

# 4th Monday

MINUTES  
FORD CITY BOROUGH COUNCIL  
4<sup>th</sup> Monday - Business Meeting  
Location: Latin American Club  
April 25, 2016

## CALL TO ORDER

Council President Fenyes called the meeting to order at 6:30 p.m. and advised the audience that the meeting for Monday, April 25, 2016 will be audio taped by Ford City Borough and Lisa Bittner. Is anyone audio or video taping the meeting? Caroline Hassa is audio and video taping the meeting. Jerry Miklos, Brad Pedersen – Leader-Times, and Jonathan Weaver – Kittanning Paper are audio taping the meeting.

## PLEDGE OF ALLEGIANCE

Council President lead everyone in reciting the Pledge of Allegiance.

## ROLL CALL

Kathy Bartuccio, Beth Bowser, Carol Fenyes, Ray Klukan, Tyson Klukan, Marc Mantini and Mayor Cogley were present.

## ATTENDANCE

Police Chief Roger Wright, Greg Dinko – Ford City EMC, Kathy Heilman – Armstrong County Planning, and Borough Secretary Lisa Bittner were also present.

## Kathy A. Heilman – Armstrong County Planning & Development

Kathy Heilman explained the Borough is a recipient of a grant from DCNR – for the Armstrong Trail in the amount of \$25,000. This is for trail improvements from 14<sup>th</sup> Street to 128. This funding expires in 2018 and was for rehab of approx. 2.5 miles of Trail. Also, to include ADA access, landscaping, and project sign. Specifically asphalt and resealing were in the application.

Heilman explained there is another grant available at this time. It is through the Commonwealth Finance Authority and the deadline to submit is 6-30-2016. The grant is the Greenways Trails & Recreation Program. The DCNR Grant could be used as a match. Maximum funding is \$250,000 with a 15% match. Because it is Commonwealth-wide, this is a competitive application. If the Borough would like to apply, an Engineer's estimate would be needed and a resolution from Council. Armstrong County Planning would be willing to prepare the application. The application allow for a 2% administrative fee. The Commonwealth Financing Authority meets in September to review the applications. This application would be for asphalt and resealing of the trail.

Heilman explained there is another project going on at this time. The Trail Project from 14<sup>th</sup> Street to McKean. The Allegheny Valley Land Trust – AVLT has already put in place millings. They will be installing AASHTO #10. Once that is complete, bollards and signs will be installed. This project deadline is 2016.

#### FIRST FRIDAY

Amanda Bernot Dingey requested permission to hold “First Friday” around the Borough Park on Friday, May 6 from 5:00 p.m. until 9:00 p.m. Dingey explained this event would involve food vendor trucks and they would not park at a meter. If the Borough grants permission, they already have four (4) confirmed vendors. This event was held in Kittanning last year with food trucks from Pittsburgh and local bands. Dingey requested the [trail] bathrooms be opened and the grass in the park cut. Dingey stated they are willing to purchase paper towels and liquid soap. Dingey asked if they could purchase the [solicitor] \$5 permit for the vendors coming from Pittsburgh before Friday? Mayor answered he sees no problem with that happening. Dingey asked to be along the 3<sup>rd</sup> Avenue side of the park.

Walter Aguirre [LA Taco] stated they will be starting small and getting larger as the events continue. There would be no rain date. Aguirre explained the plan is to alternate from Ford City to Kittanning. Aguirre explained the events will happen in June, August, September and October. Nothing in July because it’s a vacation month.

Council President explains the permits would be issued by the Police Department and the event calendar would be updated with this event.

#### EMERGENCY MANAGEMENT

Greg Dinko – Ford City Emergency Management Coordinator explained he has been the EMC since 1989 [2-13-1990] when he was appointed by Gov. Casey. Dinko presented a slide presentation. [Attached]

This is a liaison position between the Borough, County, State and the Federal governments in the time of a disaster. The EMC reports to the Elected officials in the time of a disaster. The Elected officials do not tell the EMC what to do. The EMC sets the programs, direction and policies. There is a template that PEMA has that is basically fill in the names as they change because of elections. This is outlined in the Emergency Management Act, Chapter 75, Title 35.

Special needs population. To find people that might need help in the time of a disaster. This is an example of what is contained in the plan.

Emergency Management is a resource. Training of Elected Officials is needed. ISA 700, ISA800, 100 & 200 are needed. These courses can be taken on line. This is a result of 911.

