

**MINUTES  
FORD CITY BOROUGH COUNCIL  
REGULAR MEETING  
Location: Latin American Club  
SEPTEMBER 28, 2020**

**CALL TO ORDER**

Council President Fenyes called the meeting for Monday, September 28, 2020 to order at 6:30 p.m. and advised everyone the meeting will be audio taped by Ford City Borough, Lisa Bittner and Nick Vercilla - Leader-Times. Caroline Hassa is audio and video taping the meeting.

**PLEDGE OF ALLEGIANCE**

Council President led everyone in reciting the Pledge of Allegiance.

**ROLL CALL**

Joshua Adams, Beth Bowser, Mary Alice Bryant, Carol Fenyes, Tyson Klukan and Vicki Schaub were present. Mayor Cogley was absent.

**ATTENDANCE**

Borough Solicitor Alyssa Golfieri, Manager Donna Piper and Secretary Lisa Bittner were also present.

**EXECUTIVE SESSION –**

Council President called for an Executive Session and asked everyone not on Council to step out of the meeting.

Attendance at Executive Session: Joshua Adams, Beth Bowser, Mary Alice Bryant, Carol Fenyes, Tyson Klukan, Vicki Schaub, Solicitor Golfieri and Mayor Cogley.

**REGULAR SESSION**

Regular Session began at 8:44 p.m. Mayor Cogley was absent.

**CITIZEN COMMENTS - AT THIS TIME AGENDA ITEMS ONLY**

There were no Citizen Comments at this time.

**ANNOUNCEMENTS**

Borough Manager read the list of prepared announcements.

**CONSENT AGENDA**

1. Minutes 7-13-2020 draft #2, 8-10-2020 draft #2
2. Water Reports – July 2020
3. Police Report – July 2020
4. Treasurer's Report – July 2020
5. Payment Activity - August 2020

Council President Fenyes asked if there were any objections to the Consent Agenda. Fenyes stated since there are no objections the Consent Agenda Items are adopted

## **OLD BUSINESS**

### **ACCOUNTING SOFTWARE**

Schaub made a motion to approve the purchase of AccuFund © Accounting Suite to include the Accounts Receivable module for three concurrent users [Administrative Assistant, Borough Secretary, Treasurer] and one access user [Borough Manager] at a cost of \$8,220, support maintenance and enhancements at a cost of \$2,128.75 for 2021, and 32 hours of training at a cost of \$5,120 for a total package price of \$15,468.75. (Attachment)

Seconded by Bowser. Motion Carried 6-0 Unanimous

### **BOULDER PARK – MULTI USE COURT ASPHALT RESURFACING**

Bryant made a motion to accept and approve, per the recommendation of the Public Works Committee, the written quote from Tim Fouse Excavation in the amount of \$9,300 for the resurfacing of the Boulder Park Multi-use Court in accordance with the terms and conditions set forth in the DCED [should be DCNR] Grant Contract that expires December 31, 2020.

Seconded by Klukan. Motion Carried. 6-0 Unanimous

Per Solicitor Golfieri, this motion overrides the action taken by Council on 6-8-2020.

## **NEW BUSINESS**

### **STATE ROAD ASPHALT RESTORATIONS**

Bowser made a motion to accept and approve, per the recommendation of the Public Works Committee, the written quote from Gillette Paving in the amount of \$4,680 for the restoration of four (4) areas in the state route that are in need of restoration (per the State Highway Pavement Restoration Detail) due to waterline repairs using State Fund monies.

Seconded by Schaub.

Klukan stated Public Utility funds have been used in the past for water repairs. Manager stated Liquid Fuels cannot be used and an amendment to the motion should be done. Solicitor Golfieri agreed the motion should be amended to reflect using Public Utility. Council President stated the motion stands amended..... using Public Utility Fund.

Motion Carried. 5-0 Adams abstains. [Adams does not complete the Abstention Form.]

### **DOGWOOD ALLEY (1000 Block) BASE REPAIRS AND PAVEMENT RESTORATIONS**

Bowser made a motion to accept and approve, per the recommendation of the Public Works Committee, the written quote from Gillette Paving in the amount of \$12,000 for base repairs and asphalt leveling in preparation for tar and chip on Dogwood Alley (1000 Block) using State Fund monies. Seconded by Bryant.

