

MINUTES
FORD CITY BOROUGH COUNCIL
REGULAR MEETING
Location: Latin American Club
May 9, 2016

CALL TO ORDER

Council President Fenyes called the meeting to order at 6:30 p.m. for Monday, May 9, 2016. Fenyes advised the audience the meeting will be audio taped by Ford City Borough and Lisa Bittner.

Caroline Hassa and Family Life Media audio and video taped the meeting. Jonathan Weaver audio taped the meeting.

PLEDGE OF ALLEGIANCE

Council President Fenyes lead everyone in reciting the Pledge of Allegiance.

ROLL CALL

Kathy Bartuccio, Beth Bowser, Carol Fenyes, Ray Klukan, Tyson Klukan, Marc Mantini, and Mayor Cogley were present.

ATTENDANCE

Solicitor Anthony Vigilante, Police Chief Wright and Borough Secretary Lisa Bittner were also present.

CITIZENS COMMENTS - AT THIS TIME AGENDA ITEMS ONLY

There were no comments at this time.

GREENWAYS, TRAIL & RECREATION PROGRAM (GTRP)

Kathy Heilman –Armstrong County Planning & Development explained there is a possible grant available from Commonwealth Financing Authority for a Greenways, Trail & Recreation Program for a project from the Trail at 14th Street South to the bridge. A match is required. The Borough has an approved DCNR Grant that can be used for a match. A resolution is needed to submit an application. The application deadline is 6-30-2016 for action at the Commonwealth meeting to be held in September 2016.

Mantini made a motion to authorize the Borough Secretary to sign the Resolution requesting funding from the Commonwealth Financing Authority for a Greenways, Trail & Recreation Program for an amount not to exceed \$100,000 to be used for resurfacing of the Armstrong Trail from 14th Street South to Rt. 128 [bridge]. Seconded by Bartuccio. (Attachment)

T. Klukan confirmed with Kathy Heilman that she received from Dan Schmitt a project cost estimate in the amount of \$108,000. The subtotal was \$98,250 with a 10% contingency.

Motion Carried. 6-0 Unanimous

MINUTES

Fenyas explained there are [two] corrections needed to the 3-28-2016 minutes as presented. The date on page 1 should be March 28, 2016 and on page 4 the first paragraph the word should be unseasonably.

Mantini made a motion to approve draft #2 of the minutes for 3-28-2016 4th Monday with the corrections being made as stated. Seconded by Bowser.

Motion Carried. 5-0 T. Klukan abstains, he was absent from the meeting to attend an Emergency Management Coordinator meeting.

T. Klukan made a motion to approve draft #1 of the minutes for 4-11-2016 Regular Council Meeting. Seconded by Bartuccio. Motion Carried. 6-0 Unanimous

FINANCE COMMITTEE REPORT

Bowser made a motion to approve the Treasurer's Report for March 2016. Seconded by T. Klukan. Motion Carried. 6-0 Unanimous (Attachment)

Bowser made a motion to ratify payment in the amount of \$250.00, check # 6467 dated 4-13-2016 to Hunyady Auction Company for a Pneumatic Paving Breaker. Seconded by Mantini. Motion Carried. 6-0 Unanimous

Mantini made a motion to ratify payment in the amount of \$13.00, check #6527 dated 4-27-2016 to ID Answers for a retired police officer ID Card for Jan Lysakowski and Mr. Lysakowski has reimbursed the Borough the \$13.00. Seconded by Bowser. Motion Carried. 6-0 Unanimous

R. Klukan made a motion to ratify payment of recurring insurance and utility bills in the amount of \$19,288.34. Seconded by T. Klukan. Motion Carried. 6-0 Unanimous (Attachment)

Bowser made a motion to ratify payment to National Road Utility Supply in the amount of \$652.47 for two invoices #323086 & #323142 for pipe, couplings, gaskets, dresslers, & clamps to take advantage of a vendor discount. Seconded by R. Klukan. Motion Carried. 6-0 Unanimous

