

**MINUTES**  
**FORD CITY BOROUGH COUNCIL**  
**REGULAR MEETING**  
**Location: Latin American Club**  
**MAY 10, 2021**

**CALL TO ORDER**

Council Vice-President Klukan called the meeting to order at 6:31 p.m. and advised the audience that the meeting for Monday, May 10, 2021 will be audio taped by Ford City Borough and Lisa Bittner. Caroline Hassa is audio and video taping, Nick Vercilla – Leader-Times is audio taping and Vicki Schaub is audio taping the meeting.

**PLEDGE OF ALLEGIANCE**

Council Vice-President Klukan led everyone in reciting the Pledge of Allegiance.

**ROLL CALL**

Beth Bowser, Mary Alice Bryant, Tyson Klukan, Vicki Schaub and Mayor Cogley were present. Josh Adams was absent. Carol Fenyes was absent because of illness.

**ATTENDANCE**

Police Chief Scott Haslett and Borough Secretary Lisa Bittner were also present.

**EXECUTIVE SESSION**

An Executive Session was held on Monday, May 3, 2021 to discuss personnel and real property.

**CITIZENS COMMENTS - AT THIS TIME AGENDA ITEMS ONLY**

There were no Citizen Comments at this time.

**CONSENT AGENDA**

1. Minutes for Borough Council's 4-12-2021 meeting.
2. Minutes for Borough Council's 4-26-2021 meeting
3. Police Report – March 2021

Vice-President Klukan asked if there were any objections to the Consent Agenda items. There was no response. Klukan stated since there were no objections, these items are adopted

**OLD BUSINESS**

**1. CIVIL SERVICE - UPDATE**

Vice-President Klukan stated the Ford City Civil Service Commission will be scheduling a meeting and once they meet something will be presented to Council for review.

**2. PAVING – 2020 & 2021**

Vice President Klukan explained the tar and chipping portion of the 2020 Paving was not completed last year. An extension was obtained until 6-4-2021. Klukan is currently asking for an additional extension until the end of Summer. The section of 15<sup>th</sup> Street that was included in the 2020 Paving Project is showing sections of missing top surface. That must be revisited. Klukan stated 2022 will be a heavy paving year. It must be decided to use PennDOT or Stiffler McGraw to prepare any necessary bid specifications for paving projects.

Approved 6-14-2021

Klukan advised that under the 900 & 1000 Blocks of Dogwood there are no Stormwater Lines or Water Lines. But, under the 1300 Block of Dogwood there is a Storm Inlet. If Stiffler-McGraw is used there will also be an inspector.

**3. FOOD TRUCK - ORDINANCE**

Councilwoman Schaub explained at this time any food tent, truck or trailer is being charged to attend First Friday. She had received calls asking why a non-profit is required to pay the fee. The fee was included in the adopted Fee Schedule. Schaub asked that Council consider waving the fees for non-profits. Non-profits would be required to provide documentation of their non-profit status. This will be an agenda item for 5-24-2021.

**4. TRASH DAYS**

Councilwoman Schaub stated by Ordinance the Borough is required to hold one Trash Collection. Schaub proposed holding three (3) Trash Collections June, August and October. A short discussion was held. Public Works will review and make a recommendation.

**5. AGREEMENT – BRIDGE LIGHTS & BANNERS**

Schaub made a motion to approve and authorize proper Borough officials to execute an agreement with Manor Township and North Buffalo Township related to shared electrical and maintenance costs associated with the lights lining Veteran's Bridge.

Seconded by Bowser. Motion Carried. 4-0 Unanimous (Attachment)

**6. EMPLOYEE HANDBOOK – UPDATE**

Vice-President Klukan stated they are continuing to work on the Employee Handbook.

**7. PENNVEST FUNDING FOR WATERLINE REPLACEMENT PROJECT – UPDATE**

Councilwoman Schaub stated all forms were signed and submitted and should know the results in July.

**NEW BUSINESS**

**8. FORD CITY LIONS – CAMERAS**

Lion Tom Bernot spoke about the need for cameras in the area of the Clock Tower and Restrooms on the Trail. Mr. Bernot provided a verbal quote from 2Krew for six (6) cameras for approx. \$5,000. There would be no monthly fees and the monitor would be inside the Clock Tower. The police would have access to the video which is kept for 30 days. A short discussion took place. Bernot asked for Council to consider funding the security cameras. Mayor Cogley stated there is possibly COVID money for security. Bernot stated the Lions will be meeting and they will be discussing contributing to the cameras. Schaub will obtain other quotes and the Finance Committee will review.

