

4th Monday

MINUTES

FORD CITY BOROUGH COUNCIL

Business Meeting

Location: Latin American Club

June 27, 2016 -- 6:30 p.m.

CALL TO ORDER

Council President Carol Fenyes called the meeting to order at 6:30 p.m. and advised the audience that the meeting for Monday, June 27, 2016 will be audio taped by Ford City Borough and Lisa Bittner.

Caroline Hassa is audio and video taping the meeting. Jonathan Weaver – Kittanning Paper and Jon Andreassi – Leader-Times are audio taping the meeting.

PLEDGE OF ALLEGIANCE

President Fenyes lead everyone in reciting the Pledge of Allegiance.

ROLL CALL

Kathy Bartuccio, Beth Bowser, Carol Fenyes, Ray Klukan, Tyson Klukan, and Mayor Cogley were present. Marc Mantini was absent.

ATTENDANCE

Police Chief Roger Wright, Kathy Heilman – Armstrong County Planning Dept. and Borough Secretary Lisa Bittner were also present

PROCLAMATION

R. Klukan made a motion to proclaim Saturday, July 2, 2016 as “Alice Ware Day” in honor of her 100th birthday which will be August 20, 2016 and that her family will be celebrating this milestone on July 2. Seconded by Bowser. (Attachment)
Motion Carried. 5-0 Unanimous

GREENWAYS, TRAIL & RECREATION PROGRAM (GTRP)

Kathy Heilman – Armstrong County Planning & Development presented an update on the Greenways, Trail & Recreation Program Grant. This is a Trail Renovation Project from 14th Street to 128. The application will be submitted on June 28 and is due on June 30. The estimated cost of the project is \$99,715. Project breakdown is \$25K from DCNR, which the Borough has already been awarded, \$1,465 administrative cost, and a balance of \$73, 250. The review will be conducted at the end of September.

COMMENTS ON AGENDA ITEMS ONLY

Bob Ware expressed, on behalf of the Ware Family, appreciation for honoring Alice Ware and the Ware family with the Proclamation. Mr. Ware invited the Elected Officials to the celebration which will be held on Saturday at Lenape Golf Course.

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Vicki Schaub asked if the agreement council will be voting on will be made available to the public prior to voting? Council President stated it has been advertised and made available in the Borough Office.

Schaub asked when the motion was made to hire Street Workers? Council President stated she was not sure when that was, but it did appear in the newspaper [Leader-Times]. Schaub asked if Council did not vote to advertise, how can that be done? Schaub also asked if Citizen Comments on non-agenda items will be allowed? Council President stated it is on the agenda at the end.

UNIFORM CONSTRUCTION CODE GROUP – ARMSTRONG COUNTY UCC COG

T. Klukan made a motion to authorize the Council President to sign the Ordinance authorizing Ford City Borough to enter into a joint municipality agreement within Armstrong County to participate in the group known as the Armstrong Uniform Construction Code Group, and agreeing to utilize the Appeal Board to be provided by the Group, as reviewed by Solicitor Vigilante. Seconded by Bowser. Motion Carried. 5-0 Unanimous (Attachment)

Bowser made a motion to appoint Marc A. Mantini as the representative to the Armstrong Uniform Construction Group for one (1) year. Seconded by Bartuccio. Motion Carried. 5-0 Unanimous

T. Klukan made a motion to appoint Roger Wright as the representative to the Appeals Board for one (1) year. Seconded by Bartuccio. Motion Carried. 5-0 Unanimous

Bowser made a motion to appoint Lisa Bittner as the Zoning Officer. Seconded by R. Klukan. Motion Carried. 5-0 Unanimous

PERSONNEL – PUBLIC WORKS

Council President stated, with regard to the Schaub question about hiring, she is unsure how to proceed.

T. Klukan added Summer Workers have not been hired in quite some time and here are not a lot of employees with CDL licenses.

