

**MINUTES
FORD CITY BOROUGH COUNCIL
REGULAR MEETING
Location: Latin American Club
SEPTEMBER 14, 2020**

CALL TO ORDER

Council President Fenyes called the meeting for Monday, September 14, 2020 to order at 6:31 p.m. and advised the audience the meeting will be audio taped by Ford City Borough, and Lisa Bittner.

PLEDGE OF ALLEGIANCE

Council President Fenyes led everyone in reciting the Pledge of Allegiance.

ROLL CALL

Josh Adams, Mary Alice Bryant, Beth Bowser, Carol Fenyes, Tyson Klukan, Vicki Schaub and Mayor Cogley were present.

ATTENDANCE

Police Chief Scott Haslett, Borough Manager Donna Piper, Solicitor Alyssa Golfieri – Babst Calland and Secretary Lisa Bittner were also present.

EXECUTIVE SESSION

Held Monday, August 24, 2020 at 4:30 p.m. to discuss Personnel, Real Estate, and sought advice from the Solicitor Golfieri.

Held Tuesday, September 8, 2020 at 4:30 p.m. to discuss Personnel & Real Estate.

CITIZENS COMMENTS - AT THIS TIME AGENDA ITEMS ONLY

There were no Citizen Comments at this time.

OLD BUSINESS

1. STREET SWEEPING RENTAL AGREEMENT – GOLDEN EQUIPMENT

Adams made a motion to approve and authorize appropriate Borough officials to execute a Lease Agreement with Golden Equipment for a term of up to four (4) weeks at a rate acceptable to the Borough Manager. Seconded by Schaub. Motion Carried. 6-0 Unanimous

2. BOULDER PARK – MULTI USE COURT

Borough Manager stated only one proposal was received in the amount of \$21,210. This amount is over the bidding threshold and must be rejected and advertise for bids. Per Solicitor Golfieri the Borough Manager may reach out to the company that submitted the proposal and ask them to lower their number. There are rules about circumventing bidding, if we can document we are trying to get quotes and not receiving any it is fine to reach out and broaden the companies you are looking at to get differences. No action at this time.

NEW BUSINESS

3. HIRING – FULL TIME LABORER

Bowser made a motion to ratify the promotion of Justin Rupert effective 8-24-2020 to full time based on the recommendation of the Personnel Committee as a full time Street Laborer for the normal six (6) month probationary period and to be paid \$15.51 per hour, condition upon obtaining a Class B CDL

Seconded by Bryant. Motion Carried. 5-1 Schaub abstains. (Attachment)

4. HIRING – PART TIME LABORER

Bowser made a motion to ratify the hiring of Jeffrey Stennett as a part time laborer based on the recommendation of the Borough Manager at a rate of \$12.85 per hour and having successfully satisfied pre-employment requirements. Seconded by Klukan.

Motion Carried. 6-0 Unanimous

5. HIRING – PART TIME ZONING/CODES OFFICER

Bowser made a motion to hire Kayla Shaffer as the part time Zoning/Codes Officer based on the recommendation of the Borough Manager at a rate of \$12.85 per hour and contingent upon successfully satisfying pre-employment requirements. [minimum 8 hours and maximum 24 hours]

Borough Manager Piper suggested appointing an Assistant Zoning Officer. This position does not exist and must be created before an appointment can be made. Solicitor Golfieri will prepare the ordinance.

Seconded by Bryant. Motion Carried. 6-0 Unanimous

6. HIRING – PART TIME POLICE OFFICER

Adams made a motion to hire Kyle Lewis at the recommendation of Police Chief Scott Haslett as a part-time police officer for the normal six (6) month probationary period and to be paid the current part-time police officer wage of \$18.50 per hour, conditioned upon successfully satisfying pre-employment requirements. Seconded by Bowser.

Motion Carried. 6-0 Unanimous

7. ACCOUNTING SOFTWARE

Borough Manager Piper spoke about the ACCUFUND demonstration. The quote was \$10,348.75 plus training. There is a grant [Tri County Work Force] available that could be used for 90% of the training. Council President stated an amount of \$15,000 was budgeted for new accounting software. Existing data could be imported. Two additional quotes are needed to follow the bidding requirements.

8. CLOSE BANK ACCOUNTS

Klukan made a motion to close, no later than 9-30-2020, the following checking accounts:

Gazebo	\$915.33	
Community Development	\$4,384.20	(no Project or Program)
DCNR Trail	\$395.90	(Grant Closed)
Trail Head	\$12,852.00	(Grant Closed)
Playground Experience	\$928.55	(Program Discontinued)
USDA	\$10,547.00	(Vehicle Purchases – paid off)
Landfill	\$7,472.32	(this amount plus interest)

Minutes 9-14-2020 – Approved 1-25-2021

based on the recommendation of the Treasurer and the Finance Committee, placing the closing balances of each account in the General Fund. Seconded by Schaub.
Motion Carried. 6-0 Unanimous

9. COMMITTEE REPORTS – COPIES OF THE REPORTS ON THE ENTRY TABLE

Fire Department	Library	Parks & Recreation	Finance
Planning Commission	Shade Tree	Police Report	Public Works
Fleet Advisory Committee	UCC	Mayor	EMC
Business Assoc.	Stormwater Ad Hoc	Sewage Authority	MCTA
Flood Task Force			

CITIZEN COMMENTS – OPEN COMMENTS AT THIS TIME

Caroline Hassa spoke about the high vegetation behind the F.C. Laundromat, and vegetation along the hillside 1500/1600 Block 6th Avenue, and the discolored water in the area of the 1600 Block of 5th Avenue.

John Crawford spoke about a wood burner problem with his rental property at 1013 7th Avenue, spoke about Recycling Trailers, and leaf removal.

MANAGER REPORT

Manager Piper spoke about the Boulder Park project, 2020 Street Improvement Project, Phone System Proposal will be submitted at the next meeting, Bid Opening for Solid Waste Removal took place today and the analysis will be ready for the next meeting, asked if the Porta John at the Park & Ride should be kept there during the Winter? Schaub stated it should be kept until the Spring. Look in to an auto locking system to be installed at the restrooms. Klukan stated to get rid of it and look for heaters, this was to be a temporary solution. (Attachment)

COUNCIL COMMENTS

Bowser spoke about the Solid Waste Removal. This is not well thought out without a cost analysis. Bowser would like an analysis on our costs too.

Council President stated the Borough Manager will be analyzing our costs too.

MEETING ANNOUNCEMENTS

Monday, September 28, 2020 at 6:30 p.m. at the Latin American Club

Monday, October 12, 2020 at 6:30 p.m. at the Latin American Club

EXECUTIVE SESSION

An Executive Session will be held following the meeting to discuss Real Estate.

ADJOURNMENT

Klukan made a motion at 8:00 p.m. to adjourn. Seconded by Adams.
Motion Carried. 6-0 Unanimous

Carol Fenyes
Council President

Lisa Bittner
Borough Secretary