**9. TOWN & COUNTRY (MCTA)**

Bowser made a motion to adopt Resolution No. 4 - 2021 authorizing the contribution of local funds in the amount of Twelve Thousand Nine Hundred Forty Three Dollars (\$12,943.00) to the Mid-County Transit Authority for Fiscal Year 2021-2022.

Seconded by Bryant. Motion Carried. 4-0 Unanimous (Attachment)

**10. FOURTH OF JULY FIRE WORKS**

Ford City Area Business Professional Association [FCABPA] – Richard Wakefield

Approved 6-14-2021

Mr. Wakefield suggested the FCABPA be the fund raising group for a Fireworks Show on 7-2-2021. This would be similar to how the Fireworks show happened last year. It is his understanding the Borough raised the funds last year and for 2021 he is proposing FCABPA raise the funds. The contract with the Fireworks company would be signed by Ford City Borough. A short discussion was held.

Schaub made a motion to table to 5-24-2021. Seconded by Bowser.  
Motion Carried. 4-0 Unanimous

#### 11. ENGINEERING SERVICE AGREEMENT – MAPPING SERVICES

Vice-President Klukan explained this would map the subterranean lines, copyright protections would be in place, with an estimated cost of \$23,000. A short discussion took place.

Schaub made a motion to table to 5-24-2021. Seconded by Bowser.  
Motion Carried. 4-0 Unanimous

#### 12. ENGINEERING SERVICE AGREEMENT – VALVE REPLACEMENT PROJECT

Schaub made a motion to approve and authorize proper Borough officials to execute the Short Form of Agreement between Owner and Engineer for Professional Services with Stiffler McGraw & Associates, Inc. related to the replacement of approximately 12 water distribution main gate valves and appurtenances at various intersections within the Borough.  
Seconded by Bowser. Motion Carried. 4-0 Unanimous (Attachment)

#### 13. MULTIMODAL GRANT APPLICATION

Bowser made a motion to authorize (1) Stiffler McGraw & Associates, Inc. to prepare an application for and pursue on the Borough's behalf a 2021 Multimodal Transportation Fund grant to be used for roadway repair, roadway paving, and installation or replacement of curbs within Borough; and (2) proper Borough officials to execute all documents necessary to apply for and pursue the grant. Seconded by Bryant. Motion Carried. 4-0 Unanimous

#### 14. PLAZA ELECTRIC – UPGRADE FOR PPG PUMP STATION

Schaub made a motion to authorize Plaza Electric to upgrade the outdated electrical panel to a float and relay system which allows the pumps to start automatically at a cost of \$9312.00.  
Seconded by Bowser. Motion Carried. 4-0 Unanimous (Attachment)

#### 15. NEW PHONE SYSTEM

Vice-President Klukan stated this will item will be moved to 5-24-2021.

#### MEETING ANNOUNCEMENTS

Secretary read from a list of prepared announcements.

#### CITIZEN COMMENTS – OPEN COMMENTS AT THIS TIME

Harry Nelson spoke about kids playing on the jersey barriers located along 2<sup>nd</sup> Avenue [former Eljer Property]. He called the non-emergency number and nobody followed up on the report. Chief Haslett will look into the matter and contact Mr. Nelson.

#### COUNCIL/ MAYOR COMMENTS

Bower spoke about the vendors selling during Food Truck Friday.

Approved 6-14-2021

Mayor stated vendors should have a permit if selling in the Borough.

**NEXT COUNCIL MEETINGS**

Monday, May 24, 2021 at 6:30 p.m. at the Latin American Club

Monday, June 14, 2021 at 6:30 p.m. at the Latin American Club

**EXECUTIVE SESSION – LOCATION BOROUGH OFFICE**

An Executive Session will be held following the meeting to discuss personnel and real property.

**ADJOURNMENT**

Schaub made a motion at 8:09 p.m. to adjourn. Seconded by Bryant.

Motion Carried. 4-0 Unanimous

Tyson Klukan  
Vice-President

Lisa Bittner  
Borough Secretary