Schaub stated Mr. [James] Cogley was to obtain his CDL, and asked if that ever happened? There has to be a vote of Council to proceed. Who made the decision to advertise?

T. Klukan stated in response to the Mr. Cogley question, there are personal reasons. Schaub stated he agreed and it was in writing.

Unknown female asked about hiring Josh Dinus as a temporary.

Council President stated it is on the agenda. Bowser added there has been no action on that item yet.

RECESS

Meeting recessed at 6:45 p.m. so the Council President could call the Solicitor.

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RECONVENE

Meeting reconvenes at 6:56 p.m.

RECESS

Meeting is recessed so Council could enter Executive Session to discuss personnel.

RECONVENE

Meeting reconvenes at 7:03 p.m.

PERSONNEL

Council President Fenyes stated due to the fact the advertisement was placed in a paper of general circulation [Leader-Times] and there is a desperate need for workers in the Borough Council will proceed to vote.

R. Klukan made a motion to hire Robert A. Gamble, Jr. as a Seasonal Worker in the Ford City Borough Public Works Department at the rate of \$8.50 an hour and for an estimated 24 hours per week and not to exceed 32 hours per week. Seconded by Bowser.

Motion Carried. 5-0 Unanimous

Bowser made a motion to hire Scott Gaiser as a Temporary Worker in the Ford City Borough Public Works Department at the rate of 70% of union contract hourly rate an hour. Seconded by Bartuccio. Motion Carried. 5-0 Unanimous

Bowser made a motion to hire Darin E. McLaughlin as a Temporary Worker in the Ford City Borough Public Works Department at the rate of 70% of union contract hourly rate an hour. Seconded by Bartuccio. Motion Carried. 5-0 Unanimous

R. Klukan made a motion to promote Josh Dinus to Temporary Worker in the Ford City Borough Public Works Department effective immediately. Seconded by Bowser.

Motion Carried. 5-0 Unanimous

ENGINEER REPORT – 6-13-2016

T. Klukan read the Engineering Report submitted by Gibson-Thomas. (Attached)

FLOOD MITIGATION

Bowser stated she received from her mortgage company information regarding her property being in a Special Flood Zone. Did anyone receive this type of letter? It change from a 100 year to a Special. No response from the audience. Bowser asked T. Klukan to follow up with Gibson-Thomas to ask if something changed.

WATER TREATMENT PLANT

Council President stated the LGUDA paperwork was submitted to DCED and Council received notice everything was approve Friday, June 24.

PUBLIC WORKS

T. Klukan explained he spoke with Ken Campbell – Penndot who recommended the process be initiated to begin the Agility Program, even if the Borough decides to not enter into the agreement, at least the process could be started. Services would be shared between Ford City

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Borough and Penndot. Penndot would provide Sweeping of 5th Avenue once or twice a year. Ford City Borough would then be required to cut the grass at the northern end of town [area in Manor Twp.]. Klukan will provide information to Council.

Bill Stivason – Working Foreman, will begin the concrete work on the Catch Basins.

FORD CITY POLICE DEPT.

Chief Wright explained the Ordinance Enforcement Officer is authorized to enforce Borough Ordinances and authorized to write a ticket. The OEO is not permitted to issue a non-Traffic or a Traffic Citation. A MPOETC number is required for that. The OEO is able to take care of High Grass and Junk in the yard. If you receive a ticket from the OEO and you don't pay it, someone certified within the Police Station will file the citation. The OEO has a vehicle to use for transportation purposes.

FIRE DEPARTMENT

No new information to report.

PARKS & RECREATION

Stacy Klukan explained there was a donation of 22 tons of sand to the volleyball courts. The softball fields are being managed, grass is being cut. Klukan stated she would like to see four (4) or five (5) parks being used for the Summer Lunch Program. Amy Moody added Nature's Blend will be building and donating a corn hole game to be used at Ford View. T. Klukan suggested the Playground Supervisors attend the Parks & Recreation meetings. Mayor Cogley stated he would donate bases to the playgrounds.

