

Return to:
 Ford City Borough
 1000 4th Avenue
 Ford City, PA 16226
 Phone: (724)763-3081
 Fax: (724) 763-3080

**EMPLOYMENT APPLICATION
 FORD CITY BOROUGH**

The Borough of Ford City is an equal opportunity employer. Qualified applicants receive consideration for employment without discrimination because of race, national origin, sex, age, marital status, veteran status, sexual orientation, and the presence of disability.

Federal Law requires anyone employed by the Borough to present proof of identity and proof of authorization to work in the United States with, three (3) days of hire.

Position Applied for	Today's Date
Last Name	First Name
Street Address	
City, State, Zip	
Valid PA State Driver's? [] yes [] no If other State, which? _____ (A valid driver's license is required only where stated on the job announcement)	
Home Telephone:	Work Telephone
Alternate Telephone: (Give number where you may be reached or a message may be left from 9:00 a.m. to 4:00 p.m.)	
I have received and read the job announcement for this position and can perform the essential job functions with or without reasonable accommodation. [] yes [] no	

TRAINING AND EDUCATION

Circle highest grade completed:	8	9	10	11	12	GED
COLLEGES/OTHER TRAINING	SUBJECT/MAJOR		DEGREE/CERTIFICATE			

EQUIPMENT, OFFICE AND COMPUTER SKILLS

Describe computer and other equipment operation skills. Include programs used, typing speed and other information relevant to the job for which you are applying:

CRIMINAL CONVICTION (Conviction does not automatically bar you from employment. Each case considered separately base on job duties/area performed). Have you been convicted of a felony or served time in prison within the last seven (7) years: [] yes [] no
TRAFFIC VIOLATIONS (If position for which you have applied involves driving): Have you ever been convicted, pleaded no contention or paid a fine for any traffic violations in the past three- (3) years? [] yes [] no If yes please explain:

References (please list below any people in addition to supervisors listed above who can responsibly evaluate your work performance)

NAME

WORK RELATIONSHIP TO YOU

PHONE

AGREEMENT, CERTIFICATION AND AUTHORIZATION

I hereby certify, under the penalty of perjury in the State of Pennsylvania, that this application contains no willful misrepresentation and that the information given is true and complete to the best of my knowledge and belief. I understand that falsification of this application will be grounds for elimination from further consideration of, if employed, for dismissal at anytime. I authorize any previous employers and all schools or educational and technical institutions which I have attended to furnish the Borough of Ford City my record, reason for leaving and all information they may have concerning me. I hereby release any such current or former employers or institutions, their agents or employees and the Borough of Ford City from all liability for any damage whatsoever arising therefrom. I authorize investigation of all statements in this application.

SIGNATURE OF APPLICANT

DATE

