

MINUTES
FORD CITY BOROUGH COUNCIL
4th MONDAY – WORKSHOP
Location: Latin American Club
September 24, 2018

CALL TO ORDER

Council President Fenyes called the meeting to order at 6:30 p.m. and advised the audience that the meeting for Monday, September 24, 2018 will be audio taped by Ford City Borough and Lisa Bittner. Caroline Hassa is audio and video taping the meeting. Nick Vercelli – Leader-Times audio taping the meeting. David Croyle – Kittanning Paper & WTYM is audio and video taping the meeting.

PLEDGE OF ALLEGIANCE

Council President led everyone in reciting the Pledge of Allegiance.

ROLL CALL

Beth Bowser, Mary Alice Bryant, Carol Fenyes, Ray Klukan, Tyson Klukan and Marc Mantini were present. Mayor Cogley was away on vacation.

ATTENDANCE

Paul Hughes – Chief of Police, Solicitor Alyssa Golfieri and Borough Secretary Lisa Bittner were also present.

INFORMATION GATHERING SESSION AT BELLEFLEX on Tuesday, Sept. 11 2018 at 5:00 p.m.

CITIZENS COMMENTS - AT THIS TIME AGENDA ITEMS ONLY

JoAnn Scopel & Colleen Marcinek had no comments at this time.

Jerry Miklos asked questions concerning the Multimodal Project & directed questions to members of the Street Committee [R... Klukan, T. Klukan, Mantini].

ARMSTRONG COUNTY BOARD OF ELECTIONS – WARD CONSOLIDATION

Jennifer B. Bellas – Director of Elections, explained Armstrong County Election Board is asking Ford City Borough to consider reducing the number of polling places from four (4) to two (2). Finding interested poll workers is becoming difficult and reducing the number of workers from 20 to 10 would be helpful. Their target date to have this change take place would be for May 2019 Election. Solicitor Golfieri will review the information and report to Council.
(Attachment)

ON-LINE UTILITY PAYMENTS

Julia Nortrup - Administrative Assistant explained a prior Council had paid our software vendor and began working on the ability to accept electronic payments for Utility Bills. To implement this new way to pay a MagTech swiper will be needed. The fee charged by ACI Universal Payments is the responsibility of the utility customer. The Borough does not pay this fee. A contract will be forwarded for review by Solicitor Golfieri. (Attachment)

OLD BUSINESS

WATER PLANT PROJECT

Bowser made a motion to approve Requisition #18 in the amount of \$35,375.47 and authorize the Council President to sign as presented by Gibson-Thomas and contingent upon Pennvest approval. Seconded by R. Klukan. Motion Carried. 6-0 Unanimous (Attachment)

Bowser made a Motion to approve payment of Gibson-Thomas invoice #66313 in the amount of \$750. Seconded by Mantini. Motion Carried. 6-0 Unanimous (Attachment)

MULTIMODAL PROJECT

Bowser made a Motion to approve Pay Estimate #1 in the amount of \$161,695.54 and authorize the Council President to sign as presented by Gibson-Thomas. Seconded by Mantini. Motion Carried. 6-0 Unanimous (Attachment)

NEW BUSINESS

MINIMUM MUNICIPAL OBLIGATION (MMO) – 2019

Bowser made a motion to accept and approve the 2019 Uniform (Police) Minimum Municipal Obligation (MMO) prepared by Mockenhaupt Benefits Group in the amount of \$82,468. Seconded by T. Klukan, Motion Carried. 6-0 Unanimous (Attachment)

Bowser made a motion to accept and approve the 2019 Non-Uniform Minimum Municipal Obligation (MMO) prepared by Mockenhaupt Benefits Group in the amount of \$17,548. Seconded by T. Klukan. Motion Carried. 6-0 Unanimous (Attachment)

COMMITTEE & DEPARTMENT REPORTS

Fire Department	Library	Parks & Recreation	Finance
Planning Commission	Shade Tree	Police Report	Public Works
Fleet Advisory Committee	Mayor	EMC	Other

Helen Taylor – **Library** announced the library has Saturday hours from 10 am to 5 pm. On the days they are open, the opening time is also 10 am. Taylor reminded everyone there is a shed behind the Library and is free to anyone. Council President Fenyes added recently there was a preconstruction meeting about the ADA Library Project. Once construction begins it will take approximately two (2) weeks.

Sarah Green – **Shadetree** asked for tree guards to be placed around four (4) trees. They will be working on some trees along the trail and their 2019 Budget request.

Chief Paul Hughes – **Police Dept.** explained officers are being sent for training, recently two (2) new officers were hired, he is working on Landlord Tenant Ordinance issues, working on blighted properties, Officer Zach Davis resigned and is leaving for a FT job with the City of Washington, set out to change the opinion everyone has of the Police Dept.

Greg Dinko – **EMC** still working on using the Emergency Siren and is trying to locate the program, the County is now requiring a form be completed and submitted when requesting use County Property, asked if Ford City Borough would purchase sand for use in sand bags for emergency situations, approximately 100 sand bags would be needed. The County has the bags and the machine to fill the bags, asked if the Borough would consider purchasing jersey barriers

Council President – **Finance** stated three (3) quotes were obtained for a wireless leak detector. The lowest price is \$15,436.55 from Master Leak Technologies. Fenyes will contact the vendors to ask if any discounts would be offered.

Tyson Klukan – **Public Works** stated the Multimodal project is the installation of the handicap corners. The transition from asphalt to concrete will be PennDOT approved. Gibson-Thomas has an inspector on the project. Each corner is different no two corners are the same. They are looking at a new dump truck the current vehicle is on its last legs. They are looking at paving in 2019. Unfortunately Ford City Borough was not chosen for funding in the amount of approximately \$500K from the Water Line Sewer Grant. The Street Sign project will not take place this year.

Council President – **Personnel** explained the Police Chief has submitted a policy manual for the Police Department. Fenyes asked the Solicitor to review and asked how long it would take. Solicitor Golfieri would be able to review in a month's time and report back to Council

CITIZEN COMMENTS – OPEN COMMENTS AT THIS TIME

Jerry Miklos asked if there are plans to hire a manager. Council President answered no.

Greg Dinko asked if a long term lease was considered versus purchasing the leak detector. Calibration of the equipment is a concern. Fenyes will review.

MEETING ANNOUNCEMENTS

Secretary read from a list of prepared announcements

NEXT COUNCIL MEETING

Monday, October 8, 2018 at 6:30 p.m. at the Latin American Club.

NEXT 4th MONDAY

Monday, October 22, 2018 at 6:30 p.m. at the Latin American Club

EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE MEETING

Council President announced Borough Council will hold an executive session immediately after tonight's meeting to (i) discuss personnel matters, (ii) discuss the lease of real property, and (iii) seek advice from the Solicitor.

COUNCIL COMMENTS

Mantini congratulated Robert Shernock on his retirement and thanked him for his years of service to the Borough.

ADJOURNMENT

T. Klukan made a motion at 7:28 p.m. Seconded by R. Klukan. Motion Carried. 6-0 Unanimous

Carol Fenyes
Council President

Lisa Bittner
Borough Secretary