MIRROR – 5th AVENUE

Bob Ware stated when 5th Avenue was being black topped, Penndot knocked down the mirror located at 4th Street & 5th Avenue. It is a danger not having the mirror in place.

PARKS & RECREATION

Bill Oleksak stated the 17 of the 20 Fit Stations [located along the Rails to Trails] have been painted. They will be putting in place the fabric, then they will be ready for mulching. The Ford City Lions will be performing the work.

Stacy Klukan explained a quote was provided for the mulch. The mulch will be used at the Fit Stations and the Playgrounds. S. Klukan stated additional funding is needed to replace old equipment. Another meeting is needed with Recreation Resources to discuss park changes and upgrades.

Bob Ware asked if anything will be going on at Boulder Park? S. Klukan stated she didn't think so and there are issues with the Basketball Court. Funding is needed for the resurfacing. The last project there made a mess of the court.

CITIEN COMMMENTS

Paul Klukan – Ford City Renaissance Community Partnership, explained during their annual Street Fair, September 4 they will be holding a car cruise and some streets will need to be closed, from the Clock Tower to the High School. There will be a Labor Day parade. Multiple street closings will be needed. At this time they are not sure of the parade route. P. Klukan provided a

letter Council. Council President Fenyes stated the letter will be reviewed and will be acted on in plenty of time.

Jerry Miklos asked if Council is planning to hire a secretary or additional office staff? Council President Fenyes answered not at this time. Miklos asked why the duties of a Zoning Officer were given to the Secretary? Fenyes answered a Zoning Officer was necessary before Ford City Borough could enter into the COG. If someone steps forward for that position, we will consider someone else. Miklos asked if Council is aware of the language in the Labor Contract that will eventually force the Borough to make part time workers become full time employees? Bowser stated they are aware of the contract terms. Bowser stated they are being advised by their labor attorney [Pagliari]. Bowser advised they are still in negotiations.

SPECIAL COUNCIL MEETING

Council President stated there will be a Special Council Meeting on Friday, July 1, 2016 at 4:30 p.m. to adopt the Ordinance Increasing the Water Rates by 3%. This is an Ordinance not enacted by the previous Council. This is a requirement for the Pennvest Funding for the Water Treatment Plant.

CITIZEN COMMENTS

Vicki Schaub stated there are a lot of swimming pools going up in town. One belong to her neighbor. Schaub stated she explained to them a permit is needed for the pool and the fence. They also have a letter from the Police Dept. approving the pool. Half of the yard is not fenced in and there is no gate. Schaub stated all pools must be fenced. The Borough adopted the International Building Code and the Uniform Construction Code. The Borough is obligated to enforce. Schaub stated she has reviewed recordings and identified 3 ½ pages of items that need done in the Borough. Schaub disagreed with spending \$16,000 on doors [monies used from the Fire Tax Fund for replacement of three (3) doors on the 4th Avenue side of the Truck Room with new insulated doors]. Schaub stated she submitted a RTK request to the Auditor General's Office.

Bowser asked Bartuccio what she did with the email from Schaub listing issues within the Borough Schaub had sent to Bartuccio. Bartuccio stated she provided them to the office. Bowser suggested a copy be provided to the department that would deal with the issue. Schaub stated she received a reply from T. Klukan and she included Bartuccio and Fenyes in the email. Schaub questioned Bowser about how she received her [the email from Schaub to Bartuccio]. Bowser stated it was given to her. Fenyes stated that was Council information and asked if it was private? Schaub stated all future emails will be.

ADJOURNMENT

R. Klukan made a motion at 7:38 p.m. to adjourn. Seconded by T. Klukan.
Motion Carried. 6-0 Unanimous

Carol Fenyes
Council President

Lisa Bittner
Borough Secretary