Bowser made a motion to pay the bills in the amount of \$49,592.49 as approved by the Finance Committee. Seconded by Bartuccio. Motion Carried. 6-0 Unanimous (Attachment)

WATER REPORT

T. Klukan made a motion to approve the Water Reports from CWM for April 2016, samples were taken on 4-4-2016, 4-11-2016 & 4-18-2016, all samples passed the Pennsylvania Dept. of Environmental Protection standards for Safe Drinking Water for total coliform and E. coli, reports are available in the Borough Office. Seconded by Mantini. (Attachment)
Motion Carried. 6-0 Unanimous

POLICE REPORT

Mantini made a motion to approve the Police Reports for April 2016. Seconded by Bartuccio. Motion Carried. 6-0 Unanimous (Attachment)

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Approve 6-13-2016

Next item added to the agenda.

**CDBG – 2015 COOPERATION AGREEMENT BETWEEN ARMSTRONG COUNTY
& FORD CITY BOROUGH - \$680,000**

Kathy Heilman – Armstrong County Planning explained the Armstrong County Board of Commissioners received the contract today from the Commonwealth. It is on their agenda, for 5-10-2016, of the Board of Commissioners to authorize signature of the contract. Heilman asked the Borough to recommend to the Board of Commissioners the award of the three (3) contracts contingent upon environmental clearances. Their next meeting is May 19.

Solicitor Vigilante explained he prepared a motion. Vigilante read the motion.

Motion to make a recommendation to the Armstrong County Commissioners that they award bids for the Water Treatment Plant Construction Renovations subject to receipt of the environmental clearances and execution of a cooperation agreement between the Borough and the County.

Bowser made the motion as read. Seconded by T. Klukan. Motion Carried. 6-0 Unanimous

OLD BUSINESS

POLICE DEPARTMENT

Mantini made a motion to hire Zachariah Davis based on the recommendation of Mayor Cogley and Police Chief Wright as a part-time police officer for the normal six (6) month probationary period, passing a drug test and background check to be performed at the direction of the Police Chief and the Mayor and to be paid the current wage of the part-time police officer. Seconded by R. Klukan. Motion Carried. 6-0 Unanimous

R. Klukan made a motion to hire Chris Tessmer based on the recommendation of Mayor Cogley and Police Chief Wright as a part-time police officer for the normal six (6) month probationary period, passing a drug test and background check to be performed at the direction of the Police Chief and the Mayor and to be paid the current wage of the part-time police officer. Seconded by Bowser. Motion Carried. 6-0 Unanimous

Mantini made a motion to hire Cody Dill based on the recommendation of Mayor Cogley and Police Chief Wright as a part-time police officer for the normal six (6) month probationary period, passing a drug test and background check to be performed at the direction of the Police Chief and the Mayor and to be paid the current wage of the part-time police officer. Seconded by Bowser. Motion Carried. 6-0 Unanimous

MUNICIPAL POLICE COOPERATIVE AGREEMENT – DUI TASK FORCE ARMSTRONG CO.

Mantini made a motion to authorize the Chief of Police to sign the Municipal Police Cooperative Agreement with the Armstrong County DUI Task Force authorizing Ford City Borough to become a participating municipality. Seconded by Bowser. (Attachment) Motion Carried. 6-0 Unanimous

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LECA

Bowser made a motion to authorize Mayor Cogley and Chief Wright to inform Crooked Creek Park that Ford City Borough is in favor of entering into a LECA – Law Enforcement Cooperative Agreement with Crooked Creek Park to provide 280 hours of security work at a cost of \$8,458.52, we understand this action will permit you to prepare an agreement that must be reviewed by and approved by Solicitor Vigilante and will require additional Council action upon award of contract. Seconded by T. Klukan.

Josh Adams stated the math works out to be \$30.21 per hour and asked what is the current police budget? Police Chief Wright answered the total wages equals \$184,821. Adams stated if we contracted out our police coverage it would only cost less than \$265,000. We would not have to worry about vehicles, labor, or pensions. Adams asked if this was fiscally good for the Borough? Adams stated he does not think it is.

