more inflexible manner.

At 7:10 PM, Councilwoman Vicki Schaub excused herself from the meeting.

-PennVEST

Council President Carol Fenyes mentioned the upcoming town hall meeting in July that will be discussing the recently received funding for the Cast Iron Water Line Project as well as how this

may affect the water bill in the future. A date for this meeting will be set by the next council meeting.

MEETING ANNOUNCEMENTS

-Assistant Secretary Abby Nimerosky announced that Ford City Borough Spring Trash Days will be on May 28th and 29th, 8:00 AM – 8:00 PM.

CITIZENS COMMENTS

-Craig Riggle, with New Life Center, announced a National Day of Prayer service happening in the Ford City Park on May 2, 2024.

-Dan Farester, resident of Ford City Borough, commented on the potential water bill increase, receiving a monthly police report, and minimal cash use in the office.

NEXT COUNCIL MEETING – May 28th, 2024, 6:30 PM at the BC3 Armstrong Campus


ADJOURNMENT – 7:18 PM

Councilman Tom Ondrusek made the motion for adjournment. Vice President Richard Chimka seconds the motion.

No comments

Motion carried: 4-0


AUTHORIZING MINUTES



Assistant Secretary



Council President



Secretary