Council President asked if there was PennDOT Approval for this project? Klukan stated this is an allowable use for Liquid Fuels. Were there three (3) bids submitted? Manager answered yes.

Klukan added if there is a concern, use the Private Funds from Peoples Gas to offset this project.

Fenyas asked that the motion be amended, adding the wording pending State Approval.

Bowser agreed to amend the motion as stated.

Bowser made a motion to accept and approve, per the recommendation of the Public Works Committee, the written quote from Gillette Paving in the amount of \$12,000 for base repairs and asphalt leveling in preparation for tar and chip on Dogwood Alley (1000 Block) using State Fund monies and pending State Approval. Seconded by Bryant.  
Motion Carried. 6-0 Unanimous

#### 2021 MINIMUM MUNICIPAL (PENSION) OBLIGATION (MMO)

Adams made a motion to accept and approve the 2021 Non-Uniform \$0 (zero dollar) Minimum Municipal Obligation (MMO) calculation as prepared by the Plan's Actuary, Mockenhaupt Benefits Group.

to accept and approve the 2021 Minimum Municipal Obligation (MMO) for the Police Pension in the amount of \$58,823, the calculation as prepared by the Plan's Actuary, Mockenhaupt Benefits Group. Seconded by Schaub. Motion Carried. 6-0 Unanimous (Attachments)

#### TELEPHONE SYSTEM AND INTERNET UPGRADES (ALL DEPARTMENTS)

Presentation of cost comparisons and Council discussion.

Item tabled to the next meeting.

#### HALLOWEEN – TRICK OR TREAT, PARADE, SPOOKY SWEET

Vice President Klukan stated the events should be held as usual on Wednesday and Thursday. Practice social distancing, using masks and to keep your porch light turned off if you do not want to participate in Trick or Treat. Manor Twp., Cadogan and Kittanning Borough will be holding events on Halloween.

Secretary explained the Activities Committee has had one meeting and will be meeting again at the beginning of October. No decisions were made about holding the parade.

Council President Fenyas stated the parade would begin at the Borough Building and end at the park. Fenyas suggested the Gazebo be used as the prize distribution location and that that event could be run in conjunction with tables set up in the park for candy distribution. Is there time to decorate?

Schaub advised using caution tape for one way directional flow. Kittanning will be holding their Trick or Treat on the 31<sup>st</sup> from 2 to 4. The problem holding Trick or Treat on different days is you get bombarded [with the amount of Trick or Treaters].

Bowser explained she had seen where a pvc pipe was used to slide the candy to the Trick or Treater.

Secretary will reach out to Sara Green [parade chairman].

Borough Manager Piper stated surrounding communities are holding their events in the afternoon on Halloween.

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Adams stated he's for the traditional days, Wednesday for Trick or Treat and Thursday for the parade.

**SOFTBALL FIELD – POSSIBLE ARCHERY FUND RAISER**

A lengthy discussion took place. An Event Application must be completed and submitted. The Event should take place in the developed section. The Borough should be named as an additional insured. Find out if their insurance policy covers that type of event.

**CTIZEN COMMENTS – OPEN COMMENTS AT THIS TIME**

Council President invited everyone to the Ford City Lions event to be held at the Clock Tower on Saturday, October 10, 2020 at 2:00 p.m. for the unveiling of their markers along the Trail.

Caroline Hassa asked about the new hire Codes Officer, Stormwater Project, the smell of sewage on certain blocks and yellow water.

Unknown man spoke about the discolored water.

Council President asked if the Borough Manager would have the cost analysis for Garbage Collection would be ready for the next meeting. Borough Manager stated she hopes so.

**MEETING ANNOUNCEMENTS**

Read earlier in the meeting.

Monday, October 12, 2020 at 6:30 p.m. at the Latin American Club

Monday, October 26, 2020 at 6:30 p.m. at the Latin American Club

**ADJOURNMENT**

Adams made a motion at 9:18 p.m. to adjourn the meeting. Seconded by Klukan. Motion Carried. 6-0 Unanimous

Carol Fenyes  
Council President

Lisa Bittner  
Borough Secretary