The only the Promulgation page of plan would be updated after a municipal election.

Dinko will contact Randy Brozenick – Armstrong County EMA Director about obtaining color coded ID badges. This will allow access to certain areas during a disaster. Dinko will provide the training links to the Secretary.

#### FIRE DEPARTMENT

Ray Klukan explained he is waiting for another quote for the Truck room doors replacement project. The new doors will be energy efficient doors and replacing the 1974 original doors on the 4<sup>th</sup> Avenue side.

The Polish Dinner will be held on May 14.

#### PUBLIC WORKS DEPARTMENT

T. Klukan stated at a previous meeting it was stated all the Parking Meters were calibrated. T. Klukan spoke with Bill [Stivason] there are some meters that still require calibration. Broken meters are identified and taken out of service by placing an orange bag over the meter.

T. Klukan explained the [1970] Vacuum Truck stored at 14<sup>th</sup> Street & 3<sup>rd</sup> Avenue is rusted and not in service. T. Klukan suggested selling it or scrapping it. There will be construction in the 14<sup>th</sup> Street yard and the area needs cleaned up.

T. Klukan suggested getting rid of the 2007 Crown Victoria, selling or scrapping.

T. Klukan explained cutting of the grass on the Brownfield is being done. The bathrooms will be opened within the next two weeks. Cleaning of the Streets will be starting. The Public Works repaired three (3) water main breaks. Catch Basins are being repaired. PNGCO will be starting their project on 6<sup>th</sup> Avenue extension.

#### POLICE DEPARTMENT

##### Municipal Police Cooperative Agreement – DUI Task Force

Police Chief Wright explained there is an Armstrong County DUI Task Force. The Departments that join become part of one big Task Force. Funding is allotted for DUI enforcement. This is with funding from the State. This will allow for roving DUI check points. Other officers would be working in our community, our officers would be working in other communities.

Mayor Cogley added there is no cost to the Borough. For an officer to participate, they must take a specific course.

Chief Wright explained the course is free through ILE – Institute for Law Enforcement.

Mayor Cogley explained they were approached by Crooked Creek. They wanted police patrols for 280 hours from Memorial Day to Labor Day. But, it could extend past Labor Day. Crooked Creek is located in Bethel Twp., Burrell Twp., and a small part it in Manor Twp. After every expense is paid there will be a profit.

Miklos asked if the parameters of deal will be made known to the public? Mayor explained once it is approved, it will be disclosed.

Chief Wright explained the numbers are broken down and we need to make sure the contract is awarded first.

Bartuccio asked if there will be coverage in Ford City? Mayor answered yes.

Bartuccio stated the Public would be concerned about that.

Mayor Cogley asked when the Manor Crime Watch will be having their next meeting. Dean Hutchison stated the meeting will be held tomorrow, Tuesday, April 26 at 6:00 p.m. in the Latin American Club.

Mayor Cogley explained applications will be accepted for a secretarial position in the Police Department until Friday, April 29. This would be for 25 hours per week.

#### EMERGENCY MANAGEMENT

Discussed earlier in the meeting.

#### ENGINEERING

DCNR – Trail Project 14<sup>th</sup> Street to McKean Street

Discussed earlier in the meeting.

2016 Paving Project – Engineering Update

[Attachment] T. Klukan read a section of the Engineer Report.

T. Klukan added the Borough Engineer is speaking with Peoples Gas about providing some monetary reimbursement to the Borough. Peoples Gas will be working in the Paving Project area and an agreement may be negotiated. This was recommended by our Borough Engineer.

WTP – Engineering Update

[Attachment] T. Klukan read a section of the Engineer Report.

Paving/ Storm Water Management – Engineering Update

[Attachment] T. Klukan read a section the Engineer Report.

Dinko added water from Ford Cliff, specifically Columbus Avenue when it was repaved, the water is coming straight over the hill. It used to flow to Tub Mill Run. We are receiving a lot of their groundwater during a heavy rain. T. Klukan explained Dan Schmitt – Gibson-Thomas looked at that when he was here. There are five (5) discharge locations in the Borough.

#### COMMUNITY OUTREACH

Amanda (Bernot) Dingey      Cinco de Mayo  
First Friday Food Truck Rally

Discussed earlier in the meeting.

Storage Container – 14<sup>th</sup> Street & 3<sup>rd</sup> Avenue – Ford City Renaissance

Not discussed.