Mayor Cogley explained there is a formula they used to calculate an end number. The cost of fuel, insurance, repair and maintenance, labor and many other costs are required in the calculation. Less than \$5,000 will be used for labor costs.

Adams asked if for the future would it be more fiscally responsible to contract out for our own police needs?

Cogley explained the future is going to be a challenge, possible regionalization.

Jerry Miklos asked who is the “they”, when you said they calculated, who is the “they”?

Cogley answered the Federal Government.

Miklos asked if we would be able to see all the factors that were involved in the decision making?

Cogley answered yes, after the contract is awarded.

Council President called for a vote.

Motion Carried. 6-0 Unanimous

PART-TIME SECRETARY – POLICE DEPARTMENT

Bowser made a motion to hire, based on the recommendation of Mayor Cogley and Chief Wright, Sarah Hepfl as the part-time Police Department Secretary to work at the discretion of Chief Wright at the rate of \$10.25 an hour, not to exceed 25 hours per week, contingent upon successful background check, drug testing and physical and a 90 day probationary period. Seconded by Mantini.

Jerry Miklos asked what was the number of applicants? Mayor answered five (5). Miklos asked what is her experience?

Solicitor Vigilante advised it is a bit of a hard sell to speak in public about what is on her resume.

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Miklos stated even when there were 8 or 9 full-time officers there was not a secretary. So, now we are a part-time department and they need a secretary.

Chief Wright explained his thought process. He could pay a police officer \$5 more an hour to do the same work a secretary is doing. A secretary would allow for more patrol time on the streets.

Mayor Cogley explained for years there has been a voluntary secretary Sandy [Hutchison]. Cogley thanked her for her service.

Council President called for a vote.

Motion Carried. 5-1 Bartuccio is opposed.

EARLY INTERVENTION PROGRAM

Bartuccio made a motion to ratify authorization of the Council President signing the agreement with DCED in the amount of \$13,761 for the additional monies necessary to complete the Early Intervention Program, as reviewed by Solicitor Vigilante. Seconded by Bowser. (Attachment) Motion Carried. 6-0 Unanimous

NEW BUSINESS

VEHICLES & EQUIPMENT FOR SALE

T. Klukan made a motion to advertise the following for sale:

All for sale and sold in “as is condition”:

2007 Ford Crown Victoria

1980 Ford Vactor Truck with Vactor Unit model 810

LOT – John Deere Tractors, some with decks, do not run

#314, #316, #345 & #445

Seconded by Bowser. Motion Carried. 6-0 Unanimous

RECORD DESTRUCTION

Bowser made a motion to approve the destruction of the list of Borough Records titled 5-9-2016 following The Pennsylvania Code, section 15.57, 15.58 & 15.63. Seconded by T. Klukan, Motion Carried. 5-1 Bartuccio is opposed. (Attachment)

SALT – FORD CLIFF BOROUGH

T. Klukan made a motion to approve the purchase of Calcium Chloride from Ford Cliff Borough at a cost of \$71.69 per ton and to accept no more than 25 tons to be delivered on a Short Bed Tri-Axle and to provide five (5) business days’ notice prior to deliver and delivery to be made by July 31, 2016. Seconded by Mantini.

Fenyas asked for a roll call vote.

R. Klukan		nay	T. Klukan	yea	
Mantini	yea		Bartuccio	yea	
Bowser	yea		Fenyas		nay

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Approve 6-13-2016

Motion Carried. 4-2 R. Klukan and Fenyes were opposed.