FCHS Cannon

Bartuccio explained she spoke with Bill Henley – ASD Director of Facilities. Henley explained to Bartuccio a requested was made by Eden Ratliff for a donation of the cannon to the Borough. This was approved December 2014. A committee was formed and will meet in May. ASD does not want the cannon left on the property. They want it moved.

#### FARMER'S MARKET

Bartuccio explained the Farmer's Market will begin May 19 and end on October 20. The start time is 3:00 p.m. and end at dusk. A location hasn't been determined.

Bartuccio stated the Herb Group is holding a bake sale and a plant sale at the Public Library on Saturday, May 7 from 9:00 a.m. to 1:00 p.m. Monies raised will be used toward a scholarship for a graduating senior.

#### Storage Container – 14<sup>th</sup> Street & 3<sup>rd</sup> Avenue – Ford City Renaissance

Council President explained a representative from the Renaissance approached the Borough about using this storage container. The container is owned by Greg Dinko. Mr. Dinko was sent a letter asked for proof of ownership. The deadline for his response is 5-6-2016.

#### FINANCE

##### Treasurer's Report – March 2016

Council President Fenyes read the report and stated this will be presented for Council approval on 5-9-2016. Fenyes explained the legal fees, as reported from January to March, actually include legal fees from October to December. These services were from 2015, but invoiced and paid in 2016. The amount is approximately \$26K.

#### RECYCLING

Bowser stated the area [Recycling Trailers] had a lot of debris.

T. Klukan suggested the ASD – Leo Club participants, during their Saturday Earth Day Clean Up, may be able to clean this area up.

Mayor added because the drop offs happen late at night, cameras are needed.

Chief Wright will research if the County has any fines in place for this type of violation.

#### PARKS & RECREATION

Council President Fenyes explained applications were accepted for Playground Supervisors/Summer lunch program, the deadline was Friday, April 22, 2016 at 4:00 p.m.

Fenyes stated this is a carryover item, to consider reimbursing the Playground Supervisors. Obtaining clearances can be done on line, and at a reasonable cost. Bowser stated the cost would be \$47.50 for three (3) clearances.

#### SHADE TREE

Stacy Klukan explained she submitted a quote from Undercutters in the amount of \$1700 for removal of trees in the Borough Park. Undercutters will be able to start as soon as approval is made by Council. Place on the agenda for the 5-9-2016 meeting.

#### PLANNING & DEVELOPMENT

Council President Fenyes explained the Planning Commission will be holding a joint meeting with members of Council and Zoning Hearing Board on 5-5-2016 @ 7:00 p.m. ZHB Solicitor James Favero will be in attendance. Mr. Favero will be explaining the duties and responsibilities of the Planning

## 4-25-2016 Minutes – Approved 7-11-2016

Commission, Zoning Hearing Board and Council. How they relate to each other with regard to Zoning Hearings.

T. Klukan explained Planning is continuing to work on the Landlord, Animal, Fire/Smoke and Parking Ordinances. This Council is “going after” Blighted Properties. We want to see appropriate action taken toward any structurally unsafe property. We currently have four (4) or five (5) structurally unsafe properties. Richardson Inspection is working on these properties. Any issues should be reported.

### ZONING

Council President stated a Zoning Hearing scheduled for 4-28-2016 – Ashershaun Waldor 7:00 p.m. for a Dimensional Variance for a patio with a roof attached to the house.

### POLICY

Council President explained she has been working with the Solicitor and reviewing polices regarding Audio & Video recording of the public meetings. Place on the agenda for the 5-23-2016 meeting.

Council President Fenyes stated there was a concern by Chief Wright that if a certain person would be available for hire, the son of Mayor Cogley, how would that be handled with regard to the existing Nepotism Policy. Fenyes explained if the person hired would be reporting, as a direct supervisor, to a family member, that would be nepotism. So, he/she would not be eligible for hire.

### SPECIAL PROJECTS

T. Klukan explained content has been built for six (6) pages for the website. They are Fire, Police, Public Works, Committees, Forms, and Parks & Recreation. T. Klukan explained he will be contacting Bill Oleksak to ask him about writing the Welcome/Introduction page. Before contacting a company, these pages have to be in place. The new web site will allow for on line water bill payment. T. Klukan will have something for Council to review before the meeting to be held on 5-23-2016.

### ADJOURNMENT

Meeting adjourned at 8:24 p.m.

Carol Fenyes  
Council President

Lisa Bittner  
Borough Secretary