UNDERCUTTERS TREE SERVICE – BOROUGH PARK

Bowser made a motion to accept, based on the recommendation of the Parks & Recreation Committee, the estimate in the amount of \$1,700 from Undercutters Tree Service for tree removal in the Borough Park. Seconded by Bartuccio. (Attachment)

Motion Carried. 6-0 Unanimous

Bowser made a motion to accept, based on the recommendation of the Parks & Recreation Committee, the estimate in the amount of \$300.00 from Undercutters Tree Service for tree removal in the Borough Park. Seconded by Bartuccio. (Attachment)

Motion Carried. 6-0 Unanimous

FIRST COMMONWEALTH

Bowser made a motion to approve the resolution with First Commonwealth to designate the Finance Committee members, Carol Fenyes, Tyson Klukan and Beth Bowser, to authorize contributions, distributions and other such activity on Account Number 920555000 for the Ford City Borough Police Pension Plan. Seconded by T. Klukan. (Attachment)

Motion Carried. 6-0 Unanimous

Mantini made a motion to approve the resolution with First Commonwealth to designate the Finance Committee members, Carol Fenyes, Tyson Klukan and Beth Bowser, to authorize contributions, distributions and other such activity on Account Number 940022007 for the Ford City Borough Pension Agency. Seconded by R. Klukan. (Attachment)

Motion Carried. 6-0 Unanimous

SALT – 2016 to 2017

Mantini made a motion to advertise for Road Salt Bids for the period of 7-1-2016 to 6-30-2017. Seconded by Bartuccio. Motion Carried. 6-0 Unanimous

EARLY INTERVENTION PROGRAM

Bartuccio made a motion to authorize payment to Novak Consulting Group in the amount of \$7,555.00 for invoice #1 dated 4-15-2016 for the consulting work for the Early Intervention Program. Seconded by T. Klukan. Motion Carried. 6-0 Unanimous

FIRE DEPARTMENT DOORS – 4TH AVENUE

R. Klukan explains the new doors will be energy efficient and then help reduce the cost of heating. They will be white steel doors with one (1) row of glass. There will be stop & go lights. This is a safety feature. The driver cannot proceed until the light is green. The doors will be compatible with their iPad.

Mantini made a motion to approve quote #5287 from Shirey Overhead Doors in the amount of \$16,500 to furnish and install three (3) Raynor Thermaseal Standard Doors with Liftmaster receiver & remotes, and Stop & Go lights. Payment to be made from the Fire Tax Fund. Seconded by Bowser. Motion Carried. 6-0 Unanimous (Attachment)

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CITIZEN COMMENTS – OPEN COMMENTS AT THIS TIME

Bob Ware stated he was told a representative from the Gas Company would be contact him and there has been no contact. T. Klukan asked him if Seth Rearick reached out to him? Ware answered no. T. Klukan will speak to Mr. Ware after the meeting.

Jerry Miklos asked why an agenda isn't available prior to the meeting? Council President stated the if the agenda is finalized it will be available after 3:00 p.m. Miklos asked what is the status of the web site and why was the contract canceled with Family Life? We were almost done. Now we are starting over? We don't even know what is happening. Is there going to be a web site? T. Klukan answered there were some legal issues. T. Klukan stated all new content is being created. At the next business meeting it will be discussed about going out to bid for the web site. Credit cards will be accepted through the new web site. Miklos asked what is the status of trying to get back the \$200K to \$250K that was paid to a former engineer? Council President stated that is a legal matter and won't be discussed. Miklos asked why were there two (2) advertisements for a Planning Commission meeting? T. Klukan explained their meeting were advertised for Wednesdays and they wanted to change the dates to Thursdays. Miklos asked if there were any employee layoffs this Winter? Council President answered no.

COUNCIL COMMENTS

Mantini, T.Klukan and Bowser made comments that required no action.

NEXT 4th MONDAY MEETING: Monday, May 23, 2016 at 6:30 p.m. at the Latin American Club.

NEXT COUNCIL MEETING: Monday, June 13, 2016 at 6:30 p.m. at the Latin American Club.

EXECUTIVE SESSION

Council President Fenyes announced there will be an Executive Session following this meeting to discuss legal matters.

ADJOURNMENT

R. Klukan made a motion at 7:42 p.m. to adjourn the meeting. Seconded by Mantini.
Motion Carried. 6-0 Unanimous

Carol Fenyes
Council President

Lisa Bittner
Borough Secretary